

Learning Assessment Committee Meeting Minutes

Friday, 03/07/2025

2:00–3:30pm

Online via Zoom

Zoom - <https://fsw.zoom.us/j/87288140861>

Attendees: J. van Gaalen, J. Godwin, T. Donaldson, T. Zamor, R. Worch, M. Carlson, M. Conwell, E. Seelau, D. Thompson, J. Patterson, D. Batiato, K. Cabral, A. Trogan, H. Rownd, J. Summary, R. Harris, R. Hester, S. Foster (EXC), P. Allen (EXC)

Agenda

- I. Introductions/Opening
 - a. Meeting started at 2pm.
 - b. Minutes from 02/07/2025 approved.
- II. Guest(s)
 - a. Effectiveness Coordinator: Dorothy Thompson
 - b. Henry Rownd: potential long-term member
- III. Updates
 - a. DataVersed (Meghan Carlson)
 - i. Goal to release DataVersed before the HLC visit (late March)
 - b. Assessment 101 (Amy Trogan)
 - i. Still holding off on accreditation updates.
 - ii. Curious if assessment-related accreditation information should be shared with Assessment 101 participants.
 - iii. Little movement/progress amongst participants—but participants are reminded of the support within Assessment 101.
- IV. Core Messages: HLC visit
 - a. Collegewide Curriculum and Academic Enhancement (Rebecca Harris)
 - i. Keep in mind: “Strategic Plan” is used by HLC, but we call this our “Strategic Directions” and FSW’s “Effectiveness Plans” show how our assessments align with Strategic Directions
 - ii. There will be open forums on all criteria—criteria 4 is likely most related to LAC
 - iii. Think of examples of course level assessment, resource allocation, or program review to improve student learning
 - b. Team AASPIRE (Joe van Gaalen)

- i. Referenced the DataVersed article soon to be released. Article describes Team AASPIRE, EC, and LAC, their roles in assessment (and effectiveness), and how they may be brought up in the impending HLC visit.
- ii. HLC will “verify” and “clarify” what was in our accreditation narrative. Meetings will mostly be in a group setting, not individual meetings.
- iii. Keep in mind: We identify assessment as academic and effectiveness as non-academic. Many other colleges in the country use assessment and effectiveness synonymously.
- iv. DataVersed and Assessment 101 are great examples showing how LAC works to “spread the word” about assessment.

c. Committee Members Questions/Concerns/Discussion

- i. Member noted that it may be helpful to prepare responses for questions we will likely get [from HLC reviewers].
- ii. Faculty remote learning training is a good example of a resource provides to faculty
- iii. Consider examples of PD funds you have received to attend a conference
- iv. It is okay to say “I do not know, but [insert person name] may know more about that topic”.

V. Professional Development Updates

- a. Not discussed.

VI. New Business (reminder next meeting is April 04)

- a. GEAC Toolkit Ad Hoc Subcommittee Volunteers (not discussed).

VII. Meeting ended at 2:45pm