FLORIDA SOUTHWESTERN
STATE COLLEGE
HEALTH INFORMATION TECHNOLOGY

HIT Faculty Meeting Agenda

April 14, 1:00 pm

- Jillian Patch, Instructional Designer, to demonstrate Design Plus

- Quality Matters

  o HIM 2510 Update

  o HIM 1140, HIM 1800C internal QM review

- School of Allied Health

  o Canvas changes

  o Outcomes

- HIT Effectiveness Plan 2024-25

- Continuous review courses and assignments for FEM

- Prepare for CAHIIM Virtual Site Visit – May 7, 8

- Questions, Needs, Concerns?????

HIT/MICB Faculty Meeting
April 14, 2025
1:00 – 2:00 pm

Faculty	Present	Absent	Excused
Susan Foster	√		
Elizabeth Whitmer		√	
Sharon Fitzgerald	√		
Rachael DAndrea	√		

A. Discussion:

Jillian Patch, Instructional Designer, was in attendance as a guest. Jillian demonstrated using the Design Plus tool when working in the Canvas courses. Design Tool is for formatting pages and assignments, and the multi-tool is for building templates and placeholders.

Action:

1. Jillian provided a guide on using a new tool and offers support for any questions.

B. Discussion:

Susan updates the faculty on recent developments, including Quality Matters review for courses, changes in the student management system, and preparations for an upcoming CAHIIM visit.

Action:

1. None at this time.

C. Discussion:

Susan discussed the college's effectiveness plan and reviewed course syllabi to align with student learning outcomes. Susan shared the HIT effectiveness plan document with Rachael and Sharon.

Action:

1. None at this time.

D. Discussion:

Susan will have more information to share on the upcoming CAHIIM visit. She is awaiting a response from Amanda Stefan.

Action:

1. None at this time.

E. <u>Discussion:</u>
The faculty meeting was recorded so that Elizabeth Whitmer could review the use of the Design Tool on her own time and use this for professional development.

The meeting adjourned at 2:00 pm.

Respectfully submitted by:
Susan L Foster,
HIT/MICB Program Director