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**Social and Human Services Program**

**Faculty Planning Meeting**

January 28, 2025

10:00 to 11:00 am

**Agenda/Minutes**

Attendance:

Cristy Estes- Program Director

Janetta Mullins- Program Coordinator

Bridgette Malchow- Faculty

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| **Agenda/Summary** |
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| **Next steps**  |
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| • Janetta to continue working on redevelopment of 1320 course and have Cristy review it in about 2 weeks.  |
| • Cristy to schedule set days and times for the team to work on the Colloquium Page.  |
| • Cristy to follow up with Alex regarding the meeting about FGCU articulation agreement.  |
| • Cristy to revisit and update the program's mission statement.  |
| • Team to update the program's web page, including wording and design.  |
| • Cristy to move forward with initiating the bachelor's degree program development.  |
| • Team to form an Advisory Board with representatives from different focus areas.  |
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| **Summary**  |
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| **Enrollment Growth and Colloquium Page**  |
| Cristy, Bridgette, and Janetta discussed the positive growth in enrollment from fall to spring, with a 20% increase in students. They also planned to set aside regular times to work on the Colloquium Page together. Janetta reported progress on the redevelopment of 1320, stating she had been diligent with it since the second week of the semester and was nearing a review stage.  |
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| **Course Development and Final Exam**  |
| Janetta, Bridgette, and Cristy discussed the development of assignments and quizzes for their course. Janetta shared her focus on creating assignments that are not necessarily book-specific but still relevant to the subject. She also mentioned her plans for a final exam, considering a mix of multiple-choice and true/false questions, and possibly incorporating a presentation on community resources. Cristy suggested a variety of question types for the final exam to ensure it covers all course learning objectives. They also discussed the need for better time management for course development and the possibility of replacing the current intro courses with new ones in the future.  |
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| **Assignment Challenges and Observations**  |
| Cristy, Bridgette, and Janetta discussed an assignment where participants had to give up something they enjoyed for five days. Cristy shared her experiences with students who gave up various activities, such as eating ice, music, air pods, and watching YouTube. She questioned whether the assignment was better suited for a higher substance abuse class. Janetta agreed with Cristy's observations. They also discussed the challenges faced by participants, with some finding it difficult to maintain their chosen activity for the full five days.  |
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| **Course Development and Fall Schedule**  |
| Cristy discusses course development and updates to the fall schedule. She has added an in-person HUS 1400 course and plans to update Chip's flyer to include it as an open elective. Cristy and Bridgette also mention the creation of peer support groups, which the students seem excited about. Bridgette has implemented confidentiality agreements for group practice sessions in her class. Additionally, Cristy has added an in-person Behavior Modification class to the schedule, which was previously only offered online.  |
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| **Updating Program Flyer and Webpage**  |
| Cristy discussed the need to update the program flyer and webpage, including the mission statement. She mentioned the addition of a new community health workers program and a blurb about the registered behavior technician.  |
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| **FGCU Social Work Program Progress**  |
| Cristy discussed the progress of an agreement with Florida Gulf Coast University (FGCU) for a social work program, which Alex is keen to push forward. Cristy also mentioned the possibility of students completing additional general education courses at FGCU. She expressed interest in getting together with Jacqueline Davis, the chair of psychology, to discuss the development of courses. Janetta suggested using the list of past board members for potential content contributors. Cristy emphasized the importance of addressing community needs in the bachelor's program. The team agreed to maintain monthly meetings despite the small department size. Lastly, they discussed the referral of clients to Centerstone and Act, and Janetta noted Centerstone's involvement in underserved areas.  |
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| **Summer Course Offerings and Residency**  |
| Cristy discussed the summer course offerings, noting that they rarely fill core courses during this season. She mentioned that Intro to Human Services and Residency were planned for the summer, with a potential increase in enrollment if more than five students expressed interest. Janetta raised a question about a student who needed both residencies, and Cristy suggested asking the student what they preferred. They also discussed the benefits of reducing the residency hours from 250 to 125, which was seen as more manageable for non-traditional students.  |
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| **Upcoming Events and Meeting Reschedules**  |
| Cristy and Janetta discussed upcoming events and meetings. Cristy mentioned that the Department School of Allied Health meeting was rescheduled to 1 PM the next day and would forward the invite to Janetta and others. She also mentioned that Bridget would be available on Monday and Janetta could be contacted if needed. Cristy noted that they had received a specific tablecloth for their use in an upcoming event. She also mentioned a program for high school juniors on February 10th, which she would forward to Janetta.  |

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