# Meeting Notes

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| EMS Department Meeting | February 28, 20251:00 pm – 2:00 pm |

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| Topics:HLC ReviewThe college is transitioning from SACSCOC to HLC accreditation due to a new state rule. Unlike the previous checklist-based approach, HLC uses a more holistic method, potentially involving any department. Staff should be prepared to discuss how their roles contribute to the college's mission, focusing on transforming lives, workforce preparation, and affordable education. Cassie advises familiarizing themselves with the mission statement, assessment processes, and recent professional development activities. The site visit is scheduled for March 31st to April 1st, with participants notified a week or two in advance.Discussed feedback from those who attended the HLC Prep Sessions.Fall Graduate National Registry Progress61 EMTs graduated, with 21 passing the National Registry, resulting in a 65% pass rate. The first-time pass rate for medics was 63.6%, and the overall pass rate was 81.8% for 27 out of 33 students. The team discussed implementing Pocket Prep as a requirement for the fall class.ACLS Class for MedicsGil and Tim are interested in assisting for the Lee Campus students. Christine will follow-up with Ben for the N. Collier class.Simulation Spring EMT Simulation requests were submitted and approved. Discussed utilizing the simulation center more for other emergency scenarios (OB, pediatrics, respiratory, and cardiac)The idea of acquiring a preemie mannequin was also brought up. Fall 2025 Paramedic Application ProcessDiscussed the current paramedic application process, which includes an interview, a BLS skill demonstration, and a writing sample. The interview questions were reviewed, with some suggestions for improvement, such as adding layers to the time management question to better understand the candidate's situation and plans. The team agreed that the candidate's ability to provide a well-thought-out plan for managing their responsibilities would be a key factor in scoring. Discussed incorporating a basic BLS quiz into the application process to assess applicants' preparedness and dedication. The idea was to gauge whether applicants had studied and prepared for the program, rather than solely focusing on their EMT skills. The team also discussed using the quiz as a replacement for the skill demonstration, which they felt was not a strong indicator of a candidate's suitability for the program during previous application cycles. Lynn agreed to share the BLS quiz PowerPoint with the instructors for review.We will begin accepting paramedic applications on March 1st and begin interviewing candidates in the first week of April. A panel of three interviewers. Gio, Jordan, Lynn, and Michael M, are interested in serving on the panel. Program Manager, EMS Position StatusInterview 2/7 – candidate has not completed E-AppThe candidate interviewed is still on standby and another candidate has applied.Lab Supply NeedsTourniquets, goo gone, electrodes, Pediatric Handtevy tapeN. Collier team simplified bags and will send an updated bag sheet to Lee team.Rechargeable IO gunsCA Reminders and UpdatesPlease remember to notify Cassie when a CA doesn’t show or is late so that Aladtec can be updated.Discussed allowing late CAs to make up time by doing extra tasks.Update on WagesCA Evaluation (30 days, 6-month, and annual) - This process will help determine merit-based pay increases and assess teaching quality.CA concerns – scenario gradingRemind CA’s to clean manikins and ensure lab supplies are returned and organized.FY 26 Budget PlanningClinical Coordinator position requested for next budget cycle to assist with the growing administrative duties as a result of Lee Health and NCH onboarding requirements. 4/10 - Charlotte Campus EventVolunteers – we need a minimum of three and a maximum of six students, to participate.Questions, Concerns, Feedback - NoneReminders:Update your directory information to Allied HealthPreView FSW- Open House – Thursday, 3/6 |
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