Friday, March 28th, 2025  
10:00 – 11:30 AM  
<https://fsw.zoom.us/j/81809684012> Meeting ID: 818 0968 4012

Members Present: Jamie Votraw, Joel Reinking, Elijah Prichett, Cara Minardi Power, Mary Schultz, Esmaeel Samaliazad, Don Ransford, Suzanne Biedenbach, Kenneth Belcher, Dani Peterson, Scott Courtney, Anthony Valenti, Elizabeth Schott, Rebecca Harris, Randy Moffett

1. The meeting was called to order at 10:00 am.
2. Minutes from the Friday, February 21st, 2025, meeting were reviewed and approved.
3. WAC Proposal Update
   1. The proposal for a WAC standing committee was approved by the full faculty senate.
   2. The next step is to work with the Union to include the proposal in the Union negotiations this summer.
   3. Dr. Schott suggested reaching out to Peggy Romeo for guidance on the negotiation process.
      1. The council will wait for further instructions from the Union.
4. GEAC Toolkit – Update and Feedback Requested
   1. Professor Votraw shared the initial framework of the toolkit, which includes modules on GEAC overview, competencies, and designations.
      1. The toolkit also includes a discussion forum for faculty to ask questions and seek recommendations.
   2. Professor Ransford suggested adding a module about the state definition of general education courses and the statewide course numbering system.
   3. Professor Votraw Jamie added that Dr. Harris is creating a video for the toolkit on designing for alignment.
   4. The council discussed the ToolKit and the following content additions are recommended:
      1. Add the state definitions and guidelines,
      2. Provide a link to the statewide course numbering system,
      3. On the competency pages, provide links to the FSW definitions,
      4. In the LAC module, add assessment rubrics.
5. HLC Visit (Monday 3/31):
   1. The council worked in teams on a Google Document in preparation for the HLC visit. The goal was to develop talking points highlighting how GEAC contributes to the five HLC accreditation criteria.
   2. <https://docs.google.com/document/d/18_wcZS8pMELymtlT_x6nlLXTzNy138mFvQSsfGCLYfU/edit?usp=sharing>
   3. The teams came up with the responses to the following five questions (responses are available in the Google Document link above):
      1. Criterion 1: How does GEAC support the college mission?
      2. Criterion 2: How does GEAC serve the college in operating with integrity, ethically, and responsibly?
      3. Criterion 3: How does GEAC support the quality of teaching and learning programs and provide resources to ensure quality higher education?
      4. Criterion 4: How does GEAC contribute to the on-going assessment of educational offerings?
      5. Criterion 5: How does GEAC contribute to institutional effectiveness and systematic improvement?

1. Committee–Department Updates
   1. English (Suzanne Biedenbach, Cara Minardi Power)
      1. The English Department will be extending OER from 1101 to 1102.
2. Announcements
   1. The Battle of the Bucs is taking place on April 8th at 3 pm in the Rush Auditorium.
3. Adjournment
   1. The meeting adjourned at 11:00 am.