



School of Education  
March 14, 2025, 1:00 p.m.  
Department Meeting via Zoom

Present: Dr. Diane Brantley, Dr. April Fleming, David Koehler, Dr. Regina Miller, Dr. Terri Ratini, Dr. Mary Robertson, Dr. Kelly Ross, Dr. Angela Valuta.

**Approval of minutes:**

- February 14, 2025: Diane Brantley moved to accept the minutes of the February 14, 2025 School of Education Department Meeting minutes as circulated. Mary Robertson seconded the motion. All in attendance approved and the minutes of the February 14, 2025 School of Education Department meeting were approved as circulated and placed on the Document Manager.

**Administrative Updates:**

Dean April Fleming reported:

- Commencement is Friday, May 2, 2025. There will be three ceremonies. School of Education will commence at the 3:30 p.m. ceremony.

Associate Dean Anne Angstrom reported:

- Reminder to TAP course designers: Anne will add Dr. Miller to TAP courses on April 1. Please review your assessments and consider where you might collapse the weekly assessments to 2-3. Once Dr. Miller is added to your course, you will need to schedule a time to meet with her to introduce her to the course and collaborate on how it might be enhanced to assign with Quality Matters expectations.
- Thank you to Joyce, Angela and Lori Whited for staffing the School of Education tables at the Lee campus (Joyce and Angela), and Hendry-Glades center (Lori) FSW Preview events. Thank you to David for his continued outreach on Charlotte and Collier.
- Anne and Joyce departed on March 12, 2025 for Ireland, escorting 7 School of Education students (3 interns and 4 Practicum II students). They will return on Sunday, March 23, 2025. Please follow their journey on Instagram: @fswsoe.
- Collier County Golden Apple Event: Saturday, April 26, 2025, 4:00 p.m., Naples United Church of Christ. This is a free event open to the public; however, it does require registration at the following link: <https://championsforlearning.org/golden-apple-event-gallery/>.

TAP Coordinator Mary Robertson reported: We have partnered with the University of Tennessee Grow Your Own (GYO). Together we will be hosting a GYO Teacher Workforce Initiative Meeting on 3/25/25 with potential partners.

**Advising Update:** David Koehler reported on ELED, ECE and general information:

- Followed up on all ELED applications for Spring 2025, Summer 2025 and Fall 2025
- 1 student admitted and/or readmitted the BS ELED Program for Summer 2025
- 5 student admitted and/or readmitted the BS ELED Program for Fall 2025
- Set up mandatory Zoom orientations for new students
- 15 ECE advising sessions
- Put together academic plan for Financial Aid
- Attended Advising Kick-Off, Instant Decision Day, Preview FSW, Transfer Fairs
- Followed up with Alt Cert students for Summer and Fall 2025

**Field Experience Update:** Sherry Blanset reported:

**ELED:**

- Job Fair Schedule for 3/28/25
  - 11 District or Charter partners to attend to facilitate interviews/conversations
  - 5 University Partners confirmed at this time
- Placements at all levels in process and going well
- Met with CTs via Zoom to facilitate Anthology evaluations
- Foundations Placements for Spring
- Met with CTs via Zoom to facilitate Anthology evaluations
- Resolved student/CT field experience issues as needed

**In Process:**

- EDF 2005 observations visits for Spring 2025
- CT Training in Collier (Immokalee 4/3/25)
- MOU Template Re-write
- Spring Hours & Evals
- District partnerships/relations
- Fall CT payments

**Committee Reports:**

**Academic Standards:** Anne Angstrom reported: Academic Standards met on 3/7/25. Dr. McClinton provided a list of questions for the committee to consider that would support the interest of HLC accreditors during the upcoming visit. He also provided additional suggestions in the form of “core messages” the committee could consider contributing to the forums. The committee also approved the use of Press Books as the platform for featuring the Faculty Handbook.

**ATC:** Regina Miller reported: ATC met on 3/7/25. A few opportunities were shared with the committee to distribute to faculty:

- Online Teaching and Learning Excellence: <https://www.flvc.org/qli-track-1>
- USF online mirco course in GenAI: <https://www.usf.edu/innovative-education/news/2025/usf-unveils-new-free-online-genai-course.aspx>
- FSW Online's Spring Webinar Watch Party Series: <https://fsw.catalog.instructure.com/browse/trainingcalendar/tlc/courses/fsw-onlines-spring-webinar-watch-party-series-episode-3>
- FSW Community of Practice: [https://fsw.sharepoint.com/:b:/s/AcademicTechnologyCommittee/EU3MH88KKYFJhC6OMsNw\\_sEB-aMZvsNgcJtiUZ8\\_sA-tw?e=TmPJku](https://fsw.sharepoint.com/:b:/s/AcademicTechnologyCommittee/EU3MH88KKYFJhC6OMsNw_sEB-aMZvsNgcJtiUZ8_sA-tw?e=TmPJku)
- FSW Online Symposium: The Art of Humanizing Online Education



Please share the following with students:

- FSW Online Student Advisory Board



- FSW Course Delivery Methods Infographic



Course Developments Request for Spring 2026 due April 1, 2025

**GEAC:** **GEAC** – In light of increased scrutiny of higher education, the value of a college degree, as well as demands for accountability, FSW must be proactive in creating programs to help students develop necessary communication skills. As a result, we recommend any writing initiative be called “Writing to Learn” (WTL)

A Writing to Learn Program Coordinator position was created. Preferred Qualifications

- Ph.D. in Rhetoric and Composition from a regionally accredited institution of higher education.
- Demonstrated research or scholarship in writing program administration, writing across the curriculum, and/or writing in the disciplines programming.
- Knowledge of and experience with writing technologies, including generative artificial intelligence and its ethical use in teaching writing.
- Proficiency in curriculum development, including multimodal composition.

**ONE THEME  
ONE COLLEGE**

Announcing the OTOC Theme for 2025-2026

**“The Power of Story”**

The theme ‘The Power of Story’ invites us to explore how storytelling influences not just art and culture, but also science, innovation, and human progress. How would you engage the FSW community in the power of story?

Please submit your ideas to Brandon Jett any time before March 31st at [bjett@fsw.edu](mailto:bjett@fsw.edu).

OTOC –

KDE: Induction was held 3/6/25; 20 new members inducted. Members will be putting together Easter baskets for the Ronald McDonald House.

Faculty Senate: Julia Kroeker

- Dr. Bilsky stated that faculty should be on-call and available for the HLC- March 31 and April 1. There is no specific schedule yet, but they may say that they need a certain number of SOE faculty for a meeting with short notice. If there is an open forum during your class period, you can bring your class. Be prepared with a plan in case you need to cancel class to be at a meeting.
- Commencement is May 2- order regalia if needed. You do not have to get it through FSW.
- Faculty Senate voted to suspend the rule that the president and vice president had to have served within the last 5 years to create a bigger pool for nominations. We can choose to change this permanently when we revise the by-laws. We also voted to suspend the by-law that states the Executive Committee will be composed of 5-10 members, as that does not allow for representation from all the different campuses, schools, and librarians, etc.
- Voted to start a new standing committee as a result of the WTL Program Coordinator position.

PD Committee: Kelly Ross:

- Committee met on 3/7/25
- Funds were disbursed for travel. There are still funds left for professional development, as well as ancillary funds.
- We prepared for the HLC visit following approval of travel funding.
- Scott Ortolano will continue as Chair during the next three-year term beginning in the fall.
- The **Academic Continuity Committee** met on 3/13/25. Our charge is to develop protocols for emergency situations to recommend to Administration. A School protocol will also be necessary by the end of the semester. Terri and I serve on this committee.

Curriculum Committee: Terri Ratini reported:

- Committee met on 2/28/25.
- The committee considered proposals including amending the foreign language component requirement for students whose first language is not English and revisiting course objectives for MGF 1130, BSC1085, and a variety of PAD courses. The Department of Business and Technology and the Department of Humanities proposed a variety of course changes. The Department of Social and Human Services proposed program changes. The committee also discussed the upcoming HLC visit.

The general meeting was adjourned at 2:00 p.m.