**Academic Success Department Meeting**

Zoom Link: <https://fsw.zoom.us/j/8648151711>

Minutes for April 11, 2025

2:00-4:00 pm

Present: April Ring, Mary Schultz, Laura Shaw, Renee Hester, Sonji Nicholas, Naira Bishop, Troy Tucker, Sharon Hill, Joanna Liebelt, Bobby MacPhail, Duke DiPofi

1. Good news-Sonji shared PTK’s achievements, Naira Bishop received an adjunct award
2. Follow-up from SAHSS meeting
3. Committee Updates (as needed):
   1. Curriculum Committee
   2. Professional Development Committee
      1. Sonji-did not attend last meeting
   3. Learning Assessment Committee-
      1. Renee-no updates, Monique not present
   4. Center for Undergraduate Research and Creativity-
      1. April-
         1. Undergraduate Research Toolkit included as part of GPS options
         2. Extra Credit assignment to participate in research expo
         3. Digital Commons-online space to share both student and faculty research
         4. OTOC-looking for volunteers if anyone wants to host an event for the storytelling theme
         5. Brandon Jett will be taking over for CURC, Wendy Chase will be returning to the classroom
   5. Academic Technology Committee
      1. Looking for other services to provide remote proctoring
      2. Laura Osgood looking at a new template for online class course shells
      3. Survey about summer tech/online teaching camp sent out
         1. Will be once a week, on Thursdays over the summer
   6. Gen Ed Advisory
      1. WAC position will be proposed as a committee instead of a new position
   7. Also need Academic Standards Committee membership from our dept
4. Committee changes for 2025-2026
   1. Sharon-maybe Curriculum Committee or Academic Standards Committee
   2. Laura-will take whatever is left
   3. Duke-resigned from faculty senate, but still on Continuing Contract Review Committee
   4. Don’t have to make decision today, just let April know by the time we come back in the fall
5. Advising updates-none
6. Peer Mentor Updates
   1. Joanna Liebelt-
      1. In process of hiring P.M.’s for the fall
      2. If you know of any good candidates, let Joanna know
7. Syllabi and master shell updates for Summer/Fall
   1. April is in process of updating
   2. SLS syllabi assignments were left vague to allow for piloting the new version of the SLS course
   3. April received all Troy’s textbook updates, as well as Renee’s
   4. Master shell for SLS is still being updated.
      1. Wait until May 6 before importing master shell for summer and fall courses
8. Goals for 2025-2026
   1. April and Monique have been communicating about possible goal to increase student response to survey
   2. Monique suggested a goal could be to update our course, since it is being done anyway
   3. Renee for reading has same goals
9. Commencement
   1. May 2 at 9:30 a.m. ceremony, arrive by 9 a.m. (?)
10. Reminders:
    1. FSW Online Community of Practice – April 16, hosted by Heather Olson
    2. Summer PD Opportunities-Summer Camp, CTLE’s summer institute, online symposium, tech champions
11. EAP and REA topics/questions
12. SLS topics:
    1. SLS Cohort - Course redesign update
       1. Almost finished with the course map
       2. Will work on the assignments over the summer
       3. 3 faculty (April, Laura, Mary Ellen) will pilot in the fall
       4. All full-time faculty will pilot in the spring
       5. New course will be more project based, more related to careers and majors
    2. Hiring Committee - new SLS position
       1. Meeting next Tuesday at 11:30 am
       2. Filling Collier and Lee positions
       3. Each committee member should have in mind at least 2 candidates for each campus