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| **Economics** | **History** | **Psychology** | **Political Science** | **Sociology** |
| Juan Carlos Ginarte | Tom Donaldson | Leslie Bartley | Bruno Baltodano | Phil Wiseley |
| Randy Moffett  | Mark Herman | Camille Drake-Brassfield | Joel Reinking |  |
| Alexandra Nikishin | Brandon Jett  | Jackie Davis |  |  |
| Phillip Post | Kaitlyn Muchnok | Terri Housley |  |  |
|  | Matt Vivyan | Sabine Maetzke |  |  |
|  |  | Sheila Seelau |  |  |
|  |  | Eric Seelau |  |  |
|  |  | Terri Taggart |  |  |
|  |  |  |  |  |

* **Approve previous minutes – approved**

**Social Sciences**

* **Guest:** Dr. Cristy Clark-Program Director, Social and Human Services: Visit rescheduled due to illness, however, faculty discussed Dr. Clark’s plan for a bachelor’s degree in human services which might eliminate the need for further action on the psychology program.
* **History Search Committee Update:** Dr. Brandon Jett provided updates and noted they received 70 applications.
* **Psychology Program Committee Update:** Per professor Terri Housley, psychology flyer is completed and will be forwarded to faculty and academic advising. She will also meet with advisors to discuss flyer and psychology courses offered. Dr. Maetzke proposed displaying the flyer electronically in various locations. Flyers will also be used at Open House events. Faculty also discussed the use of Simply Psych as a student resource.
* **Simple Syllabus Update:** Dr. Davis will review and update textbook ISBNs in the master syllabus. Lead/Liaison faculty will be contacted to confirm textbook information.
* **Quality Matters Training:** Dr. Bartley discussed an upcoming quality matters training course on improving design, which is being offered free of charge to FSW's team. Dr. Bartley also mentioned that the training could be beneficial for those working in different modalities, including asynchronous, blended, and live online courses. Dr. Bartley will inquire if training will be offered in the summer.
* **Course Redevelopment updates:** Dr. Bartley and Dr. Maetzke are working on updating DEP 2004, aiming for summer completion. Dr. Vivyan discussed the merger of WOH 1012 and WOH 1022, with the first part covering up to the year 1500 and the second part from 1500 to the present. Dr. Vivyan plans to create a 5-minute video and tour for the historian's review. The American History (AMH) courses are being updated by Jillian Patch, with Dr. Page and Dr. Harris overseeing the rigor of the course.
* **Adjunct Mentor Completion List:** Dr. Davis will send a reminder email to faculty to submit checklist by April 30th. Faculty were thanked for mentorship.

**Committee Updates (as needed)**

* Academic Standards – C. Drake-Brassfield: Dr. Drake-Brassfield discussed the limitations and rules regarding student recordings and distribution of information. She highlighted a recent case where a student reported a professor for not rounding up grades, leading to a disciplinary committee review. Dr. Drake-Brassfield suggested that professors should consider including their grading policy in their syllabus.
* Academic Technology – L. Bartley: Dr. Bartley shared updates about the transition to Windows 11 on many computers and the potential shift to laptops for all staff.
* ARC- R. Moffett
* Curriculum Committee – R. Moffett
* E-Learning – L. Bartley
* Faculty Senate – B. Jett: Dr. Jett led a discussion about the Faculty Senate's upcoming elections for various offices, with a proposal to expand the pool of potential candidates. Dr. Jett expressed his support for this idea, suggesting it would normalize competitive elections and prevent the accumulation of power in certain individuals.
* GEAC – R. Moffet, J. Reinking
* Honors Advisory Council – T. Housely, P. Wisely, B. Baltodano, M. Herman, J. Davis
* Holocaust Committee – M. Herman, B. Baltodano
* Learning Assessment – E. Seelau, T. Donaldson
* OTOC – B. Jett
* Professional Development – S. Maetzke
* Simple Syllabus – C. Drake-Brassfield, S. Seelau: Dr. Seelau noted this committee no longer exists and can be removed from the agenda.

**Department Goals/Action Items:**

* **Spring Social Gathering:** Dr. Drake-Brassfield noted that Backyard Social is the potential venue for the spring gathering, which offers ample parking, food carts, drinks, and games. Faculty agreed to hold the gathering on the day of their last department meeting. Dr. Davis will ask Dean Page about funding the gathering.
* **Florida Conference of Historians:** Professor Donaldson reminded everyone about the upcoming Florida Conference of Historians and asked for volunteers to chair panels.

**New Business:**

*Minutes are generated by AI. Next Department Meeting: March 14, 2025 @ 2:00 pm*