



## **HIT Faculty Meeting Agenda**

**October 21, 1:00 pm**

- Spring Schedule
  - Spring Course Revisions underway
  - New books – Copies?
- HIT Advisory Board Meeting – November 1 @ 5:00 pm
  - Amanda Stefan from CAHIIM will be attending and providing information on Experiential Learning to the Advisory Board.
- FSW Fall Open House rescheduled due to Hurricane Milton.
  - Rescheduled for Thursday, November 14, 3 – 7:00 pm.
- AHIMA 24 Conference (October 25 – October 30)
- FSW is hosting an AAPC meeting on October 23 @ 6:00 pm
  - Lee Trauma Services will be presenting
  - Any FSW HIT student is welcome to attend
- Information Sessions – November and March
- Questions, Needs, Concerns?????

## HEALTH INFORMATION TECHNOLOGY DEPARTMENT

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**HIT/MICB Faculty Meeting**  
**October 21, 2024**  
**1:00 – 2:00 pm**

Faculty	Present	Absent	Excused
Susan Foster	√		
Elizabeth Whitmer	√		
Sharon Fitzgerald	√		
Rachael DAndrea		√	

**A. Discussion:**

We discussed our spring courses and the revisions that are being made by our instructional designers. We also discussed book changes for the spring courses.

**Action:**

1. Faculty to submit requests for copies of books needed for Spring Courses.

**B. Discussion:**

We discussed our upcoming HIT Advisory Board Meeting to be held on Friday, November 1 at 5:00 pm virtually through Zoom. Amanda Stefan from CAHIIM will be attending and providing information on Experiential Learning to the Advisory Board.

**Action:**

1. Everyone is reminded to attend if possible.

**C. Discussion:**

We discussed the FSW Fall Open House is being held on Thursday, November 14, 3-7:00 pm. A table will be provided for HIT.

**Action:**

1. If available, faculty was encouraged to attend and help at the HIT table.

**D. Discussion:**

The AHIMA 24 Conference is being held in Salt Lake City and Dr. Foster will be attending. She will be gone October 25 through October 30 but will respond to emails and questions.

**Action:**

1. None.

**E. Discussion:**

We discussed FSW HIT will be hosting an AAPC Meeting on October 23 at 6:00 pm. Lee Health Trauma Services will be presenting information on trauma registry and what it means to work in trauma services.

**Action:**

1. Faculty is to encourage HIT and MICB students to attend if at all possible.

**F. Discussion:**

We discussed having informational sessions via Zoom in November and March in conjunction with spring and fall open enrollment. Everyone was in agreement.

**Action:**

1. We will work on plans and information to be shared with interested students and possibly new students.
2. Faculty will need to provide ideas.

The meeting adjourned at 2:00 pm.

Respectfully submitted by:  
Susan L Foster,  
HIT/MICB Program Director