



HIT Faculty Meeting Agenda

September 16, 1:00 pm

- Spring Courses
 - Revisions
 - Books
- Course Mapping – Assignments that access FEM Competencies
 - Heat Map (all competencies and Pls)
 - Curriculum Synopsis – due 9/30/24
 - Course Maps with Assignments
 - CAHIIM Standards “resubmitted” by 9/30/24
- Professional Development for Faculty (Updated CAHIIM Standard)
 - Track for CAHIIM especially any FEM, curriculum, competency-based education training or PD. – DUE: 9/20/2024
 - Free CAHIIM Summit 2024
- SWFHIMA Meeting September 21. Experiential learning credit for students in HIM2814 and HIM2940 who attend.
- Lee Health Career Day – Monday, September 30, Lee Campus, AA-177, 10-2:00 pm
- Information Sessions – October and March
- Questions, Needs, Concerns?????

HEALTH INFORMATION TECHNOLOGY DEPARTMENT

HIT/MICB Faculty Meeting
September 16, 2024
1:00 – 2:00 pm

Faculty	Present	Absent	Excused
Susan Foster	√		
Elizabeth Whitmer		√	
Sharon Fitzgerald	√		
Rachael DAndrea		√	

A. Discussion:

We discussed our spring courses and the revisions that are being made by our instructional designers. We also discussed book changes for the spring courses.

Action:

1. Nothing further at this time.

B. Discussion:

We discussed the course mapping and a reminder to submit course assignments.

Action:

1. Dr. Foster will continue to report on any updates.

C. Discussion:

We discussed the reminder for Professional Development for Faculty tracking and due date. We also discussed the free day of the CAHIIM Summit 2024.

Action:

1. Dr. Foster reminded faculty to submit their Professional Development Tracking for Faculty form.
2. Dr. Foster also registered all faculty to attend the free day of the CAHIIM Summit 2024. Zoom links will be emailed out individually from CAHIIM.

D. Discussion:

We will be hosting a SWFHIMA meeting on September 21. Recommended to invite students to be used for experiential learning credit.

Action:

1. Faculty to reminder students of attendance.

E. Discussion:

We discussed Lee Health Career Day which will be held at the Lee Campus in room AA-177 from 10 – 2:00 on Monday, September 30. There will be recruiters for Medical Coding.

Action:

1. Students in HIM2814C and HIM2940 were invited to attend. Faculty will post announcements to students with information to attend.

F. Discussion:

We discussed possible information sessions in October and March in conjunction with the Fall and Spring Open Houses.

Action:

1. We will plan when dates are announced.

The meeting adjourned at 2:00 pm.

Respectfully submitted by:
Susan L Foster,
HIT/MICB Program Director