Welcome!

August 2024

FLORIDA SOUTHWESTERN STATE COLLEGE

SCHOOL OF PURE AND APPLIED SCIENCES

SPAS Updates – Welcome Back!

New(ish) Faculty

- Chris Anderson – Collier – Math
- Kelsea Cid – Lee – Math
- Colt Hartstein – Lee – Math
- Ashley Kirkley – HG – Biology
- Katrin Koel-Abt – HG – A & P
- Lucas Mitchell – Collier – Biology
- Kari Sizemore – Collier – Math
- Courtney Sparrow - Charlotte - Chemistry
- Hana Wehbi – Lee – Math

New Department Chair

Department of Mathematics
- Sandra Seifert

New(ish) Deans

School of Health Professions
- Elizabeth Schott!!

SPAS Updates – Our Goals

AY 2024-2025
- Supporting Student Activities and Organizations
- No Natural Disasters??

AY 2022-2023
- Frequent and transparent communication!
- Monthly Emails, Monthly Zoom Meetings, Microsoft Teams, Campus Visits

AY 2023-2024
- Updating SPAS Operating Procedures
  - Automatic Attendance Verification!
- Course Refresh Plan
  - **Supervisor Survey**

SPAS Updates – SPAS Course Refresh Updates

- Goal – to keep everyone on the same page and space out workload!!

- Plan to review all courses on a rotating 5-year cycle

- Review will include:
  - Course History
  - Master Syllabus Review
  - Textbook Review
  - Master Shell Review
  - Assessment Plan Review

- Review will be used to schedule curriculum committee actions, master shell requests, assessment plan updates, etc. . .

- **Qualtrics Survey! Asking Course Supervisors to complete once a year**

SPAS Updates – Fall 2024!

- Getting the Year Started (More from your Department Chairs)
  - Course Syllabi – ASAP to Dept Chairs
  - Office Hours Memos – Friday to Dean
  - Canvas Publish Dates – Will auto publish Monday
  - Welcome Back Events – first few days of classes – help anyone looking lost!
  - Attendance Verification – August 27th – Remind all to complete quiz

- Simple Syllabus!
- Office Hours
  - Include a direct link to virtual office zoom room
  - Must be in syllabus & on Canvas Homepage
  - 15 min increments
  - At least 10 min to get to class!

Teaching	Total Office Hours	Minimum On Campus	On Line
Full load is online, blended, and/or FLEX etc.	10 hours	0 hours	10 hours
Full load is taught on campus (15 hrs.)	10 hours	5 hours	5 hours
12 hours on campus	10 hours	4 hours	6 hours
9 hours on campus	10 hours	3 hours	7 hours
6 hours on campus	10 hours	2 hours	8 hours
3 hours on campus	10 hours	1 hours	9 hours

SPAS Updates – BibliU!

- Inclusive Access vs Print
  - All SPAS courses that require material are now in inclusive access except Labster
  - OER course all excluded – continue to provide through Canvas
  - MCB – textbook inclusive access, lab manual (print or Labster) through bookstore
- Three types of Inclusive Access
  - ebook: Retrieved in BibliU library - material will be accessed through BibliU/course materials link in Canvas
  - Courseware with Access Codes: Retrieved in BibliU library, redeemed on publisher site - Codes will be accessed through BibliU/course materials link in Canvas
  - Courseware with LTI/Deep integrated Courseware: Material will be accessed via a direct link to the publisher in the Canvas Course

SPAS Updates – BibliU!

- ebook: all publishers will have text on BibliU link
  - AST 2022, BSC 1051C, CHM 2032, HSC 1531, ISC 1001C

- Courseware with Access Codes: Aktiv, Kendall, Pearson
  - BSC 1005, CHM 2045 (Online, Live Online), ESC 1000C, EVR 1001C, HUN 1201, MAC 1105, MAC 1106, MAC 1114, MAC 1140, MAT 0018, MAT 0057, MAT 1033, MCB 2010C (PLUS PRINT), MGF 1130, MGF 1131, OCB 1000, OCE 1001, PHY 1007C, STA 2023
  - **Pearson codes will not show up on the link unit the first day of class (Aug 19th)**

- Courseware with LTI/Deep integrated: Cengage, Hawkes, McGraw Hill, Sage, Wiley
  - BSC 1010, BSC 1011, BSC 1084C, BSC 1085C, BSC 1086C, MAC 2233, MAC 2311, MAC 2312, MAC 2313, MAP 2302, PHY 2048, PHY 2049

SPAS Updates – BibliU!

- OER: Course Level Adoptions
  - CHM 2025, CHM 2045 (ground), CHM 2046, CHM 2210, CHM 2211, CHM 1020C
- We have submitted all section level OER adoptions to ensure no fees were added to student accounts, but the bookstore website still has some inaccurate info. We are working to update it.
- Simple Syllabus
  - Libby added a block with Inclusive Access info in the SPAS Simple Syllabus Template – it should already be pushed to all courses without a need to update completed syllabi
  - She also turned of the block off in all Course Level OER adoption in the master template so if should not be in OER courses – if it did get pushed, please let us know (or turn it off)
  - For section level OER adoptions, please make that block not visible as you update your course materials to be different from the adopted course level materials

SPAS Updates – Other updates!

- SPAS Webpage
  - Let us know what you would like to see there!

- ProctorU:
  - Training for tomorrow! Invite emailed and in ProctorU Toolkit.
  - Microsoft Teams: Meeting ID: 244 438 558 604, Passcode: PPgt5A

- Budget News – end of year funding:
  - Charlotte - E Building and B Building for new programs;
  - Collier - E/F will start construction summer/fall 2025. G made the list for next round
  - Lee - O Building construction will start now, L Building construction will start summer/fall 2025
  - New Collier Scantron

- Update your personal info with HR/Andy!
  - And send positive thought into the universe for no natural disasters this year!

- Spring Textbook Adoptions
  - Due a little early – usually there are no changes from fall to spring,
  - We will need to confirm adoptions by Sept 15th

Fall 2023 - Full Term

Home

Simple Syllabus

Announcements

Modules

Cengage

People

Grades

FSW Math Tutorials

FSW Math Tutoring

Tutor.com 24/7 Homework Help

Search

Recent Announ

U Welcome to Calc 1
Welcome!The class o

(Fall 2023-1) MAC2
GEOMETRY I 800 (

Course
Informatic

START
HERE!

FSW Math Tutorials

Search this course 🔍

6d Student View

Professional Development

Home

Announcements 🚫

Modules

FSW Math Tutorials

Search

Tutor.com 24/7 Homework Help

Accessibility Report

Simple Syllabus

Discussions 🚫

Grades 🚫

People 🚫

Quizzes 🚫

Pages 🚫

Files 🚫

Outcomes 🚫

Collaborations 🚫

Rubrics 🚫

FSW Math Tutorials

✎ Edit ⋮

Welcome to FSW Math Tutorials!

🔍 Search | 👥 Peer Tutoring ↪ | 🖩 Math Center | 💬 Tutor.com

Welcome to FSW Math Tutorials!

Click the "Search" link above to search for a specific topic you want to review. Visit the Peer Tutoring, Math Center, or Tutor.com links above for more support in your courses.

Otherwise, each link below brings you to a module with reviewable content for that subject. Click the subject you want to learn more about, and then choose a page with a topic you would like to review.

Course Navigation

+ Introduction to Algebra

Course Status

🚫 Unpublish ✅ Published

⤴ Import Existing Content

⊕ Import from Commons

⊚ Choose Home Page

📊 View Course Stream

📣 New Announcement

📊 New Analytics

🔔 View Course Notifications

Coming Up 📅 View Calendar

Nothing for the next week

Policy Updates

From VP Offices

President's Priorities! HLC – New mission

The mission of Florida SouthWestern State College is to provide affordable and exceptional academic, cultural and workforce opportunities in a supportive environment that productively transforms the lives of our students and enhances the economic vitality of the communities we serve.

Emergency Remote Training

https://fsw.catalog.instructure.com/browse/trainingcalendar/fsw-online/courses/emergency-remote-ready-training

Policy Updates

From VP Offices

Simple Syllabus

- Toolkit available, some things we can fix, so reach out as needed
- syllabus@fsw.edu will generate a work order
- Sept 2 – Section Syllabi closed for editing and recorded as syllabus of record. Changes will need work orders after that

Attendance Verification

- Quiz "locks" on 9/2 for Full- and A-terms and on 10/28 for B-term
- MyFSW Portal faculty dashboard card - Attendance Verification Exception Form for late verifications
- When entering grades continue to ignore last day of attendance for all but "F" and "I" grades

Policy Updates

From VP Offices

Recordings (&AI)

- Students - FL law says students have right to record class lectures (and only class lectures) for personal use **only** (they are not allow to post or share with classmates)
- Faculty – if leverage for meetings, make sure participants are aware, and don't share sensitive data with AI.

AI options are growing

- Zoom AI Summary
- Claude, Otter, Sana, CoPilot
- We are still learning – as are our students
- Challenge I have seen are students using it inappropriately – leading to lower grades even if they are not committing academic violations.

Policy Updates

From VP Offices

International Ed

Starting to get back to pre-COVID levels

- 81 students travels last AY

AY 2024 - 2025 SPAS Planned Programs

- School of Pure & Applied Sciences: FSW in Costa Rica at Turtle Love Research Camp
- Survey of Biology in Costa Rica
- AY 2026 proposals due Jan. 31, 2025

Curriculum@FSW

No more currciculog!

New Website:

- www.fsw.edu/curriculum
- Forms & Other Info available

Updated Proposal Process Open Session

- 9 AM Thursday, August 15th, 2024
- https://fsw.zoom.us/j/84811727594

DEADLINE for New Program proposals

- 1 November 2024
- Tell Dr. Schott/Dr. Harris ASAP if planning

Policy Updates

From VP Offices

Adjunct Review Process 24-25

Shorter, annual process vs Detailed three year process

Canvas course:

- Upload Student Opinion Survey for all classes
- Upload Student Success Data,
- Upload Observation form (New Adjuncts, DE Faculty annually, or every three year as needed)
- Reflection on the teaching semester
- Set goals for the following year.

Still Need Mentors!

- Chair/Director to identify mentors for New FT Faculty, new Adjuncts, and DE Faculty. (Note: Mentors must have completed Mentoring Matters Training) – **August 2024**
- Adjuncts upload their required materials no later than 2/14/25.

Policy Updates

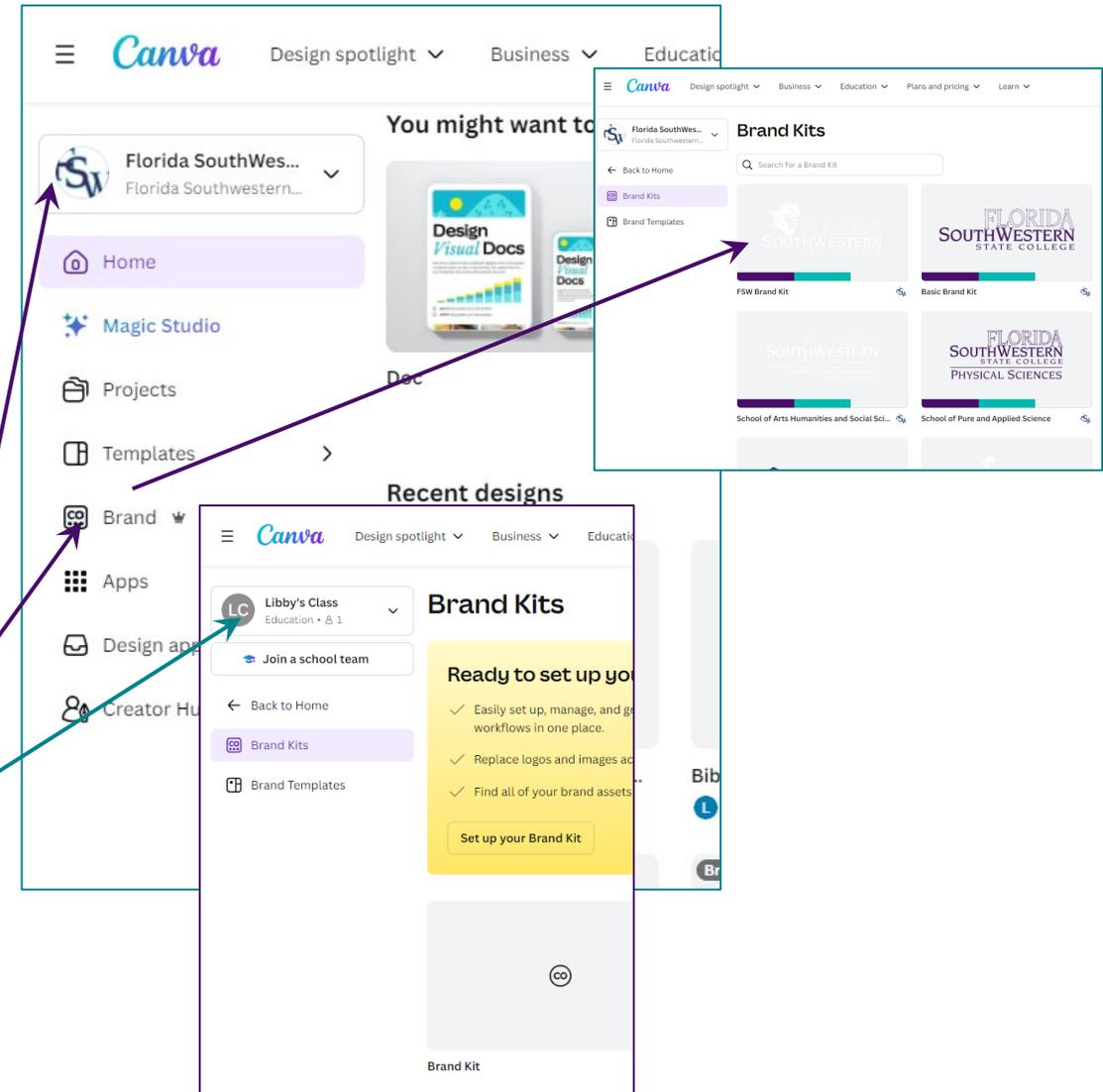## From VP Offices

Canva

All faculty have access to Canva with FSW SSO

Lots of AI tools embedded in the program

Two accounts

- One with branding kits and templates that requires approval to share
- One with no kits, but no approval required to share

Instructional Method		Description	Location
FSW Online		In an **FSW Online** course all of your instruction and coursework occurs through Canvas, and you are not required to attend any scheduled class meetings. Instructors may offer optional synchronous meetings, but not require them. **ProctorU or Proctorio or "Alternate Testing Location"**	**Online Only**
FSW Live Online		**FSW Live Online** courses are a special version of an online course where instruction occurs via Zoom during a regularly scheduled time. **ProctorU or Proctorio or "Alternate Testing Location"**	**Online Only**
FSW Blended Online		In an **FSW Blended Online** course you will meet in a virtual Zoom classroom for some class meetings and also be required to complete coursework delivered online through Canvas. You do not have to come to campus. **ProctorU or Proctorio or "Alternate Testing Location"**	**Online Only**
FSW Blended On Campus		In an **FSW Blended On Campus** course your professor will mix required on campus class meetings with online coursework. The online portion of the course may be live in a virtual Zoom classroom or all asynchronous in Canvas. **Testing Center for Make-up Exams and Adaptive Services or ProctorU or Proctorio (optional)**	**A mix of both**
FSW Traditional		In an **FSW Traditional** course you will be expected to meet on an FSW campus on a regular weekly schedule. **Testing Center for Make-up Exams and Adaptive Services**	**On Campus Only**
FSW Live Flex		In an **FSW Live Flex** course, you choose how you attend each class. You can opt to come to campus for every class, join virtually by Zoom every class, or a mix that fits your needs. The class will always meet together at regularly scheduled times, but some classmates will be attending virtually. **Testing Center for Make-up Exams and Adaptive Services or ProctorU or Proctorio (optional)**	**A mix of both**

Academic Committee Updates

From SPAS Reps

- Academic Standards
- Academic Technology
- Curriculum
- General Ed
- Learning Assessment
- Professional Development
  * (funds!)

- TLC (or Center for Teaching and Learning Excellence!!)
- QEP
- ~~OER~~ Honor's Advisory Council
- OTOC
- eLearning
- Library

Welcome BUCS

WEAR YOUR "WELCOME BUCS" SHIRT ON THE FIRST DAY OF CLASSES!

FOR DETAILS ABOUT THESE EVENTS & MORE, CHECK OUT BUCS CORNER

BUCS CORNER

MAKE THE MOST OUT OF YOUR COLLEGE EXPERIENCE

Visit fsw.presence.io

AUG 14-17 · BUC BLOCK PARTY
5 PM - 7 PM
8.14 HENDRY-GLADES & CHARLOTTE
8.15 COLLIER
8.17 LEE

AUG 16 · MOVE IN
9 AM - 4 PM LIGHTHOUSE COMMONS

AUG 16 · POOL PARTY KICKOFF
LIGHTHOUSE COMMONS

AUG 19-23 · WELCOME WEEK

AUG 19 & 20 · TREASURE HUNT
8:30 AM - 12:30 PM VARIOUS LOCATION

AUG 21 & 22 · FALL FEST*
11 AM - 1 PM
LEE CAFETERIA
COLLIER CAFETERIA
CHARLOTTE CAFETERIA
HENDRY-GLADES A119

AUG 21 & 22 · BUCS BINGO*
11 AM - 1 PM
LEE CAFETERIA
COLLIER STUDENT LOUNGE
CHARLOTTE CAFETERIA
HENDRY-GLADES A119

*For Collier & Charlotte campuses, Bucs BINGO is Aug 21 and Fall Fest is Aug 22.

AUG 23 · VOLLEYBALL KICKOFF
12:30 PM SUNCOAST CREDIT UNION ARENA

Schedule - Upcoming Key Dates – next 6 weeks

- Monday, August 19   First Day of Classes!
- Tuesday, August 27   Attendance Verification Due
- **Monday, Sept 2**   **College Closed! Labor Day**
- **Tuesday, Sept 3**   **Study Day – No Classes**
- **Friday, Sept. 20th**   **Fall Faculty Symposium**

- Herpeton, Sept 27th - 29th

Arc Grant Presentations
     Jordan Donini – Probably Turtles!
      Michael Sauer – Rocks!
Talk Nerdy to Me
     Share your teaching, research or other ideas
     with random faculty in speed- dating style
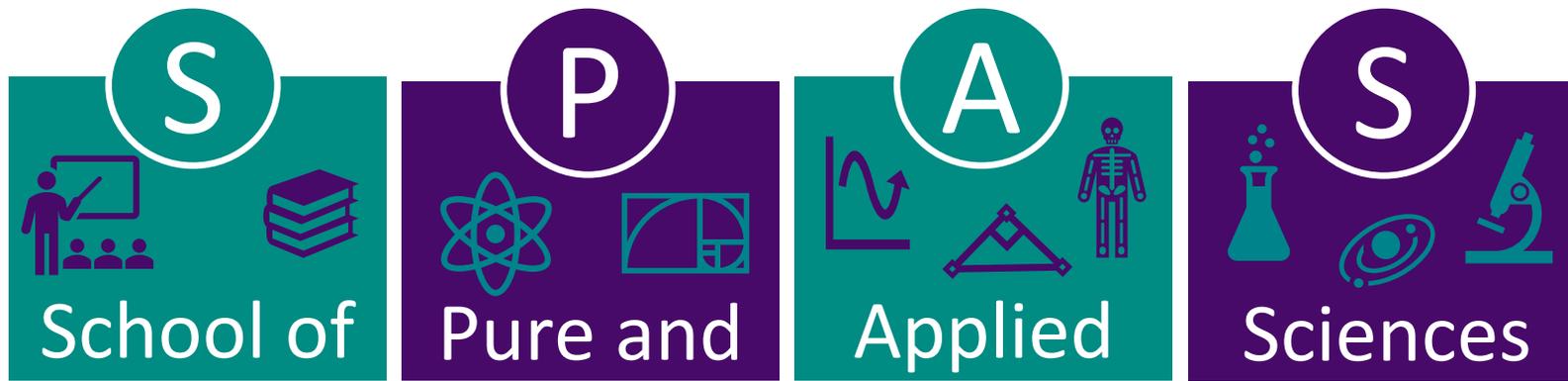
Schedule –
2nd Friday of the Month Meetings

TIME	Department of Mathematics	Department of Biological Sciences		Department of Physics and Chemistry	
8:00					
8:15					
8:30					
8:45					
9:00	DEPT MTG	COBP			
9:15					
9:30					
9:45					
10:00		Environmental Science	Anatomy & Physiology/ HSC	DEPT MTG	
10:15					
10:30					
10:45					
11:00					
11:15					
11:30	SOPAS MEETING				
11:45					
12:00					
12:15					
12:30					
12:45	COBP	DEPT MTG		Physics/ Astronomy	Chemistry
13:00					
13:15					
13:30					
13:45					
14:00		Biology/ Microbiology/ Nutrition			
14:15					
14:30					
14:45					
15:00					

Topics for September: Textbooks, the Spring Schedule, Course Updates

Topics for October: Review of Assessments/SOS Results

Topics for November: End of Semester Procedures!

Topics for December – no meeting unless things go horribly horribly wrong this hurricane season. . .

S School of
P Pure and
A Applied
S Sciences

Humor today curtesy of https://wronghands1.com/