



Summer is
near!

April 2023

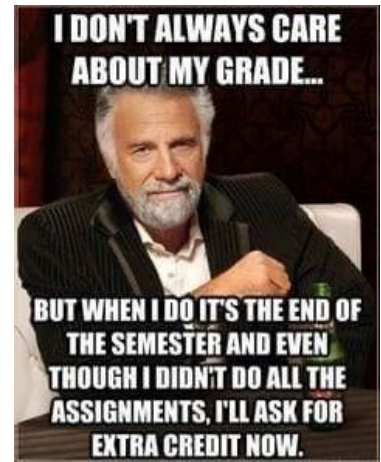
FLORIDA
SOUTHWESTERN
STATE COLLEGE

SCHOOL OF PURE AND APPLIED SCIENCES

SoPAS Meeting Agenda

Wrapping Up Spring!

- School Updates
- Policy Updates
- Academic Committee Updates
- Schedule – Summer and Fall Key Dates



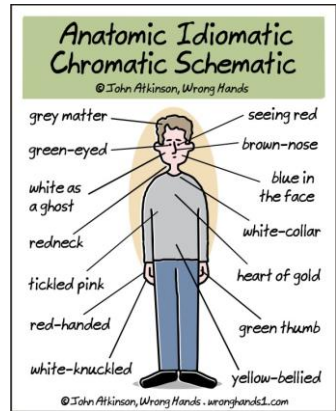
Poor Spellers of
the World -
UNTIE!





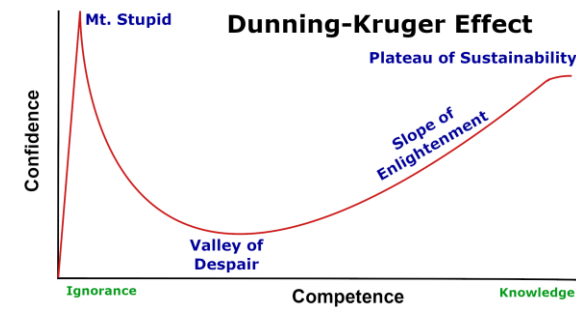
SoPAS Updates – Wrapping up Spring

- **Contracts**
 - Coming via Adobe Sign
- **New Departments**
 - The new faculty contract created a couple new departments so the Natural Sciences Department will soon be two new departments – watch for updates after the department meeting this afternoon!
 - The contract also split the Humanities and Fine Arts Department
- **New Leave Process**
 - Hopefully we have all recovered from the confusion of the automatic notices. . . Questions??





SoPAS Updates – Wrapping up Spring

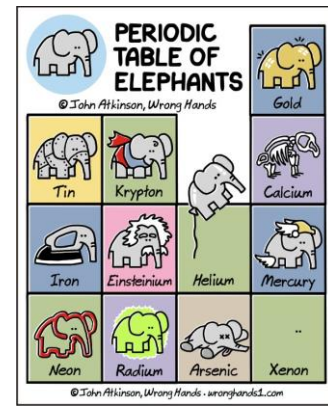


- Final Exams
 - Get with Chairs/Coordinators from Common Finals and Assessments directions – check your mailboxes!
- Grade Submissions – short spring turnaround
 - Due at Wednesday, May 3 @1200 (Noon)
 - **Check your FSW email and contact phone number every day from the start of final exams week to the day of the deadline, even if you think you're finished. Please make sure you have a working number.**
 - Any student receiving an F or an I also requires a last date of attendance. For ground classes, that is the last day they attended class, for online students you can use the last day they submitted an assignment.
 - Don't forget page 2!
 - Grades roll nightly



SoPAS Updates – Planning for Summer and Fall

- Textbook Adoptions
 - Summer is out, Fall is coming to the Bookstore website
- Summer, Fall, and Spring! Schedules
 - Watching enrollments numbers closely – summer full is more popular in most classes and modalities
 - For SoPAS - Online more popular in summer (about 70% online/30% traditional), in person currently more popular in the fall (about 40% online/60% traditional)
 - Will follow with Qualtrics survey for SPRING requests so we can start building that schedule over the summer
- Open Positions – Page 3 of the Open Job on FSW Website
 - HG Bio (2), Collier Math (1), Collier A&P (1), Collier Biology (1) -- Please share!





SoPAS Updates – Fall Syllabi & Office Hours



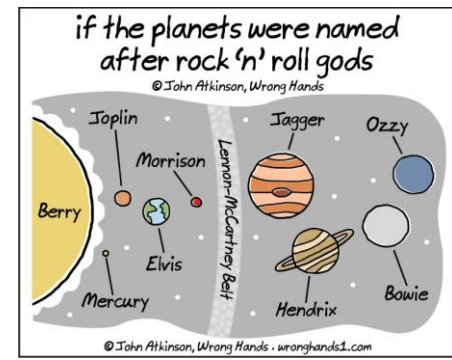
- **Simple Syllabus**
 - Over 800 masters shells to transfer – so no summer pilot!
 - Will be working with Department Chairs to set up pre-populated FSW, SoPAS, and Course-level content. COBP topic today!

- **Office Hours – Fall**
 - Need to include a direct link to virtual office hours meeting room
 - Must be in syllabus & on Canvas Homepage
 - 15 min increments
 - At least 10 min to get to class!

Teaching	Total Office Hours	Minimum On Campus	On Line
Full load is online, blended, and/or FLEX etc.	10 hours	0 hours	10 hours
Full load is taught on campus (15 hrs.)	10 hours	5 hours	5 hours
12 hours on campus	10 hours	4 hours	6 hours
9 hours on campus	10 hours	3 hours	7 hours
6 hours on campus	10 hours	2 hours	8 hours
3 hours on campus	10 hours	1 hours	9 hours



SoPAS Updates – Other updates!



- **Course Master Shell Updates**

- Next round of requested courses due May 1st with Course Maps (new math courses?)

- **SoPAS Webpage**

- Let us know what you would like to see there!

- **ProctorU:**

- New browser instead of extension – will be in effect for SUMMER Classes
- Browser compatible to MacOS, not iOS or Chromebooks (coming). Refer Chromebooks students to the laptop loaner program

- **DesignPlus:**

- If you are not using it in Canvas yet, I encourage you to give it a try

Policy Updates



Graduation!

Breakdown of Ceremonies for May 5, 2023

10am

- School of Health Professions
- School of Arts, Humanities, and Social Sciences (AS and Certificates from this School)
- AA degree grads

2pm

- School of Business and Technology
- School of Education
- School of Pure and Applied Sciences (AS and Certificates from this school)
- AA degree grads (including collegiate high school/institute grads)

From VP Offices

- Regulation 3.0075 Amendment
 - FSW will be compiling any State regulations and banning certain platforms as required. These bans will be put in place over the summer.
- New FSW Calendar – will link to BUCS Corner
- Coordinators
 - Our SoPAS coordinators will stay the same
 - Assessment and TLC undergoing revisions
- SIMPLE SYLLABUS
 - [Zoom Recording](#) &
 - Passcode: wfbN%^56



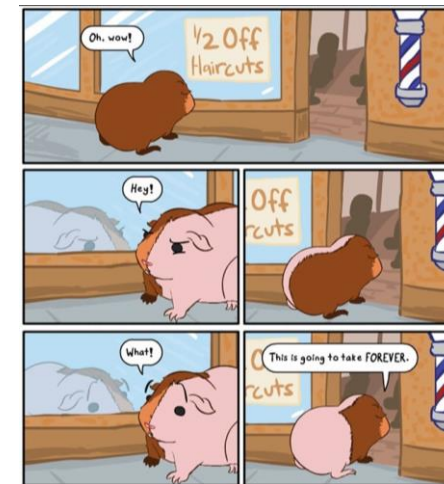
Academic Committee Updates



From SPAS Reps

- Academic Standards
- Academic Technology
- Curriculum
- General Ed
- Learning Assessment
- Professional Development

- TLC Coordinators
- eLearning Coordinators
- QEP
- Guided Pathways
- OER
- OTOC



Schedule - Upcoming Key Dates – Spring/Summer

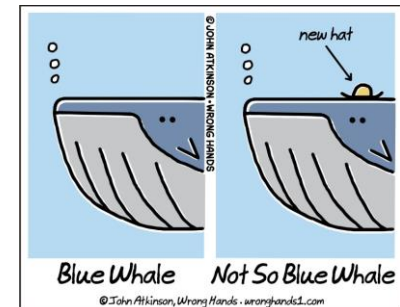


- Monday, April 24
- April 25 – May 1
- **Wednesday, May 3**
- **Friday, May 5**

Last Day of Classes
Final Exams
Final grades due @1200 Noon!!
Commencement at 10AM & 2PM

- Monday, May 15
- **Tuesday, May 23**
- **Monday, May 29**
- **Friday, June 23**
- **Tuesday, June 27**
- **Tuesday, July 4**
- **Wednesday, July 5**
- **Tuesday, August 8**

First Day of Classes - Full/Mini A
Attendance Verification Due @1630
College Closed – Memorial Day
Mini A Grades dues @1200
First Day of Classes – Mini B
College Closed – 4th of July
Attendance Verification Due @1630
Grades dues @1200



Schedule - Semester Key Dates - Fall



- **Monday, August 14**
- Monday, August 21
- Tuesday, August 29
- Monday, Sept 4
- Tuesday, Sept 5
- Friday, Nov 10
- Nov 23 – Nov 26
- Tuesday, Dec 2
- Dec 3 – Dec 9
- Tuesday, Dec 12
- **Thursday, Dec 14**

First Duty Day

First Day of Classes!

Attendance Verification Due @1630

College Closed! Labor Day

Study Day – No Classes

College Closed! Veteran's Day

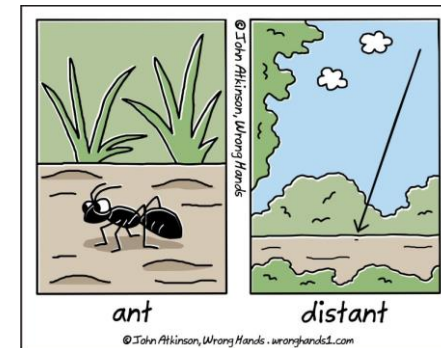
College Closed! Thanksgiving

Last day of Class

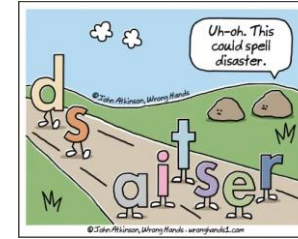
Final Exams

Grades Due @1200 Noon

Last Duty Day!



Schedule - Upcoming Events – Current Events Fliers in Teams



Faculty Events:

- Retiree Celebration
 - April 20th
- Innovative Pedagogy Showcase
 - April 21st
- Class Demonstration
 - April 28th
- Stop the Bleed Training
 - Various
- **SUMMER BREAK**

Student/Community Events:

- Apr 21 – Charlotte Observatory Open
See the stars at the James & Barbara Moore Observatory on the FSW Charlotte Campus. Viewing begins 30-45 minutes after sunset. Feel free to bring anything to make the event more enjoyable (blankets, refreshments, cameras)!
- Check out BUCS Corner page:
<https://fsw.presence.io/events>

Retirements & Departures!



George Manacheril

29 years



Tina Ottman

14 years



Joe Roles

12 years

Also departing . . .but hopefully adjuncting with us still. . .

Jonathan McKenzie

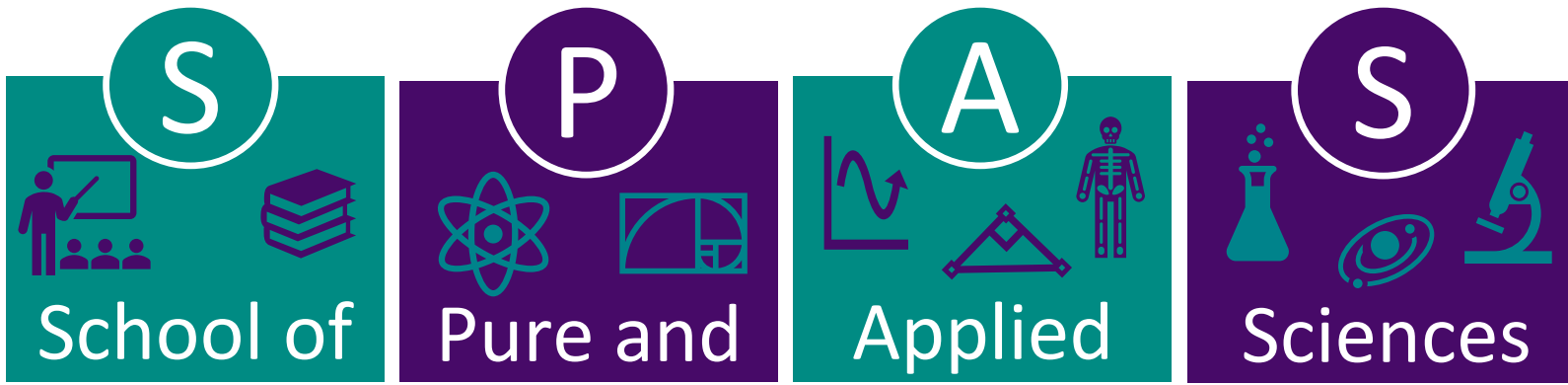
11 years

Kelsea Cid

5 years

Daniel Marulanda

4 years



Humor today courtesy of <https://wronghands1.com/>