# CVT Meeting –

Date | time 2/3/2025 12:00 AM| Location a116

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| Meeting called by | Jean Newberry Program Director |
| Type of meeting | CVT Team Meeting |
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 | Attendees: Ray Lenius and Halley Bennett |

## Agenda Items

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| Topic | Presenter |  |

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|[ ]  Program Director | Jean |  |
|[ ]  [Topic] | [Presenter] |  |
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## Meeting

Jean reassured Ray and Halley that all will be under control. Discussed the job description for the Program Director. Jean stated that the way it is currently listed is for RCIS only. Suggested opening to All cardiovascular technology credentials as the PD will eventually be over both invasive and non invasive

Ray and Halley agreed. Ray brought up accreditation issues with opening to all. Ray stated it could be done but there would need to be a full time person that would be the ‘curriculum coordinator’ for the PDs non specialty. ie if the PD is RCIS, you would need a curriculum coordinator for the non invasive.

Jean pulled out Halleys job description and it states that she is the curriculum coordinator. That is covered and Jean will will change the PD job description for all credentials. Dr. Schott was in agreement if it could be done.

The projected person for replacing Halley has backed out of accepting the position. Lena attempted to convince her before leaving.

The Fulltime Faculty, Program Coordinator and PD positions will all be posted and advertised.

Jean has met with both cohorts and assured them that the program will move smoothly.