****

**RESPIRATORY CARE PROGRAMS**

**Faculty Planning Meeting**

Sept 16, 2024, 1:00 PM

**Agenda/Minutes**

Attendance:

Genny Baballeku, RRT Program Coordinator

Jean Newberry, RRT-NPS, ACCS Program Director Respiratory Care

Heather O’Connell, RRT, CPFT Faculty Respiratory Care & BS-CPS

Remote Readiness training

* Reminder to make sure this is done as we are in prime hurricane season
* Jean completed and it did not take long

Text books

* + Spring adoption is occurring at the end of the month.
  + Jean surveyed the sophomores, it was mixed if they wanted electronic or paper. Asked tamra to have both and make sure they can opt out of IA.

Courses

* Jean asked for each course to be re-evaluated for objectives/descriptions and topics. A document is being sent with the old ones and to do track changes with the new.
* Jean will be going to curriculum committee with changes for the 2025 catalog.

HLC accreditation

* There are multiple committees working to be in compliance with HLC.
* There will be info sessions on Fridays. The first one is this Friday in A177. ‘

AARC Congress

* We are all registered for congress. 15/19 students will be attending.
* When schedule is complete and posted, we will get together to discuss the ‘must see’ topics for students.
* Genny suggested an attendance verification of selfies, etc so they prove they are attending.

Graduates

* All are RRT and all are employed from Sarasota county and south.

Lee Health day

* Lee Health will be here for Lee Careers day on Sept 30th
* Valorie Daniels has reached out for us to possibly supply some display items so they do not have to bring equipment with them.
* Both groups of students were encouraged to attend.

Open house for FSW

* Our open house is October 15th 3-7pm in U102
* Genny said that students needing to make up time for clinic can use this as a substitute.

Benefits

* Transitioning to state benefits program
* New options—look for emails and open sessions
* make sure your information is correct with HR.