Meeting Minutes - Biological Sciences Department

Date: November 8, 2024

Chair: Dr. Gerald Anzalone

Attending: Gabriel Gaidos, Ed Hooks, Helena Kashleva, Katrin Koel, Ralph Laudan, Corey Lehigh, Gregg Mason, Elimelec Medina, Lisa Pickell, Emily Porter, Judy Robinson, Peggy Romeo, Esmaeel Samaliazad, Vera Sullivan, Melani Ullrich, Teju Vala, Michael Witty, Amanda Zirzow

1. Biology Discipline:

* Course Supervisors:
	+ Professor Elimelec Medina volunteered to be the course supervisor for BSC 1010.
	+ Dr. Katrin Koel volunteered to be the course supervisor for BSC 1005.
	+ The faculty must select a supervisor for BSC 1011.
* Adjunct Faculty Mentors:
	+ Professor Amanda Zirzow volunteered to mentor Professor Roland Hodges.
* BSC 1005 and BSC1010:
	+ These courses will be assessed institutionally for the A.S. degree in Science and Engineering Technology and the Certificate in Scientific Workplace Preparation.

2. Course-Level Assessments:

* All Disciplines:
	+ Review your course-level assessments to ensure that they identify effective aspects of your course and indicate possible areas for improvement.
	+ Course supervisors are asked to document how they are improving, modifying, refining, or changing their course-level assessments.

3. Rescinded 21-Credit Hour Limit:

* Dr. Ian Neuhard, Deputy Chief of Staff for Strategic Priorities, has rescinded the previous limit of 21 credit hours for course loads. Faculty may now request course loads exceeding 21 credit hours. If you are interested in teaching additional overload, please let Dr. Cameron know. Additional overloads above 21 credit hours will be assigned dependent upon course demand and enrollment.

Next Meeting: January or February 2025

Meeting Adjournment: 2:00 PM

Minutes Recorded By: GA