**MEETING MINUTES**

Department of Fine and Performing Arts

Friday September 13, 2024

**Attendance**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Present** | **Absent** | **Excused** | **Guest** |
| Stuart Brown | ✔️ |  |  |  |
| Steve Chase | ✔️ |  |  |  |
| Scott Courtney | ✔️ |  |  |  |
| David Gomez | ✔️ |  |  |  |
| Nathan Harper | ✔️ |  |  |  |
| Dahye Kim | ✔️ |  |  |  |
| Mike Molloy | ✔️ |  |  |  |
| Kelly O’Neil | ✔️ |  |  |  |
| Lambertus Van Boekel  | ✔️ |  |  |  |
| Demi Hollingsworth |  |  |  | ✔️ |

1. **Call to order**
	1. Attendance
	2. August minutes approved w/o corrections; Scott motioned, Steve 2nd
2. **Informational items**
	1. Scholarship funds update: (Kelly) Funds are being awarded ongoing. Still some funds left to award.
	2. Fall faculty symposium 9/20 at 2:30 in U-102 please RSVP and attend – You do not have to be actively presenting in order to attend; ARC grants include “Creativity” – Apply; Look for email to RSVP.
		* + Link: Please RSVP at <https://docs.google.com/forms/d/e/1FAIpQLSf82rVLEVpKb8XLi-Vz90QTefKjiTyd53pXhQgW5hsuxBqpcA/viewform>
	3. Faculty Mentors - Training available through TLC 9/27 from 1:00 to 1:45; Mentors receive a stipend; Observations required for 1st time adjuncts and every year for HS sections.
	4. Textbook adoption guidelines - Same text for fall and spring preferred; All sections use same text (OER is the exception); **Deadlines:** fall: March 28, spring: Sept. 27, Summer: Feb. 28; Changes require submission of textbook adoption form to Wendie
	5. Please complete Emergency Remote training if you have not done so.
	6. Rebecca Harris asks that you consider Be Creative PD session
	7. Dale Hoover’s funeral
3. **Business**
	1. **Arts Event** on Sept. 16 at 6:00 p.m.
		1. Location will be L-119b
		2. Funding of $150 for pizza and soda has been approved
		3. Nathan and David with come up with activities
		4. Kelly will update/distribute flyers to post
	2. **Assessment goals** for 24-25 (suggested)
		* 1. AI best practices statement (piggyback with humanities)
			2. Continue with raising visibility of Dept in the college and community *includes doing events in community, not necessarily just local; PD funds have been focusing on regional events, not international (see Scott Ortolano for help)*
			3. Assess cross disciplinary student interactions within dept via student surveys
			4. Exit survey has been suggested, tracking employment/transfer-BA/BS completion; Alumni Assoc possible
	3. Classes scheduled to go away because **5-year rule -** All music classes are already safe; Justifications for keeping others go to Dr. Brian Page
	4. Arts@FSW Website will be live soon at www.fsw.edu/artsfsw
	5. Security issues for DA Labs being resolved; other spaces need to be secured each when not in use
	6. Dr. Page has tentative plan for new building design for preview
	7. DA FT position: will conduct search for Fall start; will have adjunct for January
4. **New Business**
* **Matt Lopez** presentation 9/24, 12-1:20, Our Changing Cinematic World, Screenwriting in the Age of AI, presented by OTOC
* **Dr. S.E. GONTARSKI** ArtSpeak re Wm Burroughs 6:00, 9/19
1. **UPDATES**
	1. **Audio Tech:** Wait list for recording sessions; Apprentice at Waltzing Waters; 4 internships
	2. **Music concerts:** 11/5 Choir; 11/8 Jazz Band; 11/12 Flute Choir; 11/19 Concert band/Orchestra; 11/26 Rock Ensemble
	3. **Theatre:** 12th Night or What You Will, 10/31-11/2 and 11/7-9 7:00 curtain; collaboration with Ken Puls as Musical Director
	4. **Fine Art:** 10/9 Drawing/Paining Exhibition in Advising 4:30 – 5:15; 11/22 Digital Art Capstone Exhibition, L119b, time TBA

Motion to Adjourn, Stuart; Steve 2nd

Meeting Adjourned: 3:00 p.m.