

Minutes

Mathematics Department Meeting

Friday, September 13, 2024, 9:00am – 11:00am

On Zoom <https://fsw.zoom.us/j/88389069523?pwd=RyQ6qdOxoT7KcjbMevmq1aznZbUtl.1>

In attendance:

Faculty	Present	Absent	Excused	Faculty	Present	Absent	Excused
Cheban Acharya	x			Kristi Moran	x		
Chris Anderson	x			Bharat Patel	x		
Robert Cappetta	x			Cindy Quehl	x		
Meghan Carlson	x			Donald Ransford	x		
James Chan	x			John Salem			x
Kelsea Cid	x			Sandra Seifert	x		
Tina Churchill	x			Department Chair			
Sabine Eggleston	x			Kari Sizemore	x		
Rebecca Gubitti	x			Christine Smith			x
Colt Hartstein	x			William Stoudt	x		
Ivana Ilic	x			Hana Wehbi	x		
Iryna Labachova	x			Dimitry Yusin	x		
David Licht	x			Terry Zamor	x		
Douglas Magomo	x			Duval Zephirin	x		
Ivan Melendez	x			Jaime Zlatkin	x		

Adjuncts in Attendance: Michael Sullivan, Lamis Tawil

Visitors in Attendance: Heather Stahl (Peer tutoring), Penny Oliva (Advising)

Meeting was call to order at 9:00am

- I. Approval of the August 14, 2024 Mathematics Department meeting minutes approved as presented.
- II. Success and Accomplishments
  - We came through the BibliU transition relatively unscathed. A few student issues, but all have been resolved. Looking for smoother Spring rollout.
- III. Peer Tutoring – Heather Stahl, Coordinator  
 Heather introduced herself to the department and mentioned that she is still hiring tutors and encouraged the team to recommend students, especially those who have excelled in higher-level

math courses. She also noted that the program is available on three campuses, with plans to expand to Charlotte soon. Heather emphasized the importance of a reference from a professor and assured that the tutors provide both in-person and virtual support.

#### IV. Course Level Assessment – Tina Churchill

- Tina Churchill discussed the progress of course level assessments, particularly focusing on the HLC change and the rollout of a STEM pathway. She mentioned that data collection for the pilot is ongoing, with a total of five courses involved. She provided some preliminary data showing the results of the first pilot and showcasing the transition of common items across courses.
- Tina also highlighted the need for a connection between discussion posts and final exams for specific learning outcomes. She also suggested considering core concepts for new courses and developing assessments for them.
- She called for volunteers to try out the post-test on an online MAC 1105 class. Meghan agreed to volunteer for this effort. Tina to provide the post-assessment to Meghan.
- The goal is to roll out the assessment with faculty by next semester, with the aim of eventually implementing it with the full department.
- There was a concern about an assessment question on the MAT 1033 post-test that was not a learning outcome of the course, which Tina allayed by stating that that question would not be in the revised version.
- Don shared an article about dual enrollment classes, suggesting a shift in emphasis from common final exams to using the same syllabus with the same outcomes. He proposed that this approach could be applied to their current assessment methods.
- Tina expressed gratitude for the team's efforts.

#### V. Textbook Adoption Updates: STA 2023

- The department approved the adoption of the 7<sup>th</sup> edition of the Sullivan text: Statistics: Informed Decisions Using Data.
- Michael Sullivan stated that the “Fundamentals” editions were discontinued, and this version is the full-fledged version with more information, examples and updated videos.
- Michael thanked the department for their continued confidence in the statistic series.

#### VI. Initial Granting of Continuing Contract

- All the sub-committee members have been assigned and the names forwarded to the IGCC committee chair, Dr. Duke DiPofi.

#### VII. MyLab Math – Sabine Eggleston

- Sabine updated the team about the receipt of new access codes for the MGF 1130 and 1131 textbooks.
- Access codes are still available for other courses for students who are in need.
- The price for the BibliU codes were discussed as there was some indication that students opted out and bought them on their own. One of the professors who is also taking a math course was able to calculate that the price was about \$75.
- James Chan stated that he had to allow cookies multiple times while logging on to MyLab Math and accessing different menu items (even through Canvas. Jamie said that was the case for her as well). The classroom computers are frozen meaning that anything done

during class will be erased when the computer reboots. However, James insisted that once the cookies have been allowed based on the user, the option should not come up again. The team agreed to investigate further. Sabine suggested James try accessing MLM.Pearson.com, signing in, and pulling up his class to do whatever he needs to, potentially resolving the issue. James agreed to try this approach.

VIII. MAC 2233 as Honors?

- The department has approved the inclusion of MAC 2233 as an honor course.

IX. Spring Schedule

- Faculty to expect the preliminary Spring Schedule in their mailbox this coming week.
- Dr. Cameron to reach out to new Faculty regarding their schedule.
- Kelsea Cid asked that she be cc'd on any email to Dr. Cameron concerning any questions or changes to their Spring schedules.

X. Remote Readiness Training

- The department was reminded to complete the remote training and request assistance if needed.

XI. Course Status Survey

- Course coordinators are encouraged to complete the Course Status Survey as soon as possible.

XII. Professional Development

- Adjunct Mentor Refresher
  - All Adjunct mentors are encouraged to take this refresher course regardless of previous training.
- CoBP Math
  - “Harnessing AI in Mathematics Education”
  - Link given
- FTYCMA Fall Retreat
  - Save the date information given for the retreat
- For other math professional development opportunities, there is a list in the Canvas Math Department Course.

XIII. Committee Updates

- Professional Development
  - PD Committee met and approved the applications.
  - There are still funds for late applications
  - Ancillary funds available up to \$150 per person.
- Other committees have not yet met.

XIV. Faculty Updates

- None

XV. New Business

- New Driver agreement module in the Compliance Training Course. Due 12/31/24.

- Don Ransford announced the passing of Dorothy Marshall, a close friend and former faculty member, and shared that her celebration of life ceremony. Saturday, Oct. 19 at 2:00 at St. Hilary's Episcopal Church on McGregor in Ft. Myers.
- Adaptive Services are asking that we review/revise our formula sheets. Current formula sheets to be sent to course supervisors.
- Penny Oliva of Advising announced that advising is now offering drop-in services for all students on Wednesdays and Thursdays with no appointments needed, as detailed on their webpage <https://www.fsw.edu/advising>.

XVI. Adjourn

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