

**SAFETY COMMITTEE****MEETING MINUTES April 8, 2021****SAFETY COMMITTEE - MEMBER ATTENDANCE: ✓ = present X = absent**

<b>Clemence, Bob</b> Community Advocate	x	<b>Miller, Valerie</b> Committee Chair – Risk Management	✓	<b>Herrera, James</b> Facilities - Lee	✓	<b>Sherman, J.R.</b> Planning & Space Management	✓
<b>Robinson, Judy</b> Science Lab Manager/Instructor	✓	<b>Krueger, Bernie</b> Facilities – Charlotte	X	<b>Chief Connolly</b> Police Department – Lee	X	<b>Kiane “Kiki” Cummings</b>	x
<b>Millis, Adam</b> Human Resources	x	<b>Hartsell, Angie</b> Director, Adaptive Services	✓	<b>Mraz, Frank</b> Public Safety – Hendry/Glades	✓	<b>Janessa Plummer</b> Student	X
<b>Botts, Brian</b> Principal, HS Lee	X	<b>DeVito-Young, Kimberly</b> Assistant Director., Event Services	✓	<b>Skumatz, Casey</b> Residence Life Specialist	X	<b>Young, Bo</b> IT	x
<b>Kaiser, David</b> Facilities - Collier	X	<b>Lehrian, Amanda</b> Associate Dean, Student Affairs H/G Center	✓	<b>Brown, Stuart</b> Theater Professor	X	<b>Dowd, Frank</b> Faculty Librarian	✓
<b>Joe Washburn</b> Program Director - EMS	✓	<b>Gina Doeble</b> VP of Operations	✓				

**A. MEETING CALLED TO ORDER: April 8, 2021 1:00 PM Zoom**

Meeting minutes of the meeting November 30, 2020 were approved. Moved by Amanda Lehrian and seconded by Frank Mraz.

**B. OLD BUSINESS:**

- Steps at the Arena – James Herrera reported they few pieces remain, should be complete in two weeks.
- Safety Manual for Arena- Valerie provided updates from Chief Connelly, manual completed, awaiting dissemination (where located, how to engage staff/students).

Frank Dowd suggested a newsletter to get the word out. Amanda suggested “point person” for each location. Valarie mentioned – snippet in college Monday newsletter.  
Dr. Doeble suggested to communicate with Marketing for snippet, post on website-additional information and point person contact info. Information on Safety Committee was included in SACCOCs report.

- Building Leaders Training – Valerie provided updates from Chief Connelly – starting training in April, Dr. Doeble clarified-Safety/Secure Initiative, identified floor leaders (volunteers) for each bldg. each floor, every location, training coming for floor leaders which will be utilized while Police Department is in transit. Floor Leaders are an extension of FSW Police, Officer Humphrey has reached out to floor leaders, Joe Washburn included in planning.

4. Chemical Hygiene Plan – Judy Robinson reports, regular lab meetings/mgrs., all labs with chemical waste clean out on Charlotte, Fort Myers, contracted with company that will discard biological waste, putting procedures in place which limit/reduce chemical/biological waste. Safety Policy/Hygiene, almost complete then await approval.

5. Turn lane at Hendry Glades Center – Amanda Lehrian Amanda spoke with city engineer of roads who punted to Police, not prime time to complete study, will pick up in the Fall, “Blind curb, was school zone,” population exploding in community and college. Dr. Doeble, issue may be above Safety Committee, Amanda, “HG as a leader,” Mathew Mason is aware. Dr. Doeble requested place on hold but keep on Agenda to bring forward once COVID resides.

6. Campus Lighting - Valerie Miller updated: After report from last meeting was presented, a lighting study has been started, awaiting last location report. Facility is planning on adding lights to the sidewalk/ back of wingwall area at intersection at Summerlin & FSW Parkway. The bushes/plants were trimmed, and this helped; will be adding lighting to this area.

7. Stop signs on FSW Parkway Between Lots 7 & 8-North East corner, access road helps avoid congestion, students crossing at night, lighting not low-roadway lights present but drivers may not be paying attention, requesting stop signs to return (two four way stops in a row, caused bottle neck but access road is now completed) Angie Hartsell suggested flashing signs at cross walks.

Judy Robinson suggested, obtain grant for overhead crosswalk. Dr. Doeble requested clarification with stop signs and access road completed. Estimate for a flashing sign is in the \$2,500 range. James Herrera reports the issue at the crosswalk, students crossing from LHC/basketball/volleyball courts. With the access road, some of the traffic backup has been eliminated as there are now several access points to enter and exit College. Val suggested to contact Chief Connelly for input/suggestions. Dr. Doeble suggested to communicate with Mathew Mason regarding budget to correct before Fall. “Illuminate the stop signs.” Committee voted to move this issue forward. Majority, 8 thumbs up on Zoom

### **C. NEW BUSINESS**

Dr. Doeble, update from Chief Critical Incident Response Plan, thorough, bringing series of workshops, announcing the plan/offering training, will be housed in Compliance Training, staff over summer and repeat/record and utilized in Fall for training. Different/separate from Arena emergency plan.

**ADJOURNMENT:** 1:48 pm

**NEXT MEETING DATE:** Fall 2021

**RECORDER:** Angie Hartsell