Academic Technology Committee (ATC)
Meeting Minutes

Date:	Jan 3, 2025
Time:	2:00 - 3:30pm
Location:	Zoom PMI 585.737.9694

Members	Present	Absent	Excused
James Chan (Chair)	x		
Alisa Callahan (SoBT)		x	
Regina Miller (SoE)	x		
Leslie Bartley (SoAHSS)	x		
Alessandro Cesarano (SoAHSS)	x		
Sara Dustin (SoAHSS)	x		
Jill Hummel (SoAHSS)	x		
Kaitlyn Muchnok (SoAHSS)	x		
April Ring (SoAHSS)	x		
Cheban Acharya (SoPAS)		x	
Luminita Coman (SoPAS)	x		
Iryna Labachova (SoPAS)	x		
Doug Magomo (SoPAS)		x	
Ivan Melendez (SoPAS)	x		
Serhiy Pasishnyk (SoPAS)	x		
Emily Porter (SoPAS)		x	
Peggy Romeo (SoPAS)	x		
Jessica Slisher (SoPAS)		x	
Dmitry Yusin (SoPAS)	x		
Jaime Zlatkin (SoPAS)	x		
Jane Charles (Libraran)		x	
Victoria SanFilippo (Libraran)	x		
Jason Dudley (Admin)	x		
April Fleming(Admin)		x	
Roz Jester (Admin)	x		
Heather Olson (Admin)	x		
Laura Osgood (Admin)	x		
Anna Haney-Withrow	x		

1. Call to Order
2. Minutes Adoption
   a. Approval of 11/1/2024 Minutes
      i. Motion to approve Nov. 1, 2024 meeting by Jill Hummel
      ii. Second by Peggy Romeo
         ● Minutes were unanimously approved
3. Agenda Adoption
   a. Approval of 1/3/2025 Agenda
      i. Motion to approve Jan. 1, 2025 agenda by Jill Hummel
      ii. Second by Peggy Romeo
         ● Agenda was unanimously approved
4. Video Platform Adoption
   a. Staying with Kaltura
      i. Confirmed staying with Kaltura
      ii. Updated to LTI version 1.3 and version 7 player
      iii. Faculty need to re-enable "My Media" in course navigation settings after upgrade
      iv. My Media now available in user profile
      v. Media Gallery can be enabled in course navigation (optional)
5. Remote Proctoring (by April meeting)
   a. Honorlock pilot implementation confirmed for Spring
   b. Ben hosted two training sessions (recordings available)
      i. [Training Session 1](#)
   c. Bi-weekly office hours scheduled for FSW faculty piloting Honorlock
   d. Request made for documentation of ProctorU issues to help negotiate contract
6. Tech Champs Updates (April)
   a. Upcoming PD session: ["Beyond Canvas: Revitalizing Online Discussions with PacPack and Harmonize"](#) on Tuesday, January 7th at 2:00pm
   b. Tech Connections series continuing in Spring with implementation phase
   c. [New webinar watch parties](#) starting February 3rd at 1:30pm
   d. First webinar: "New Horizons in Online Student Mental Health Support" from Online Learning Consortium
7. [EdTech Toolkits](#) (Laura)
   a. New toolkit page launched with updated organization

b. Categories include: Content Creation, Student Engagement, Live Online/Flex, Course Management, Academic Integrity

c. New toolkits added for Honorlock, BrainFuse, and Screencastify

d. Harmonize licenses increased to 1,500 due to successful pilot

8. Screencastify Toolkit (Laura)

9. [FSW will be offering the QM IYOC workshop](#) (Laura)

a. Offering "Improving Your Online Course" workshop in Spring

b. Kicks off February 28th (two-week, asynchronous course)

c. Limited to 20 participants

d. No cost to participants

e. Targeting faculty teaching live online, live flex, or blended modalities

10. IIET Updates (Anna)

a. Building G renovations: 2 Labs
   - New Collaboration and Learning Lab
   - Extended Reality Suite (Phase 1)

b. Continuing [AI upskilling](#) partnership with HR

c. Process tracking added to AI toolkit

d. [BoodleBox](#) pilot opportunity available for faculty wanting to use AI in classes

11. New Business

a. Department of Education Updates (Roz):
   - New rules published regarding online courses and Title IV funding
   - Implementation date set for July 2027
   - Several previously concerning provisions were dropped
   - Focus remains on RSI (Regular and Substantive Interaction)
   - Further updates expected at February meeting

12. Do outs

Who	What	When	Why
Jimmy	Update ATC Roster online	ASAP	

13. Adjourn