Business/Accounting Department Meeting Minutes

ATTENDANCE: Alisa Callahan, Miguel Rivera, Dolores Batiato, Alicia Law, Jennifer Patterson, Dorothy Thompson, Bill Van Glabek, Adam Davis, Peter Ocsody, Tim Lucas, Adam Davis

MEETING MINUTES: Friday, January 9, 2025

1. Finalizing program learning outcomes for our AS degree programs and CCCs. Adam will also incorporate outcomes for the new AS and CCC Entrepreneurship programs.
   Program Outcomes Google Sheet: https://docs.google.com/spreadsheets/d/1wQ_O-Lk96R-DJoGo2Z22tweyGM6EsO4A/edit?usp=sharing&ouid=110235647514704388129&rtpof=true&sd=true

2. BUCs Cares – many resources available to students. Share as needed with students. "See something, say something. re: student behavior / issues.

3. SOBT may have funds available for field trips, etc. Let Alisa know if you have ideas/needs.

4. Textbooks: The team discussed their experiences with textbooks this semester, and there are no reported significant issues except Bill encountered issues with a small publisher's book not being available at their preferred online vendor, so he sent them directly to the publisher. Alisa and Dorothy mentioned issues with some of their courses not auto-publishing on Canvas, which they resolved with help from Roz. Adam faced issues with design changes in his shells not sticking, but these resolved themselves by Monday or Tuesday. Lastly, the team recalled issues from the previous semester with Canvas messaging, where multiple messages were sent at once, causing confusion among students.

5. Alisa introduced a professional development opportunity and shared a link for registration:

Reimagine: Adapting Your Course for AI	This asynchronous resource provides a host of strategies to help you reimagine courses given the challenges and opportunities presented by generative AI. Please explore at your own pace. There's no work to turn in, but there is a discussion board where you can ask questions and share insights. In addition, keep an eye on Announcements for opportunities to connect in real time! **Registration Link:** https://fsw.catalog.instructure.com/browse/trainingcalendar/tlc/courses/reimagine-adapting-your-course-for-ai

6. Welcome (officially) Peter Ocsody & Dorothy Thompson!

7. Textbook Adoptions – Due May 1

8. Intro to e- business, top by Tracy Henrich is using an e-commerce book from 2016. Same thing with understanding and managing diversity course. That textbook is from 2014.

9. Alisa expressed gratitude to the accounting team, particularly Dorothy Thompson, for their hard work in preparing the ACG 2021 course for spring.

10. A.S. Entrepreneurship Update: The Daveler Entrepreneurship Institute and the "in process" Entrepreneurship A.S. degree (Adam & Peter). Alisa encouraged faculty to join committees if interested. Alisa explained the process of evaluating applicants for faculty positions, emphasizing the need for confidentiality and the submission of all notes at the end of the search process. Dr. asked about the implications of a publication for his temporary full-time faculty status, to which Alisa confirmed that it would be considered a strong credential. dates: Search committees will begin gearing up for 2 faculty positions.