**MEETING: SoHP Monthly Meeting**

August 27th, 2:00 -3:30 pm on Zoom <https://fsw.zoom.us/j/8187393588?omn=83551272186>

**PURPOSE:** SoHP Monthly Meeting August 2024

**ATTENDEES:** Dean, Directors, Advisors, Faculty, Coordinators, Clinical Managers, and Staff

**Meeting Minutes**

* **Agenda and PowerPoint:**



* **Quick Recap:** Dr. Schott led our monthly update meeting, discussing shared governance, school updates and Respiratory Care program passing rates.
* **Next Steps:**
* Keeping a (PMO) positive mental outlook for the new school year.
* Microsoft Teams is set up for the School of Health Professions.
* Closing in on pre-IAN normal, as enrollments are up.

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| * ***Summary*** * **Monthly Update Meeting: Administrative Tasks and Updates:**  Dr. Schott led a monthly update meeting, focusing on administrative tasks and updates. She discussed BibliU, Simple Syllabus, Financial Aid, and the IQF red list. Michelle indicated that the Nursing uniforms are in. Tamra has informed us that CastleBranch Bridges has had delays, but we have an extension from Lee Health and our accounts are active. Dr. Schott talked about the Program maps and cost sheets being up to date. The Industry Certifications are due today to send into DonnaMarie. Rings (Shields) are up for Cardiovascular Technology (CVT), American Heart Association (AHA), Respiratory Care Technology (RES) and Physical Therapist Assistant (PTA) programs. The background check has now been incorporated into handbooks. The three consultants will be here to share their opinions about a gen ed assessment, communicate and evaluate all of our programs. * **Spring Updates:** Dr. Schott discussed BibliU and the Optimizer, keeping in mind that anything that needs a classroom must get on the schedule by September 24th. There are no natural disaster updates. VP updates included a work study student list now available. Adjunct portfolio training is a new process. The deadline for New Programs is November 1st,2024. * **Academic Committee Updates:** Dr. Schott introduced Curriculum Committee members, Lorraine Canty, Marsha Weiner and Debra Ebaugh. The General Ed Committee is represented by Dr. Schott. ELearning (Kultura) is represented by Karen Molumby. The Librarian liaison, Anthony Valenti (AA-167B), shared availability for resources, research programs, the redesigned library home page, Synall, which is the updated database. He does orientations focused on your programs. Hope Goodwin is on the Library Advisory Board/Committee and has been for the past six years. Dr. Schott would like a representative on each committee including Academic Standards, Academic Technology, Learning Assessment, Professional Development Funds and CTLE. Dr. Susan Foster has informed us that Effectiveness Plans should be closed out as of August 30th with your program goals. * **Questions:** Karen Molumby asked about the Perkins approved list. Will we be having a Fall Semester STEM Camp? Are the Legislators coming to visit? |
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**Important Reminders**

* Workforce Newsletter submissions - ongoing
* SoHP Social Media/Marketing Needs- Submit to Ashleigh ongoing
* Agile Performance
  + Reminder for goal and objective development & Director approval
  + Minimum of 2 check-ins per year (IE: every 6 months)
  + Minimum quarterly feedback
  + New Program Directors- Training per Melissa Raney

**Upcoming Meetings:**

Reminder of next SoHP monthly meeting Tuesday, September 24 th , 2:00pm -3:30pm on Zoom <https://fsw.zoom.us/j/8187393588?omn=83551272186>

* + Monthly meetings 4th Tuesday of every month, 2-3:30pm

**School of Health Professions (SoHP) Meeting August 27, 2024, 2pm to 3:30pm, Zoom**

* **Attendance**

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| **Present or Absent** | **Name** | **Position** |
| P | Alexis Augustenborg | Student Success Advisor I, SoHP |
| P | Andrea Rediger | Administrative Assistant, Nursing-Collier/Lee |
| P | Angela Marchionni | Professor, Nursing ASN |
| P | Anthony Valenti | Faculty Librarian, Research & Instruction |
| P | Ashleigh Koza | Simulation Operations Specialist I, Allied Health and Simulation Education |
| A | Benjamin Rohde | Program Coordinator, EMS (PT-NCFR) |
| P | Bobby Holbrook | Program Director, BSN |
| P | Dr. Brett Clinton | Professor, Nursing ASN |
| P | Bridgette Malchow | Faculty, Human & Social Services |
| P | Cassandra Allbritten | Program Director, Advanced Medical Assisting & Medical Assisting Specialist |
| P | Cassie Billian | Program Director, Emergency Services |
| P | Cheyenne Brown | Professor, Nursing |
| P | Christy Bessette | Clinical Coordinator, Dental Hygiene |
| P | Coleen Kubetschek | Clinical Coordinator, Radiologic Technology |
| P | Colleen Moore | Professor, Nursing |
| P | Cristina Walter | Professor, Nursing |
| P | Christy Estes | Program Director, Social & Human Services |
| P | Dr. Cynthia Vaccarino | Director, Physical Therapist Assistant |
|  | David Logan | Professor, Nursing ASN |
| P | Debra Ebaugh | Professor, Nursing |
| P | DonnaMarie Rich | Coordinator, SoHP, Administration |
| P | Dr. Elizabeth (Libby) Schott | Acting Dean, School of Health Professions and Dean School of Pure and Applied Sciences |
| P | Elizabeth Whitmer | Professor, Health Information Technology |
| P | Frank Vilchez | Corporate Training & Simulation Coordinator, SoHP |
| P | Gayle Deane | Professor, Nursing-BSN |
| P | Genny Baballeku | Program Coordinator, Respiratory Care |
| A | Giovanni Zamora | EMS Instructor |
| P | Halley Bennett | Clinical/Simulation Coordinator, CVT |
| P | Dr. Heather O’Connell | Professor, Respiratory Care |
| P | Hope Goodwin | Professor, Nursing-BSN |
| P | James Mayhew | Program Director, Radiologic Technology |
| P | Jamie Ware | Dental Clinic Manager/Instructor |
| P | Janetta Mullins | Program Coordinator, Social & Human Services |
| P | Jaslyn Morgani | Dental Clinic Assistant |
| **Present or Absent** | **Name** | **Position** |
| P | Jean Newberry | Program Director, Respiratory Care |
| A | Jennifer Ortiz | Professor, Nursing ASN |
| P | Jessica Golda | Program Director, Corporate Training and Simulation Education |
| P | Joanne Sabo | Student Success Advisor II, Nursing |
| A | Jordan Green | EMS Instructor |
| A | Judith Sweeney | Professor, Nursing |
| P | Julie Best | Clinical Coordination Manager, Nursing |
| P | Julissa Gonzalez | Professor, Nursing |
| P | Julianne Settanni | Professor, Nursing-BSN (FLEX) |
| P | Jynell Kingsberry | Student Success Advisor II, SoHP |
| P | Kandi O’Brien | Clinical Associate, Nursing |
| P | Karen Molumby | Program Director, Dental Hygiene |
| P | Kathleen Hearn | Professor, Nursing |
| P | Kathy Blades | Professor, Nursing-BSN (FLEX) |
| P | Kelly Murphy | Professor, Nursing |
| P | Kristen Moore | Program Coordinator, Physical Therapist Assistant |
| P | Lena Scott | Program Director, AS, CVT |
| P | Leticia Guevara | Program Coordinator, EMS |
| P | Lorraine Canty | Professor, Nursing |
| P | Lynette Kummerer | Professor, Nursing |
| P | Lynn DiSomma-Sentner | Program Coordinator, EMS |
| P | Dr. Magdaline Britto | Dental Clinic Supervisor |
| P | Mariel Goldrick | Professor, Nursing |
| P | Marsha Weiner | Professor, Nursing-BSN (FLEX) |
| P | Dr. Mary Lewis | Interim Program Director, ASN |
| P | Megan Barry | Professor, Nursing |
| P | Melissa Hitch | Manager, Nursing Simulation/Laboratory Manager |
| P | Michael Knoop | EMS Support Specialist |
| P | Michael McNiskin | Program Coordinator, Radiologic Technology |
| P | Michelle Rentas | Professor, Nursing |
| P | Michelle Sherman | Administrative Assistant, Nursing |
| P | Monica Pedwell | Professor, Nursing |
| P | Natalie Schmidt | Clinical Coordinator, Dental Program |
| P | Nora Stadelmann | Professor, Nursing |
| P | Ray Lenius | Adjunct Professor, CVT |
| P | Sandra Oestrike | Professor, Nursing |
| P | Samantha Patenaude | Professor, Nursing ASN |
| P | Sarah Hamula | Student Success Advisor II, Nursing |
| P | Shawn Steiner | Professor, Nursing-BSN |
| P | Dr. Suni Koshy | Dental Clinic Supervisor |
| P | Dr. Susan Foster | Program Director, Health Information Technology & Medical Coding and Billing |
| **Present or Absent** | **Name** | **Position** |
| P | Dr. Susan Holland | Associate Dean, Nursing Program |
| P | Tamra Pacheco | Coordinator, Health Professions |
| P | Tiffany Thomas | Professor, Nursing ASN |
| P | Tracy House | EMS Support Specialist |
| P | Valerie Hahn | Professor, Nursing |
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