English Department Meeting
Friday, November 8, 2:00 PM – 4:00 PM
Zoom: https://fsw.zoom.us/j/81931116005

Agenda

1. Reading and Approval of Meeting Minutes from September 2024 – Leonard Owens
2. LAC Goals and Discussion – Leonard Owens and Monique Harrington
    a. Link to Goals Survey:
        https://fsw.qualtrics.com/jfe/form/SV_9moAUS2OHTpyfk2
3. Welcome our Advising Liaison – Emilie Booth
    a. Any Questions for Advising?
4. Updates from Curriculum – Jeremy Pilarski and Leonard Owens
    a. Voted on updated course descriptions/pre-reqs for Literature courses
        i. Curriculum Committee approved all changes
    b. Moving forward with process for CRW courses receiving WI designation
        i. Proposal will be discussed at next GEAC meeting and voted on at next Curriculum Committee meeting (Nov. 15)
5. Updates on ENC 1102 Master Course Redesign
    a. Course development requests for Fall 2025 are due by February 1st
    b. Prof. Owens may end up completing the redesign, but will confer with Shawn Moore when he returns as chair in spring before any final decisions
6. Continuing Contract Updates – Leonard Owens
7. Discussion about Writing Program Administrator GEAC Proposal – Cara Minardi-Power
8. Updates from the Deans:
    a. Dr. Page is working to identify areas of need in our department in order to begin searches for new full-time faculty lines.
    b. There is a small grant with funds for English and Communication events
        i. Currently being used for Battle of the Bucs and potentially for Illuminations launch event, but we should keep these funds in mind
    c. Check BibliU as soon as possible to make sure required textbooks for Spring are correct.
    d. Tutor.com to Brain Fuse transition = Dec. 11
        i. Most institutional references to Tutor.com will be updated in Canvas and our syllabi automatically—but if you reference Tutor.com anywhere in your syllabi or Canvas courses, you will need to update that yourself.
9. Updates on Harmonize for Discussions in Canvas – Scott Ortolano
    a. Harmonize Toolkit link: https://fsw.instructure.com/enroll/XAXEXR
10. Updates from DE – Cara Minardi-Power
11. Updates from Creative Writing, Illuminations, CRW Club
12. Updates from English Faculty