



Agenda

CVT Team Meeting

Friday, December 13th, 2024

9:00-10:00 AM EST

Zoom/A 115

TOPIC	DESCRIPTION
CHECK-IN	Check-In What went well? What did not go well? What can we change moving forward? Retention: We lost ~8 students from freshmen class (61.9% retention) Pictures for graduating cohort
CLINIC	Any updates?
INVENTORY & EQUIPMENT UPDATES	Lab equipment ordered and most is upstairs in the lab.
NON-INVASIVE PROGRAM	Grant was not approved. VPAA is taking the proposal to the cabinet. Curriculum was approved.
CVT ADVISORY BOARD MEETING & PINNING CEREMONY	Last day of classes 04/22/2025 Thursday, April 17th, 2025 (Meeting) Friday, April 25th, 2025 (Pinning Ceremony)- Need a time UPDATE ON LOCATIONS AVAILABLE Awards: Jeff Davis - Ray Lenius - Academic - Highest GPA Luke Clinical -
CURRICULUM CHANGES	All changes were approved for Fall 2025 CVT 2842C Course Number Change – Not updated Fall 2025 credit hours CVT 2420 4 (+1) CVT 2421 4 (+1) CVT 2840L 8 (+3) CVT 2841L 8 (+2)
CAAHEP ACCREDITATION	Annual Report 2024 – Submitted

SIMPLE SYLLABUS

Please have syllabi updated and
completed by January 3rd, 2025.

ADDITIONAL QUESTIONS OR CONCERNS

ADJOURNMENT & THANKS

CVT Meeting – 12/13/2024

Date | time 12/13/2024 9:00 AM | *Location* Zoom

Meeting called by	Lena Scott, Program Director	Attendees: Ray Lenius, Faculty, Halley Bennett, Instructional Staff/Clinical Coordinator, Lena Scott, Program Director Please read: Agenda
Type of meeting	CVT Team Meeting	
Facilitator	Lena Scott, Program Director	
Note taker	Lena Scott, Program Director	
Timekeeper	Lena Scott, Program Director	

Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Check-In	All	5 mins
<input type="checkbox"/> Clinic	Halley Bennett	5 mins
<input type="checkbox"/> Inventory & Equipment Updates	Lena Scott	2 mins
<input type="checkbox"/> Non-Invasive Program	Lena Scott	2 mins
<input type="checkbox"/> CVT Advisory Board Meeting & Pinning Ceremony	Lena Scott	5 mins
<input type="checkbox"/> Curriculum Changes	Lena Scott	2 min
<input type="checkbox"/> CAAHEP Accreditation	Lena Scott	1 min
<input type="checkbox"/> Simple Syllabus	Lena Scott	1 min
<input type="checkbox"/> Additional Questions or Concerns	All	1 min
<input type="checkbox"/> Adjournment and Thanks	All	1 min

Other Information

Special notes:

- Check-In
 - The team reviewed what went well and did not go well this semester.
 - We lost 8 students from the freshmen cohort (61.8%).
 - The course schedule was overwhelming for the freshmen. Look at separating the courses more through the week. Instead of having the students come two days, make them come three days.
 - Hurricanes set us back.
 - Freshmen struggled with gas exchange.
 - We need to increase course hours for CVT 2421.

- Students missed shunts
 - We will need to find someone new for pictures this semester.
 - Sophomore cohort was way more challenging this semester with tardies and absences.
 - Freshmen were really engaged and kept instructors in the loop on days that they would be late.
 - Pharmacology went better with the new course design. However, students struggled because they would not read the directions.
- Clinic
 - Halley stated that students are doing well.
 - Jacob and Madison are the top two.
 - We will need to keep an eye on Clemencia.
 - Clinic MOUs
 - TGH -signed
 - Gulf Coast – signed
 - Health Park – signed
 - NCH – signed
 - Manatee – legal counsel declined
- Inventory & Equipment Updates
 - Items arrived but need to be put up in the lab.
- Non-Invasive Program
 - Grant from FutureMakers was not approved. The administration is taking it to the state for funding. We will know something next year.
- CVT Advisory Board Meeting & Pinning Ceremony
 - The meeting will be held on Thursday, April 17th, 2025 in A 207. The pinning ceremony will be on Friday, April 25th, 2025. Due to construction, the AA 177 room will not be available for use so we will need to use another space.
 - PD Scott to reserve the previous location (theater) for pinning.
 - Halley stated that there is no money in the club account and that the students will need to fundraise.
 - Awards
 - We will not award the Jeff Davis award this year.
 - Ray Lenius – Madison Myer
 - Academic – Luke Campbell (highest program GPA)
 - Clinic - Jacob
- Curriculum Changes
 - The team did not have updates on other course numbers that would replace CVT 2842C.
 - Ray provided feedback on the medical terminology book that we will use for CVT 1000.
 - Course credits will be distributed as follows:
 - CVT 2420 4 (+1)
 - CVT 2421 4 (+1)
 - CVT 2840L 8 (+3)
 - CVT 2841L 8 (+2)
 - We will continue to review the topic outlines and CLOs of program courses.
- CAAHEP Accreditation
 - The annual report has been submitted to the team and administration for feedback and revision.
 - No feedback given.
 - If the non-invasive program is approved we will submit both programs for accreditation (continuing accreditation for the invasive program):

- Self-Study – April 1st, 2026
 - Site Visit – Late Summer/Early Fall 2026
 - JRC-CVT Agenda – October 2026
 - CAAHEP Agenda – November 2026
- Simple Syllabus
 - The team was asked to have all syllabi updated and completed by January 3rd, 2025.
- Additional Questions or Concerns
 - PD Scott asked the team to review the CVT Handbook policies as we move into the next cohort and will need to make some updates.
 - Halley stated that her last day will be the day of pinning.

Meeting adjourned 9:28 AM