



## Agenda

CVT Team Meeting

Friday, April 12<sup>th</sup>, 2024

9:00-10:00am EST

[Zoom Link](#)/A 115

TOPIC	DESCRIPTION
CHECK-IN	How are you? Do you need anything? Are there any students we need to worry about?
CLINIC	Update for Physicians Regional Clinic MOUs: <ul style="list-style-type: none"><li>• TGH</li><li>• Gulf Coast</li><li>• Health Park</li><li>• NCH</li><li>• Manatee declined</li></ul>
INVENTORY & EQUIPMENT UPDATES	Anti-fatigue mat (Ordered) Pegboard (In-Process) Back table ordered (Delivery pushed back to April 2024) <del>Transducers</del> Manifolds w/transducers (Ordered by need license) Gowns/Drapes (Ordered) Mentice CarePlans – 2024-2027 (In-Process) Mentice Software Purchases - Discussion
REMINDER - CVT CLUB PINNING CVT ADVISORY BOARD MEETING	June 21 <sup>st</sup> , 2024 (Friday) 5PM June 11 <sup>th</sup> , 2024 (Tuesday) 9AM Awards: <ol style="list-style-type: none"><li>1. Jeff Davis for Overall Excellence</li><li>2. Program Director's for Perseverance</li><li>3. American Heart Association Academic Excellence Award</li><li>4. Outstanding Clinical Performance Award</li></ol>

<b>LAMBDA NU</b>	Will host a bake sale after break – Please support April 8 <sup>th</sup> , 2024
<b>CVT CLUB</b>	Any updates?
<b>NON-INVASIVE PROGRAM</b>	LeeHealth wants to finance the program Administration still has not heard back from Schultz family Another opportunity to ask for help through Sublett family If approved, Fall 2025 implementation
<b>GENERAL COURSE CHANGES (FALL 2024 IMPLEMENTATION)</b>	Courses Going Away: Math 1106 Physics 1007C Replacement Choices: Math 1105 or 1130 Physics 1020 or 2053
<b>COURSE UPDATES</b>	Course Maps needed by May 3 <sup>rd</sup> , 2024
<b>FALL COURSES</b>	Classroom(s) CVT 1000 – A 201 CVT 2205 – A 207 CVT 2421 – A 207 CVT 1800C (Didatic) – A 201
<b>CVT HANDBOOK UPDATES</b>	Policies: Clinic Travel Mandatory Out-of- District Background Check Student/CA Consent Forms 2024 – 2026 Link: <a href="https://forms.office.com/r/qgn4ERKww9">https://forms.office.com/r/qgn4ERKww9</a>
<b>ADDITIONAL QUESTIONS OR CONCERNS</b>	
<b>ADJOURNMENT &amp; THANKS</b>	

# CVT Meeting – 04/12/2024

*Date | time* 4/12/2024 9:00 AM | *Location* Zoom

Meeting called by	Lena Scott, Program Director	Attendees: Ray Lenius, Faculty, Halley Bennett, Instructional Staff/Clinical Coordinator, Lena Scott, Program Director  Please read: Agenda
Type of meeting	CVT Team Meeting	
Facilitator	Lena Scott, Program Director	
Note taker	Lena Scott, Program Director	
Timekeeper	Lena Scott, Program Director	

## Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Check-In	All	5 mins
<input type="checkbox"/> Clinic	Halley Bennett	2 mins
<input type="checkbox"/> Inventory & Equipment Updates	Lena Scott	2 mins
<input type="checkbox"/> Reminders – CVT Club Pinning & Advisory Board Meeting	Lena Scott	2 mins
<input type="checkbox"/> Lambda Nu	Lena Scott	5 mins
<input type="checkbox"/> CVT Club	Halley Bennett	2 mins
<input type="checkbox"/> Non-Invasive Program	Lena Scott	1 min
<input type="checkbox"/> General Course Changes (Fall 2024 Implementation)	Lena Scott Halley Bennett	5 mins
<input type="checkbox"/> Course Updates	Lena Scott	5 mins
<input type="checkbox"/> Fall Courses	Lena Scott	5 mins
<input type="checkbox"/> CVT Handbook Updates	Lena Scott	2 mins
<input type="checkbox"/> Additional Questions or Concerns	All	1 min
<input type="checkbox"/> Adjournment and Thanks	All	1 min

## Other Information

Special notes:

- Check-In
  - Halley stated that she was worried about the following students:
    - Victoria
    - Leah

- Alberto
    - Will lose a letter grade if his daily logs are not signed
  - Ray is worried about the following students:
    - Arianna
    - Yvey
- Clinic
  - Physician's Regional would like to stop by to view our lab on May 7<sup>th</sup>, 2024.
    - Director and HR personnel will be here
  - Clinic MOUs
    - TGH -signed
    - Gulf Coast – signed
    - Health Park – signed
    - NCH – signed
    - Manatee – legal counsel declined
- Inventory & Equipment Updates
  - Moving forward with the Mentice Care Plans to cover all machines
    - The care plans will be on the same cycle by 2027
    - The team will need to decide what software packages we want to move forward with
      - We are revisiting the simulator outsourcing opportunity to allow the different hospitals to use our simulators for training and instruction
        - The logistics is being sorted out
        - We need to make sure that there are hospitals that are interested
      - Halley stated that the coronary intermediate/essentials/pro were great to use, but she does not know about the renal and peripheral packages since there is no class time to use them.
        - The team will look over the curriculum to determine when this can be fitted in.
  - Supplies:
    - Anti-fatigue mat (arrived)
    - Manifolds with transducers (ordered)
    - Pegboard (need tax-exempt for Lowe's order and pick-up)
    - Gowns/Drapes (arrived)
    - Back-table ordered
      - Will be here in April
  - Will be cleaning up the back store room at the end of the semester
- Reminder – CVT Club Pinning
  - Pinning ceremony is June 21<sup>st</sup>, 2024 (Friday) 5PM
  - Students have over \$300 budget
  - Awards
    - Jeff Davis for Overall Excellence
      - Arianna
    - Program Director's for Perseverance
      - Yvey
    - AHA Academic Excellence
      - Taylor
    - Outstanding Clinical Performance Award
      - Lis or Tatiana
- Reminder – Advisory Board Meeting
  - June 11<sup>th</sup>, 2024

- Lambda Nu
  - Sending off student applications for 3 students:
    - Lis
    - Alberto
    - Taylor
- Non-Invasive Program
  - LeeHealth wants to finance the program
    - Waiting to hear back from administration
    - PD Scott met with the site directors to talk about the status of the program
      - They are pushing it forward to administration so that we can get the ball moving
    - Professor Lenius stated that he has a contact who could help with the general ultrasound program
      - PD Scott to follow up with him
  - We still have not heard back from the Schultz foundation
  - We have another opportunity to ask for help from the Sublett family
- General Course Changes (Fall 2024 Implementation)
  - Math 1106 and Physics 1007C is going away
    - Math 1105 – will replace 1106
    - Physics 1020C – will replace 1007C
- Course Updates
  - Academic – Course Maps
    - Finish course maps for this semester and the last semester
      - Due by May 3<sup>rd</sup>, 2024
- CVT Handbook Updates
  - New policies for the upcoming handbook:
    - Clinic Travel – Mandatory Out-of-District (Student Acknowledgement)
    - Background Check – SoHP policy
    - Student/CA Consent Forms
  - There is a link to input any changes or additions that are needed for the new handbook.
    - Plans are to have this updated by the Summer semester.
- Additional Questions or Concerns
  - We will have a retirement party for Ray on Tuesday, April 23<sup>rd</sup>, 2024 11:30 AM.
    - A second event is being planned for May 3<sup>rd</sup>, 2024 at 6:30 PM for those who are working can come out and support him.

Meeting adjourned 9:34 AM