



Agenda

CVT Team Meeting

Friday, April 7th, 2023

9:00-10:00am EST

Platforms – Zoom

[Link](#)/Meeting ID: 873 3067 7951/Passcode: 149828

TOPIC	DESCRIPTION
CHECK-IN	Start Strong: How are you? Do you need anything? Student Concerns
CURRICULUM CHANGES	Next Meeting 04/07/2023 1pm 2 nd Read Student Feedback on Course Information
SIMULATION TIE-IN	Peripheral & Structural Heart Content Dr. Buhain - CVT 1800C & CVT 2205
FALL SCHEDULING/SIMPLE SYLLABUS	Scheduling updated; Simple Syllabus training began – Implementation Fall 2023
CLINICAL ASSOCIATE	Phone screening on 4/7/23 Potential candidate for Summer and Fall semester
APPLICATIONS	Current Amount Interviews with RET
ADVISORY BOARD MEETING	Tentative June 13 th , 2023 Hybrid Meeting/Zoom option for attendees
INVENTORY & EQUIPMENT UPDATES	Mentice Update 4/13/2023 Lead Racks Hooks for Catheter Positioning
CVT HANDBOOK	Revisions and Updates Clinical/Lab grading policies
CLINIC SITES	Halley - Cardiac Cath Pack Pick Up for CVT 1800L – How many have been collected? Any new information Lena – PD meeting w/Managers & Directors will update schedule
CVT PINNING	06/24/23 ~10:00AM room booked Awardees

	50/50 Raffle – Cancelled
GRADUATION	Regalia to be worn if participating in 10AM service; Please contact SD Tommy Mann if you want to volunteer
PROGRAM EXPANSION/NEW PROGRAM DEVELOPMENT	Potential opportunity to grow the CVT program; Details on meeting with Dean & SD
ADDITIONAL QUESTIONS OR CONCERNS	
ADJOURNMENT	

CVT Meeting – 04/07/2023

Date | time 4/7/2023 9:00 AM | Location Zoom

Meeting called by	Lena Scott, Program Director	Attendees: Dr. Joseph Buhain, Simulation Director, Ray Lenius, Faculty, Halley Bennett, Instructional Staff/Clinical Coordinator, Dr. Nicole Cobb, Adjunct, Lena Scott, Program Director Please read: Agenda
Type of meeting	CVT Team Meeting	
Facilitator	Lena Scott, Program Director	
Note taker	Lena Scott, Program Director	
Timekeeper	Lena Scott, Program Director	

Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Curriculum Changes	Lena Scott	5 mins
<input type="checkbox"/> Simulation Tie-In	Dr. Buhain	5 mins
<input type="checkbox"/> Check-In	All	10 mins
<input type="checkbox"/> Fall Scheduling/Simple Syllabus	Lena Scott	5 mins
<input type="checkbox"/> Clinical Associate(s)	Lena Scott	5 mins
<input type="checkbox"/> Applications	Lena Scott	5 mins
<input type="checkbox"/> Advisory Board Meeting	Lena Scott	5 mins
<input type="checkbox"/> Inventory & Equipment Updates	Lena Scott	2 mins
<input type="checkbox"/> CVT Handbook	All	5 mins
<input type="checkbox"/> Clinic Sites	Lena Scott	5 mins
<input type="checkbox"/> CVT Pinning/Lambda Nu	Lena Scott	5 mins
<input type="checkbox"/> Graduation	Halley Bennett	5 mins
<input type="checkbox"/> Program Expansion/New Program Development	All	5 mins
<input type="checkbox"/> Additional Questions & Concerns	All	5 mins +

Other Information

Special notes:

- Curriculum Changes
 - Next curriculum committee meeting April 7th, 2023.
 - PD Scott states that she would like for the team to evaluate all syllabi and move objectives around for the courses, so that the information is not so redundant. In addition, we can now focus on incorporating more peripheral and structural heart content into one of the courses.
 - Additional classes for Fall are pending the committee's approval.

- Simulation Tie-In
 - Discussion held between CVT faculty/staff and Dr. Buhain, Simulation Director, on tying in cases/practice in the simulation center for CVT 1800C and CVT 2205 courses.
 - Team's action plan
 - Create simulation course objectives
 - Meet in May with objectives to plan for the course switch day
- Check In
 - Dr. Nicole Cobb
 - States that she is noticing student fatigue.
 - Also notices a lack of responsiveness from the students.
 - 5 students failed the last Pharmacology exam.
 - Having some issues with H5P
 - Director Scott will follow up on.
 - Professor Lenius
 - Doing well but is worried about one of the students. One student has not passed any of the quizzes and should not move forward because he does not know the material.
 - Professor Bennett is making the student go over the exams and look up the questions and answers to the ones he got incorrect.
 - Professor Bennett
 - With the current situation, Professor Bennett states that she is worried about the temperament of the 2023 cohort.
 - Director Scott
 - Currently worried about the situation with a student wanting to bring a lawyer in for a meeting to discuss her CVT 2840L.
 - Student has had multiple late clock-ins and is already setting on a C in the course. She will most likely fail. At least 3 sites do not want to work with her. Professor Bennett reached out to her to discuss the situation with a meeting. The student responded by wanting her lawyer to be present. After reporting this up the ladder, administration has asked for the team to meet to go over the plan from this day forward.
- Fall Scheduling/Simple Syllabus
 - Simple Syllabus training has started. Planned implementation is Fall 2023. This is a chance to polish up our syllabi, especially with curriculum changes pending.
- Clinical Associates
 - PD Scott phone screening a candidate at 11:30 today.
 - Professor Bennett states that a previous CA, Alan, is back from her travel assignment and is interested in helping out.
- Applications
 - Currently 18 applicants.
 - Working with Tamra to setup interviews. We will interview with RET this year.
- Advisory Board Meeting
 - Tentative June 13th, 2023
 - Will need to check with the Medical Director.
 - Will utilize a hybrid/Zoom option for maximum participation.
- Inventory & Equipment Updates
 - Mentice demo and PM to be held on 4/13/2023 9am.
 - Currently look for peg board hooks to order.
- CVT Handbook

- Updated version has been sent to the team. We are also looking to add more verbiage for the laboratory grading process.
- Clinic Sites
 - No cath packs brought in yet.
 - PD Scott looking to meet with Site Directors and track down our Medical Director.
- CVT Pinning
 - 6/24/23 ~10:00am
 - Possible Awardees:
 - Director's Award
 - Monika Dunlay
 - Academic
 - Shebelle or Lindsay
 - Jeff Davis Award
 - Danielle Wuss
 - Outstanding Clinical Performance Award
- Lambda Nu
 - Bylaws were approved.
 - Check for chartering was sent off. Waiting for approval of the whole charter.
- Graduation
 - Regalia to be worn unless you are volunteering.
 - Dean wants everyone at the 10am service.
 - Volunteers should reach directly out to Sr. Director Mann
- Program Expansion/New Program Development
 - Potential opportunity to grow the CVT program.
 - Grant given for workforce growth and development.
 - Proposing non-invasive program or satellite location on the other coast.
- Additional Questions or Concerns
 - None

Meeting ended 9:55am