



Agenda

CVT Team Meeting

Friday, December 2nd, 2022

9:30-10:00am EST

Platforms – Zoom

[Link](#)/Meeting ID: 825 3241 6916/Passcode: 626934

TOPIC	DESCRIPTION
CHECK-IN	How is the semester wrapping up? Are you ready for Spring courses? Do you need anything?
SPRING SEMESTER SCHEDULE UPDATES FROM 11/04/2022 MEETING	In-Person C3 Conference Clinical Associate Pool Lambda Nu Clinical Affiliation(s) New Goals OER for CVT Lunch n' Learn; Simulation Business opportunity
ADMINISTRATIVE UPDATES	H22; H22 Variance Student Affairs Curriculum Changes
OPEN DIALOGUE	Q & A
ADJOURN	

CVT Meeting – 12/02/2022

Date | time 12/2/2022 9:00 AM | *Location* Zoom

Meeting called by	Lena Scott, Program Director	Attendees: Ray Lenius, Faculty & Halley Bennett, Instructional Staff/Coordinator Please read: Agenda
Type of meeting	CVT Team Meeting	
Facilitator	Lena Scott, Program Director	
Note taker	Lena Scott, Program Director	
Timekeeper	Lena Scott, Program Director	

Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Check-In	All	30 mins
<input type="checkbox"/> Spring Semester Schedule	All	5 mins
<input type="checkbox"/> Updates from 11/04/2022 Team Meeting	Lena Scott	30 mins
<input type="checkbox"/> Administrative Updates	Lena Scott	5 mins
<input type="checkbox"/> Open Dialogue	All	5 mins +

Other Information

Special notes: Curriculum changes, OER for CVT, H22 & H22 Variance; Simulation added to Agenda.

Spring Schedule

- ☐ Spring Schedule states that 1800L is once a week beginning at 12:30pm. Team stated that they wanted to change the time to Wednesday 8:30 – 12:30pm.
- ☐ PD Scott stated that she would check on this and have it updated to what the team wants.
- ☐ Professor Linus stated that Clinical Associates are really needed for the CVT 1800L course. Former PD Cobb was able to get raises, so we are hoping to get CAs that will help us during lab.

Clinical sites

- ☐ Professor Bennett stated that we have all the in-district sites covered, but there is a struggle with getting students to go to the out-of-district sites.
 - ☐ If we are to use out-of-district sites then they need to be worth it for the student. This is in reference to trauma 1 and implant centers.
 - ☐ The team discussed that we could possibly put that students are required to visit at least one out-of-district site in the handbook.
- ☐ Students have to obtain 500 clinical hours to work in a level 2 trauma center.
- ☐ PD Scott also proposed that we create an assignment for CVT 1024 (CVT 1000) where the students are required to submit the signature page for the handbook. This allows the program to keep track of the signatures electronically and verifies that the students received the information.

Updates from 11/04/2022 Meeting

- PD Scott reached out to Jeff Davis to see if it were possible for the students to go to the C3 conference. He stated that he would reach out to the physician who use to sponsor the program and let us know.
- PD Scott stated that she shared the CA position to social sites and sent it to the clinical sites to see if there was anyone interested.
- OER for CVT is underway. Please standby for more information.
- The simulator project former PD Cobb started is being continued.
 - Professor Bennet stated that she would take the reigns once the simulator project is underway. She stated that we could use the funds to cover housing for out-of-district clinic sites and the annual pinning ceremony.
 - PD Scott to touch base with marketing and SD Mann to see where they were with the process.
- Curriculum Changes
 - Curriculum changes are being submitted by 12/12/2022 for the February Curriculum Committee meeting.
- H22 & H22 Variance
 - The college has introduced an H22 Variance for students enrolled in courses not offered more than once a year to be repeated in Fall 2023.
- Open Dialogue
 - The team discussed the “rigor” or the program. PD Scott stated that submitting the curriculum changes and making an entire overhaul of the program’s courses made her worry about how it would affect the students. She stated that she does not want to change the rigor of the program. Professor Linus stated that he advises using a variety of testing questions such as a separate written exam and a separate multiple-choice exam.
 - Professor Bennett discussed having her contract looked at or renewed before she takes on CVT 1024 (CVT 1000). With the current changes, she is not being compensated for teaching extra courses. PD Scott stated that she would look in to that with administration.