



School of Education
September 13, 2024, 1:00 p.m.
Department Meeting via Zoom

Present: Dr. Anne Angstrom, Dr. Sherry Blanset, Dr. Diane Brantley, Kathie DiLascio, Dr. April Fleming, David Koehler, Dr. Julia Kroeker, Dr. Regina Miller, Dr. Terri Ratini, Dr. Joyce Rollins, Dr. Kelly Ross, Dr. Angela Valuta.

Approval of minutes:

- April 12, 2024: Kelly Ross moved to accept the minutes of the April 12, 2024 School of Education Department Meeting minutes as circulated. Regina Miller seconded the motion. All in attendance approved and the minutes of the April 12, 2024 School of Education Department meeting were approved as circulated and placed on the Document Manager.
- August 14, 2024: Regina Miller moved to accept the minutes of the August 14, 2024 School of Education Department Meeting minutes as circulated. Diane Brantley seconded the motion. All in attendance approved and the minutes of the August 14, 2024 School of Education Department meeting were approved as circulated and placed on the Document Manager.

Administrative Updates:

April Fleming reported:

- Classroom doors: FSW has installed security system. All classroom doors must be closed and locked properly when you are in the classroom. Please let FSW Police know of any issues.
- Shared Governance Committee: Anne Angstrom will no longer serve on this committee. Please let April know by Wednesday, 9/18 if you are interested in this committee position. The committee meets monthly for one hour via Zoom.
- New Adjunct Faculty process: A new, more effective way to evaluate new adjunct faculty has been established. New adjuncts will need a mentor for the first semester teaching only. They will develop a portfolio one time and then be evaluated similar to full-time faculty. Mentor will do observations and portfolios will be evaluated by Anne Angstrom.
- Standing Committee assignments:
 - Kelly Ross, Professional Development
 - Terri Ratini, Curriculum
 - Joyce Rollins, GEAC
 - Anne Angstrom, Academic Standards
 - April Fleming and Regina Miller, Technology
 - Julia Kroeker, Sabbatical and Faculty Senate
 - Missing: Learning Assessment and Executive Faculty Senate (one-year term)

- Spring 2025 and Fall 2025 schedule: Flex schedule with 12-week term is a possibility beginning in Fall 2025. More to come on this subject in the near future.

Anne Angstrom reported:

- FSW is transitioning to a new accrediting body. All departments are being asked to look at things closely. SoE website adjustments have been made.
- Faculty Forum in SoE Canvas: Anne adds for SoE
- Teacher Tribune: We will bring back the SoE bi-annual newsletter shared across the college. Anne will put the newsletter together and will reach out for articles for the newest edition. Articles are due to Anne by 10/1/24.
- Study Abroad: Ireland, Spring Break 2025 is being planned. The goal is to expose SoE students to many different countries and experiences. Michael Messina, International Studies, will attend the evening Meet the Dean event on 9/17/24 to talk to our students about this opportunity.

Advising Update: David Koehler reported on ELED, ECE and general information:

- Followed up on all ELED applications for Spring 2025
- 7 students in total admitted to the BS ELED Program for Spring 2025
- Attended ELED Orientation via Zoom on 8/15/24 for Fall 2024 students
- Sent emails to Fall 2024 ELED new admit students on various classes they are missing
- Followed up on spreadsheet of AA students with ELED interest
- Held 21 ECE advising sessions
- Followed up on two Early Alerts from ECE professors
- Hosted first-time in college advising event for ECE students on 8/14/24
- Followed up with AA students needing FCLE
- Working with alternative certification population
- Visited various lower division courses for recruiting purposes
- Attended college wide events including Convocation, Fall Fest, Meet the Dean
- Attended necessary department meetings with community partners

Field Experience Update: Sherry Blanset reported:

- Final Interns: 23/23 finals (6 Early Bucs) placed and working in internships since 8/2/24, placements in Anthology. Assessments being completed by CTs and Supervisors with no issues.
- Practicum II: 61/61 placed, new placements requested for two due to circumstances not relating to the teaching candidate. Placements in Anthology, assessments being monitored, CTs notified of outstanding assessments and support offered to CTs as needed.
- Practicum I: 21/21 placed, working in placements with no issues. Placements in Anthology, assessments being monitored, CTs notified of outstanding assessments and support offered to CTs as needed.
- Foundations: 18/29 placed, will begin working in placements after start of Mini-B term. Waiting for placements from Collier, anticipate having them next week. Once placements are received from Collier teacher candidates will be notified of placements and placements will be entered into Anthology.
- Hours and Evaluations sheet has been created for this term and can be found here: <https://docs.google.com/spreadsheets/d/1xGhVYqoVtOSpUy->

[79R2udrWdpXeIQ4Xv91I9eIYt1PQ/edit?usp=sharing](#) Data updated weekly. Thank you for reminding teacher candidates to enter hours for the week by Friday afternoon.

- ECE: Four students have requested placements and those placements have been requested from their districts. Awaiting approval for candidates to begin working in those placements.
- Conducted FSW Certified Cooperating Teacher Training in Collier on 9/4/24. Training in Lee on 10/16/24.
- ELED Job Fair on 10/25/24. Districts notified of date, formal invitation to go out next week following today's intern seminar. Still seeking sponsor for event. Lee County will sponsor the Spring 2025 Job Fair.
- Math Subject Area tutoring continues, 1 student in final internship cohort left to pass. Will begin hosting GKT Math review session soon.
- Attended 2 new student orientations
- Established observation opportunities for EDF 2005 students in Lee and Collier. Communicated opportunities for observation with students and faculty. Faculty Sign-Up Genius for meet and greet opportunities to come. Please let me know if you would like to observe for Annual Recency of Experience.
- Spring 2025 Intern Orientations scheduled for 10/1/24. Early Bucs information session scheduled for 9/18/24.

Committee Reports:

Academic Standards: Anne Angstrom reported Academic Standards met on 9/6/24. Agenda included COPs relating to the Common Course Syllabus 03-0604 and Student Honesty Policy/Academic Integrity 03-1503 to ensure that language is up-to-date. Webpage also reviewed for accuracy.

ATC: Regina Miller reported ATC met on 9/6/24. The video platform options have been narrowed down to Kaltura and Yuja. Laura will request an additional trial period for Yuja to provide faculty with more time to try it.

GEAC: Joyce Rollins reported they are meeting next week.

OBOC: Joyce Rollins reported educational panel in January on "Our Changing Worlds". Terri, Kelly and Angela volunteered to help with this event.

KDE: Joyce Rollins reported the upcoming Induction Ceremony on 9/24, 2024, 11:30, U-219. KDE is also planning a Beach Day on 9/21/24 at Bonita Beach. Please remember to clear any ideas for KDE beforehand with Joyce and Angela, Co-Advisors of KDE.

Faculty Senate: Julia Kroeker reported:

- committee met on 9/6/24. Dr. Bilsky spoke about DEI and Accreditation. AI was used to record meeting minutes with everyone's consent.
- Matt Lopez will be on campus and faculty are encouraged to bring students.
- Tech Champions PD is upcoming.
- Meal Train for Kelsey Cidd (faculty) who recently had a baby girl.
- There is a Go-Fund-Me for the family of Dale Hoover, faculty member who died on 9/9/24.
- Pop-Up-Play event 11/2/24, 1:00 – 3:00 p.m. on field across from I Building. All are invited.

PD Committee: Kelly Ross reported:

- Committee met on 9/6/24
- All travel requests approved by the VPAA were approved by the Committee. Two requests were denied by VPAA; one for international travel, the other deemed in conflict with current DEI policy at the State level.
- Committee will be reviewing webpage and COP in response to the HLC accreditation process.
- Funding received for this year is consistent with last fiscal year.
- If you are traveling with students please pursue funding through the Center for Undergraduate Research and Creativity prior to applying to PD.
- Ancillary funds may be used for subscriptions to premium AI writing programs if the program is vetted through IT and the faculty member uses their FSW account.
- CTLE has a new Administrative Specialist, Brittany Prescott.
- Maximum travel funding allowed this year is \$2000.00.

Curriculum Committee: Terri Ratini reported:

- the committee will meet on 9/20/24.
- EDF 2085 will be taken off for ELED graduation requirement. Will be on Spring 2025 schedule as "instructor approval" course.

The general meeting was adjourned at 2:00 and ELED and ECE breakout meetings convened.

ELED

- Clinical Educator Training, 9/21/24. Collier has opened up their Clin Ed Training for faculty who need to receive the credential. Any faculty member teaching a course with field experience should be credentialed.
- Early Bucs Info Sessions:
 - Hendry: 9/16/24, 7:30 p.m.
 - Lee: 9/17/24, 12:00 p.m., U-218, Lee campus
 - Zoom: 9/18/24, 7:30 p.m.
- Orientation:
 - Lee campus: 10/1/24, 11:15 a.m., U-219
 - Zoom: 10/1/24, 5:00 p.m.
- EDE 3315: Removing the course from the first semester course load in Spring. Will add it to the Summer load. Students will still take the course prior to MAE 4310. This should help with students who are overwhelmed Mini-B of Semester 1.
- Service Learning: Diane Brantley to sponsor Reading Buddies. Anne will send her the contact information. Angela Valuta to oversee Calusa Nature Center.
- Development of Program Learning Outcomes: The faculty, Anne and Sherry reviewed 8 program learning outcomes that were then narrowed to 5.
- Review of APPR, Effectiveness Plan for BS ELED, and Goals Development: Conversation will continue is a Google Doc that Anne will send out. The faculty, Anne and Sherry will meet on Monday, 9/23/24, 2:30 p.m. to review and discuss goals.
- Pinning Date for December 2024: Monday, 12/2/24 at 5:00 p.m. Please put this date and time on your calendars. Note: 12/4/24 was not available.

ECE

- Effectiveness Plan: success and retention are not where we would like them.
- Satisfaction in courses is high.

/kdl