



**Social and Human Services Program
Faculty Planning Meeting**

October 29, 2024

2:00-3:00 pm

Agenda/Minutes

Attendance:

Cristy Estes- Program Director

Janetta Mullins- Program Coordinator

Bridgette Malchow- Faculty

Agenda

Cristy discussed various aspects of program management, including course preparation, curriculum changes, and accreditation processes. She addressed challenges with student engagement and proposed improvements to attract and retain students in the program. Additionally, Cristy reviewed program learning outcomes and discussed plans for creating visually appealing materials for an upcoming event.

Summary

Preparing for Spring Classes and Improving Courses

Cristy discussed the fast pace of the semester and the need to prepare for spring classes. She mentioned the challenges of importing from a prior class and the importance of keeping a master class to avoid errors. She encouraged staff to have their class participate in the survey to help improve the program and courses.

Addressing Program Challenges and Changes

Cristy discussed the challenges and changes in the program, including the shift from online to in-person classes. She mentioned that the program has become more successful and demanding, with students requesting in-person classes. Cristy proposed a sequencing of courses to accommodate students who prefer in-person classes. She suggested offering in-person classes in the fall, spring, and summer, with different courses each semester. Cristy also expressed openness to teaching afternoon classes and the possibility of expanding opportunities for students who prefer face-to-face interactions.

General Education Curriculum Changes Discussed

Cristy discussed the increasing interest among students to switch from the AA to the AS degree, encouraging them to make the AS their primary and the AA their secondary. She also mentioned the upcoming curriculum committee meeting for the Fall 25 catalog due to General Education changes. The changes include removing Psychology for Success and Abnormal Psychology from the General Education Flex Electives and replacing them with Intro to Philosophy and Lifespan Development. These changes aim to streamline the dual AS-AA degree and the AS degree transfer. Cristy also sought input on a statement to be added to the program page to attract students to the dual degree program.

Revising Board Certification Opportunities

Cristy discussed the need to revise the board certification opportunities area, expressing concerns about the Human Services Board certified practitioner exam, which had a high failure rate and limited professional benefits. She also questioned the relevance of the Florida Certification Board's certification, as it was not a professional certificate and required additional qualifications. Cristy suggested changing the wording to clarify the training's purpose and the additional requirements for certification. She also discussed the potential for a bachelor's degree program in the future.

Accreditation Progress and New Program

Cristy discussed the progress of their accreditation process, noting that only two state schools, FIU and University of West Florida, were currently accredited for the BCBA bachelor level program. She also mentioned the development of a new program, which would require accreditation once a graduate was produced. Cristy also mentioned the need to update a shield and the placement of flyers on campus monitors. She expressed excitement about the upcoming anniversary and the early registration for their courses. Lastly, she mentioned the completion of the effectiveness plan and the requirement for program learning outcomes by the HLC.

Refining Program Learning Outcomes

Cristy reviews and refines the program learning outcomes for the human services curriculum. She discusses the wording and organization of the outcomes with Rebecca, who condensed and separated some of the original outcomes drafted by Cristy and Susan. Cristy analyzes the revised outcomes, considering the specific verbs used and how they align with academic standards. She plans to submit the finalized set of seven outcomes to the curriculum committee for approval.