**Department of Humanities**

**Meeting Minutes**

**Date:** August 14, 2024 — 2:45 p.m.

**Location:** U-109

**Chair:** Monica Krupinski

**Minutes:** Mike McGowan / Monica Krupinski

|  |  |  |  |
| --- | --- | --- | --- |
|  | Present | Absent | Excused |
| Ciamparella  | X  |   |  |
| DeMoran  | X  |   |  |
| Harrington  | X  |   |  |
| Krupinski  | X  |  |  |
| Luther |  | X |  |
| McGowan | X  |  |  |
| Mompoint  | X  |   |   |
| Pritchett  | X |  |  |
| Rownd | X |  |  |
| Sutter | X  |   |  |
| Others |  |

1. Approval of minutes from March meeting
2. Welcome to Dr. Henry Rownd!

ARH 1050 and ARH 1051 are now in Humanities Dept

1. Meeting times / Zoom link

2nd Friday of the month 2:00 - 4:00

1. Simple Syllabi are ready

All 2024-25 updates are included

Assignments weights / schedule can be on Canvas

1. Office Hours were discussed, including the distribution between ground and online based on faculty ground schedule hours
2. New bookstore vendor–BibliU

Summer B transition seemed fine, but there may be difficulties as the new semester begins. We’ll discuss as a department and look toward possible remedies as the semester goes on

1. New items from Deans/Chairs meeting
	* 1. Emergency Readiness Training (Duty Days schedule for link). Be sure to complete this by August 30. It is required of all faculty and staff.
		2. Classroom Recording reminder from Dean’s meeting was discussed
		3. Adjunct Mentoring Changes include mentoring system (which will be updated and rolled out soon). Additionally, only first-time adjunct instructors and DE faculty in the high schools will need to be observed. All others will submit yearly documentation of their plans and goals, SOS, etc., which will be reviewed by the chair of each department
2. Online HUM 2020 reworking

Rollout for Spring 2025—will be complete in November

QM alignment (had about a 45% score before)—numerous assignments have been altered to better accommodate QM requirements, however, instructors will retain flexibility

Schedule changes: no longer based on 15 weeks

Pay attention to renumbered modules!

1. OER for HUM 2020, anyone? No takers right now—too enormous an undertaking. We’ll continue to think it through in coming semesters
2. Pilot for new tool “Harmonize” for Discussions(contact Laura Osgood if interested). Michael Demoran expressed interest
3. Faculty Updates
	1. Monique Harrington is up for Initial Granting this year. Volunteers were taken from the department to serve on her Committee.