English Department Meeting
Wednesday, September 13th 2:00 PM – 4:00 PM
Zoom: https://fsw.zoom.us/j/81931116005

In Attendance: Leonard Owens, Hannah Johnson, Victor Triay, Lynn Embick, Thomas Wayne, Sara Dustin, Laura Henning, Mark Massaro, Jill Hummel, Michael Barach, Brandi George, Eric Ivy, Eddie Krzeminski, Cara Minardi-Power, Amy Trogan, Jeremy Pilarski, Jason Calabrese, Suzanne Biedenbach

Not Present: Shawn Moore, Scott Ortolano, Ihasha Horn (all excused), and David Luther

Meeting Starts: 2:01

Agenda

1. Reading and Approval of Meeting Minutes from August 2024 – Leonard Owens
   a. **Minutes Approved.**

2. Writing Center Updates – Laura Price
   a. Our hours for the Fall are 10-6 M-TH and 8-4 on Fri. We offer in-person, Zoom tutoring, and Essay Dropoff.
   b. Every campus besides Hendry Glades has a Writing Center in the library. For H/G it is in the A Building
   c. Staffing: We have some new staff. There's nobody currently at Charlotte but we have six resumes. Hopefully they will be starting on Charlotte campus in the middle of October.
   d. Other updates: We are growing. Last year, we saw 991 unique students for 2000+ visits.
   e. Our book club is also going well. If you have students that like to read, send them in our direction.
   f. For those using "special instructions" like white text to catch AI: I've told our staff not to remove the weird word from the conclusion. We do warn students if a paper sounds like AI and offer to help. With that said, I am leaving your white text instructions.

3. LAC Updates and Discussion – Lenny
   a. Lenny: I've met with Amy and Monique. Monique cannot be here today but will probably be here in October. Big updates: We've come up with two new assessment tools we might try. One is some extra workforce questions for the 1101 exit survey. The other idea is to come up with an internal survey with questions about how we do/do not allow students to use AI in our courses.
   b. Amy: I won't be here the rest of this semester. Michael has stepped up in my place.

4. Continuing Contract Reminders – Lenny
    a. Reminders: Eric and I will have portfolios due on the 27th. I have given the names of the committee members as well and have not heard back yet.
    b. Mark: I sent Eric a booklet of timelines. I'll send that over to you as well.

5. Curriculum Updates:
    a. Lenny: Last semester we updated the pre-req requirements for LIT 2000.
    b. Lenny: We need to vote on removing the pre-req for the ENL 2022, LIT 2090, AML 2020, LIT 2380 Literature courses. This might help with enrollment. Thoughts?
    c. Jill: One of the things that concerns me is removing 1101 as a pre-req from almost every course except 1102. I haven't had any issues with these courses making. I wish there was more investigation in terms of courses not making because of modality.
    d. Jeremy: I haven't seen any data on who's taking the class or how many sign up.
    e. Lenny: I see what you're saying. Our LIT students could be much more prepared if we keep the pre-req.
    f. Jill: We will have to add more writing instruction if we do remove the pre-req. Can we have a little more time to make this decision to see how LIT 2000 goes this semester?
    g. Cara: One concern is that taking 1101 out will make it harder for students to achieve the literacy they need.
    h. *Mark agrees*
    i. Lenny: That sounds fine. We'll hold on to the 1101 pre-req for the next year and vote on it then.

6. CRW Writing-Intensive Designation Updates – Leonard Owens & Jeremy Pilarski
    a. Lenny: Brandi and I will work on this. We need to fill out a justification for why our CRW courses deserve a Writing Intensive designation.
    b. Jeremy: Don't forget, we want things that are assessable. Think about the language used. Specify what kind of poetry they're writing, what the writing projects are, etc.

7. Courses Up for Catalog Deletion:
    a. Lenny: The following courses have not been taught in 5 years and are up for deletion. Does anybody feel strongly about trying to keep these courses? The ENC we will just slash since I can't even find it in our catalogue.
    b. Michael: Every time I've tried to teach a specialized LIT it never fills. LIT 2000 gives you almost the same freedom of these courses.
    c. Lenny: Final thoughts? Alright, I'll let Dr. Page know these courses will be removed from the catalogue.
    d. List of courses:
        i   AML 2010 - Literature of the United States I, to 1860

ii ENC 2910 - Undergraduate Research (Not listed in current catalog or in Doc Manager syllabi templates)

iii ENL 2330 - Introduction to Shakespeare for Non-Majors

iv LIT 2120 - World Literature II

7. ENC 1102 Master Course Redesign
   a. Lenny: I've been working with Roz and her team to figure out this process. Our 1102 online master courses are over 5 years old. There are only 4 of us that have a DEV 101 certification. Scott can't do it. The other three that could possibly do it are extremely busy. It looks like it will probably end up being me. If I do end up being the designer, we can tailor the 1101 book for 1102 as well.
   b. Lenny: The course proposal will be due in February.
   c. Future of textbook for ENC 1102 courses:
      i. Expand the OER ENC 1101 textbook (*Starting the Journey: An Intro to College Writing*) to cover how we teach ENC 1102 at FSW?

8. Updates from the Deans: Lenny
   a. Adjunct Mentoring: training should be available and mentors should receive stipends. Awaiting further updates from Dr. Tawil. You will need to do the Adjunct Mentor Refreshing training on September 27th. See the link in chat.
   b. If a course has an OER common adoption, then faculty should not request a supplemental textbook that students must purchase.
      i   Lenny: This applies to 1101. We cannot add supplemental textbooks because it is a no-cost course. This could also apply to 1102 if we implement the same for that course. Or we might be able to offer it as a "low-cost" course instead.
      ii Suzanne: ENC 1130 is technically a separate course. Can we take off the "same text as 1101" designation for that course so we possibly offer a text like the *Little Seagull*?
   c. If you want to use a supplemental textbook for a course, let me know and I'll send you the form.
   d. We should eventually push for a common adoption that covers all modalities of a course (ex. LIT 2000 face-to-face and online use different textbook adoptions).
   e. It may be possible to have the common adoption textbook loaded into our syllabi by default in Simple Syllabus. Are we interested as a department in pursuing this for some courses?
   f. Would we mind if a course like 1101 had a default required text that would show up in your syllabus?
      i   **Vote Passes**

9. Updates from DE – Cara Minardi-Power
   a. Cara: I'm still training. I have coordinated with Martin to make the course for the updates asynchronous.

     b. Lenny: I have seen that some DE syllabi have two required texts included since they have some old textbooks on site.
10. Updates from Creative Writing, Illuminations, CRW Club
     a. Brandi: By next meeting we should have all the *Illuminations* info available. We have new Arts people helping us. I'll reach out to the editors soon.
     b. Lenny: Work with Curriculum to assign WI designation to all CRW courses

11. Updates from English Faculty
     a. Michael: Any interest in the possibility of an inter-department Softball League? We could possibly meet once a month. I'll send an email out to see if there's any interest!
     b. Cara: I've been reading that literacy is down and maybe we should think about this for future meetings.
     c. Lenny: An idea might be to add something about literacy to assessment.

Meeting Ends: 3:04