

2025 Semi-Monthly Payroll Calendar

Pay #	Pay Period Start Date	Pay Period End Date	Timesheets/Leaves Deadline end of day	Pay Date
1	1/1/2025	1/15/2025	1/5/2025	1/15/2025
2	1/16/2025	1/31/2025	1/23/2025	1/31/2025
3	2/1/2025	2/15/2025	2/6/2025	2/14/2025
4	2/16/2025	2/28/2025	2/20/2025	2/28/2025
5	3/1/2025	3/15/2025	3/6/2025	3/14/2025
*6	3/16/2025	3/31/2025	3/14/2025	3/31/2025
7	4/1/2025	4/15/2025	4/5/2025	4/15/2025
8	4/16/2025	4/30/2025	4/20/2025	4/30/2025
9	5/1/2025	5/15/2025	5/7/2025	5/15/2025
10	5/16/2025	5/31/2025	5/22/2025	5/30/2025
11	6/1/2025	6/15/2025	6/5/2025	6/13/2025
*12	6/16/2025	6/30/2025	6/18/2025	6/30/2025
**OT	6/16/2025	6/30/2025	6/20/2025	6/30/2025
13	7/1/2025	7/15/2025	7/5/2025	7/15/2025
14	7/16/2025	7/31/2025	7/23/2025	7/31/2025
15	8/1/2025	8/15/2025	8/7/2025	8/15/2025
16	8/16/2025	8/31/2025	8/21/2025	8/29/2025
17	9/1/2025	9/15/2025	9/5/2025	9/15/2025
18	9/16/2025	9/30/2025	9/20/2025	9/30/2025
19	10/1/2025	10/15/2025	10/5/2025	10/15/2025
20	10/16/2025	10/31/2025	10/23/2025	10/31/2025
21	11/1/2025	11/15/2025	11/6/2025	11/14/2025
22	11/16/2025	11/30/2025	11/30/2025	11/28/2025
*23	12/1/2025	12/15/2025	12/2/2025	12/11/2025
*24	12/16/2025	12/31/2025	12/4/2025	12/12/2025

*** Denotes ACCELERATED payroll deadline - Employees will need to estimate their hours worked through to the end of the pay period. If the hours change, they would need to submit an amended timesheet to payroll to correct the hours worked.**

**** All OVERTIME to be worked from 6/16-6/30 must be submitted in advance in order to be charged to the correct fiscal year. If the hours change, an amended timesheet would be submitted to payroll to correct the overtime hours worked.**