

2025 Biweekly (BH & BW) Payroll Calendar

Pay #	Pay Period Begin Date	Pay Period End Date	Employee Time Entry/Submission Deadline 12:00 PM	Supervisor Time Entry/Approval Deadline 12:00 PM	Pay Date	Pay Of Month
1	12/15/2024	12/28/2024	12/30/2024	1/1/2025	1/8/2025	1
2	12/29/2024	1/11/2025	1/13/2025	1/15/2025	1/22/2025	2
3	1/12/2025	1/25/2025	1/27/2025	1/29/2025	2/5/2025	1
4	1/26/2025	2/8/2025	2/10/2025	2/12/2025	2/19/2025	2
5	2/9/2025	2/22/2025	2/24/2025	2/26/2025	3/5/2025	1
*6	2/23/2025	3/8/2025	3/4/2025	3/5/2025	3/19/2025	2
7	3/9/2025	3/22/2025	3/24/2025	3/26/2025	4/2/2025	1
8	3/23/2025	4/5/2025	4/7/2025	4/9/2025	4/16/2025	2
9	4/6/2025	4/19/2025	4/21/2025	4/23/2025	4/30/2025	3
10	4/20/2025	5/3/2025	5/5/2025	5/7/2025	5/14/2025	1
11	5/4/2025	5/17/2025	5/19/2025	5/21/2025	5/28/2025	2
12	5/18/2025	5/31/2025	6/2/2025	6/4/2025	6/11/2025	1
13	6/1/2025	6/14/2025	6/16/2025	6/18/2025	6/25/2025	2
14	6/15/2025	6/28/2025	6/30/2025	7/2/2025	7/9/2025	1
15	6/29/2025	7/12/2025	7/14/2025	7/16/2025	7/23/2025	2
16	7/13/2025	7/26/2025	7/28/2025	7/30/2025	8/6/2025	1
17	7/27/2025	8/9/2025	8/11/2025	8/13/2025	8/20/2025	2
18	8/10/2025	8/23/2025	8/25/2025	8/27/2025	9/3/2025	1
19	8/24/2025	9/6/2025	9/8/2025	9/10/2025	9/17/2025	2
20	9/7/2025	9/20/2025	9/22/2025	9/24/2025	10/1/2025	1
21	9/21/2025	10/4/2025	10/6/2025	10/8/2025	10/15/2025	2
22	10/5/2025	10/18/2025	10/20/2025	10/22/2025	10/29/2025	3
23	10/19/2025	11/1/2025	11/3/2025	11/5/2025	11/12/2025	1
24	11/2/2025	11/15/2025	11/17/2025	11/19/2025	11/26/2025	2
25	11/16/2025	11/29/2025	12/1/2025	12/3/2025	12/10/2025	1
*26	11/30/2025	12/13/2025	12/8/2025	12/10/2025	12/24/2025	2

***Denotes accelerated payroll**

Spring Break
2/24/2025 Email Reminder
3/3/2025 Email Reminder

Winter Break
11/27/2025 Email Reminder
12/6/2025 Email Reminder