

Learning Assessment Committee Meeting Minutes

Friday 09/06/2024

2:00 – 3:30 PM

Online via Zoom

Zoom - <https://fsw.zoom.us/j/87288140861>

Attendees: Jennifer Patterson, Joseph van Gaalen, Amy Trogan, Meghan Carlson, Jennifer Summary, Richard Worch, Veronica Ruiz, Jessica Godwin, Renee Hester, Susan Foster, Mary Conwell, Tom Donaldson, Terry Zamor, Dee Batiato, Rebecca Harris, Philip Allen, Marius Coman

Agenda

- I. Introductions/Opening
 - a. Meeting started at 2pm
 - b. April minutes approved with edits
 - c. New members of the committee introduced themselves
 - i. Note to LAC that the membership list will be updated once this academic year's membership is confirmed with Team AASPIRE
- II. Updates
 - a. DataVersed
 - i. Need to update membership list
 - ii. Currently developing September/October issues (two issues per semester)
 - iii. Article in process with Rebecca Harris
 - iv. Discussion of possible new article focusing on changes in math courses
 - b. Assessment 101
 - i. Discussion of finding new facilitator for Assessment 101
 - ii. Call for volunteer to take on this position
- III. Review Mission Statement

- a. Discussion of the current mission statement and how it aligns with the goals that the LAC has for themselves this academic year
 - i. The LAC reviewed and approved the current mission statement
- IV. Review COPs
 - a. The LAC and Team AASPIRE reviewed changes made to the COPs for the IRB, Program Evaluation, and Surveys
 - i. Motion to approve
 - 1. Changes approved by committee
- V. Professional Development Planning
 - a. GenEd Assessment Report Review
 - i. The LAC reviewed the GenEd report
 - 1. The scoring results were briefly discussed
 - 2. Recommended to bring this report to departments to discuss GenEd assessment
 - 3. Suggestion made for LAC members to discuss competency concerns with their departments and return to LAC to discuss these concerns
 - b. Rebecca Harris discussed the changes made by the curriculum committee such as no longer using Curriculog and now using course/program proposal forms
 - i. A brief walkthrough of the curriculum webpage was provided (fsw.edu/curriculum)
- VI. New Business
 - a. Members voted to meet December 6th rather than January 3rd
- VII. Meeting ended at 3:03pm