**Florida SouthWestern State College  
School of Business and Technology  
Architecture/Construction/Civil Engineering**

**Advisory Board Meeting Minutes  
(09/25/2024)  
MINUTES**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Present** | **Absent** | **Excused** |
| **Administration** |  |  |  |
| Dr. Mary Myers, Dean | X |  |  |
| Jennifer Baker | X |  |  |
| Mary Fullenkamp | X |  |  |
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|  |  |  |  |
| **Faculty** |  |  |  |
| Mary Conwell | X |  |  |
| Luis Morales | X |  |  |
| Munir Al Suleh | X |  |  |
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|  | **Present** | **Absent** | **Excused** |
| **Board Member** |  |  |  |
| Nancy de la Vega | X |  |  |
| Michael Ward | X |  |  |
| Nick Burkel | X |  |  |
| John Talmage | X |  |  |
| Jennifer Rodriguez | X |  |  |
| Claude Villiers | X |  |  |
| Carlos Marcet |  | X |  |
| Kevin Williams |  | X |  |
| Bruce Young |  | X |  |
| Matthew Johnson |  | X |  |
| Trudi Williams |  |  | X |
| Amy Wicks |  | X |  |
| Alexander Dunko |  | X |  |
| JP Coleman |  | X |  |
| Amelia Vasquez |  | X |  |
| Taylor Sawatzky |  |  | X |
| Brian Ahmedic |  | X |  |
| Garrett Bitting |  | X |  |
|  |  |  |  |

**Call to Order.** The meeting was called to order at 3:00PM.  
  
**Minutes.** Minutes of the last meeting were approved as submitted.

**New Business.**

**Welcome and Introductions**

* New full-time faculty: Luis Morales
* New adjunct faculty: Nancy de la Vega

**Awareness Months**

* Student engagement for each program to come

**Program Progress & Looking to the Future**

* Dr. Myers discussed the program’s progress over the past three years, highlighting the increase in enrollment and the successful acquisition of a materials lab, which was fully funded.
* Dr. Myers introduced the new entrepreneurship program. She also mentioned the college plans to establish an innovation lab, equipped with various stations for digital art, 3D printing, and other creative activities. The lab would be open to the entire college community and would also host community events. She asked for feedback on their innovation lab proposal/materials. Dr. Myers also mentioned the need for training on the equipment, as she is not familiar with its operation.
* John Talmage suggests Dr. Myers connect with him about finding donated materials for the innovation lab as well as potential grant opportunities.
* Dr. Myers also mentioned the college's partnership with Cyber Florida and USF, aiming to create a cybersecurity hub for the region.

**Curriculum Review**

* Dr. Myers discussed the changes made, including the removal of the manual drafting and the removal of trigonometry. She also mentioned that the principle topics in removed courses are still embedded in other places within the programs. These changes were made in alignment with discussion at last year’s advisory board meetings.
* Advisory board members discussed advanced architectural software(s), the level of detail and information associated with each, and what skills FSW students need in order to be employable in our community.
* They highlighted the importance of patience in teaching introductory classes and agree that it would take no less than two semesters for someone to become proficient in Revit.

**Enrollment Update**

* Dr. Myers discussed the demographics and statistics of their student population, emphasizing the importance of retention and graduation rates. She highlighted the high job placement rate and course success rate, and mentioned the funding available for the entire degree.
* Dr. Myers also discussed the potential for an articulation agreement with FGCU. She stressed the success of our advisors who prepare transition maps for FSW students looking to move into a Bachelor’s program.

**Adjournment.** The meeting was adjourned at 4:30PM.  
  
Mary Fullenkamp, Coordinator