

**Library Faculty Department Meeting Agenda**

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| **Date:** | **August 16th, 2023** |
| **Time:** | **2:45pm – 4:30pm** |
| **Location:** | **Faculty Senate Office**  **U-215** |

**Present:** Dr. Richard Hodges, Timothy Bishop, William Shuluk, Victoria SanFilippo, Arenthia Herren, Jane Charles, Anthony Valenti

1. **Tim Bishop**: Reminder about SWFLN Day, Friday August 18th 2023
2. **Micro workshops** Fall 2023:

**Tim:** At least 3 workshops

-Librarians agree tobegin workshops after Labor Day and end them before Thanksgiving

-Workshops should be on Tuesdays, Wednesdays or Thursdays.

-Victoria: Maybe Fridays at 11:30-12.20 as some students may be busy during the week.

-Tim: Will create calendar for micro workshops

1. **AVP Report – Richard Hodges**

-Discussion of SpringShare spending, specifically LibInsight

-Jane uses LibInsight for data sets and statistics

-Victoria: LibCal alone can be used for stats, LibInsight not necessary

-Arenthia: Make sure that these can stand alone before doing away with LibInsight

-Jane: has to manually add schedules in LibStaffer

-Dr. Hodges- In a week’s time librarians decide whether to keep or do away with LibInsight

-Dr. Hodges: OCLC meeting in early September

-June 2024 Lee Campus hosting Florida Member’s Council

-TV mountings 2nd and 3rd floor the coming weekend

-Two display cases coming the week of 8/21 (Rush Family permanent display and changing monthly display)

-Budget same as previous year but now combined with tutoring

-Tutoring in process of hiring math tutors for Collier

-Librarians can discuss need for peer tutoring with their respective areas/make others aware

-Dr. Hodges will request 14.00 hour for peer tutors

-Information can be posted on library tv’s

-Tutoring allows walk ins and appts.

1. **Saturday Hours – Richard Hodges**

-Starting September 9th from 11-3

-Adjuncts work 1 Saturday a month

-May need full time librarians to cover 1 Saturday a month

-Dr. McClinton will assess Saturday hours at end of semester

1. **Embedded Librarian Assessment Update – Jane Charles**

-RI’s, workshops, etc can be assessed

-Reduction in RI’s in 2022

-80% RI’s taught by full time librarians

-20% RI’s taught by adjunct librarians

-Dr. Hodges discussed the adjunct librarian schedule

-Jane: Uploaded survey reports (reliable sources, synthesizing information, reliable student feedback

-Will use that data in relation to micro workshops

-Working on a new survey (true/false questions)

-Email student surveys an hour before classes/can track individual students

-Revise satisfaction survey and distribute each Spring

-Ask students during class to do surveys

1. **CREATIVE Capstone – Arenthia Herren**

-Present context to students in relation to reliable sources

-Assess students education level

-Shaping their research topics (why? why not questions?) in order to get a deeper research topic

1. **Banned Books Week – Arenthia Herren**

Discussion moved to later date

1. **New Business?** Dr. Hodges: EBSCO Business Ultimate replacing API