

HEALTH INFORMATION TECHNOLOGY DEPARTMENT

HIT/MICB Faculty Meeting
March 18, 2024
1:00 – 2:00 pm

Faculty	Present	Absent	Excused
Susan Foster	√		
Elizabeth Whitmer		√	
Sharon Fitzgerald	√		
Rachael DAndrea		√	

A. Discussion:

We discussed the new HIT/MICB Web Pages. We also talked about the new HIT/MICB Application Process and what it looked like. We will now be able to track students who apply. We also discussed Health Information Professionals Week, and FSW will have a table in the lobby with information about the program.

Action:

1. Nothing further at this time.

B. Discussion:

We discussed that summer and fall enrollment was down. AASPIRE sends monthly reports to the program director and it shows that we currently have 23 new students in both the HIT and MICB program. This report is being compared monthly and a master list is being generated to share with our advisor.

Action:

1. Dr. Foster will continue to monitor and review.

C. Discussion:

Our HIM 2510 Quality Management in Healthcare has been internally reviewed by Quality Matters reviewers and has passed. Currently, HIM1140, HIM1430, HIM2210, and HIM2012 are being updated to an online format using the QM rubric. They will be submitted for Internal review once complete. Each semester we are updating courses and creating course maps to use to track assignments for competency mapping.

Action:

1. Dr. Foster will continue to work with the instructional designers on the development of the new courses. This is part of our timeline for updating to the new CAHIM standards and competencies.

D. Discussion:

We discussed the CAHIIM update and the FEM training that is being provided. All HIT faculty were encouraged to attend if possible. Our program is currently in the process of curriculum mapping and updating assignments. We will need to make sure we have added experiential learning activities and authentic assignments to meet the competencies. Experiential learning activities with external supervisors can be used for a professional practicum experience. We are no longer required to count hours.

Action:

1. Dr. Foster will send out email invitations on all FEM training she receives so that HIT faculty can attend. We will all work together to revise assignments to meet the competencies in our courses. We have until September 30, 2026 to have all this completed.

E. Discussion:

Dr. Foster reported that we have collected surveys and letters of support for our new Healthcare Leadership, BS degree.

Action:

1. Dr. Foster is working with the Dean and Associate Dean on finalizing what we will need to move forward for the approval process.

The meeting adjourned at 2:00 pm.

Respectfully submitted by:
Susan L Foster,
HIT/MICB Program Director