

**PAYROLL CALENDAR
FISCAL YEAR 2024-2025**



Non-Exempt and Exempt Employees Pay Period	Noon Deadline	Pay Date
07/01-07/15/24	07/03/24	07/15/24
07/16-07/31/24	07/19/24	07/31/24
08/01-08/15/24	08/02/24	08/15/24
08/16-08/31/24	08/16/24	08/30/24
09/01-09/15/24	08/30/24	09/13/24
09/16-09/30/24	09/18/24	09/30/24
10/01-10/15/24	10/03/24	10/15/24
10/16-10/31/24	10/18/24	10/31/24
11/01-11/15/24	11/01/24	11/15/24
11/16-11/30/24	11/15/24	11/29/24
*12/01-12/15/24	12/02/24	12/12/24
*12/16-12/31/24	12/05/24	12/13/24
01/01-01/15/25	01/03/25	01/15/25
01/16-01/31/25	01/17/25	01/31/25
02/01-02/15/25	01/31/25	02/14/25
02/16-02/28/25	02/14/25	02/28/25
03/01-03/15/25	02/28/25	03/14/25
03/16-03/31/25	03/19/25	03/31/25
04/01-04/15/25	04/03/25	04/15/25
04/16-04/30/25	04/18/25	04/30/25
05/01-05/15/25	05/02/25	05/15/25
05/16-05/31/25	05/16/25	05/30/25
06/01-06/15/25	05/30/25	06/13/25
*06/16-06/30/25	06/18/25	06/30/25
**06/16-06/30/25 (OT)	06/20/25	06/30/25

*Pay weeks marked in **BOLD** indicate an **ACCELERATED** deadline. Employees will need to estimate their hours worked through to the end of the pay period. If the hours change, an amended time sheet can be submitted to payroll to correct the hours worked.

All **OVERTIME to be worked from **06/16-06/30** must be submitted in advance in order to be charged to the correct fiscal year. If the hours change, an amended time sheet can be submitted to payroll to correct the overtime hours worked.

