**Library Faculty Department Meeting Agenda**

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| **Date:** | **February 9, 2024** |
| **Time:** | **2:00pm-3:00pm** |
| **Location:** | Join Zoom Meeting  <https://fsw.zoom.us/j/88536642393>  Meeting ID: 885 3664 2393 |

1. AVP Update – Dr. Hodges
2. Meeting Schedule Going Forward - Tim
3. New Business?

**Attendees:** William Shuluk, Richard Hodges, Victoria San Filippo, Jane Charles

1. **AVP Update: Dr. Hodges**

-Showing Alma stats

-Physical books, about 17,000, checkout stats for each campus

-Circulation doesn’t represent even half of the use of the library

-Checkouts doesn’t represent how library is being used

-Stats on our electronic items

-most media are film; looked at journals etc.

-49,000 eBooks

-Wants to increase physical books with relevant subject

-Electronic books are important to students

Dr. Hodges asked staff how they feel about numbers

**Jane**: Not surprised by our stats

**Victoria**: Many students want physical books and want the collection increased

**Dr. Hodges**:

-Met with EBSCO, they will turn on pub finder and concept map

-will get trial until end of semester, will purchase in July

-asked about electronic weeding/can be done, hiding the book within the system

-Met with Clairvate, own proquest, ex libris etc.

-they were offering open access collection of 14,000 books for free

-can’t be curated, must have entire collection

-may benefit students in relation to buying textbooks

-lots of business and science titles

-will send a book list out

**Summer IDS Possibilities:**

**Dr. Hodges:** Asked librarians if bringing in adjuncts to take on some of the courses

**-**asked is it better to use them as substitutes or have them take on the classes altogether

**Jane:** Have full time librarians take on the classes but have other librarians cover if needed

Victoria: interested in the adjuncts being substituted but making sure the students understand with professor changes; needs to be discussed further

-Bill: seems like a good idea, but has student concerns

**Dr. Hodges**; Introducing the adjuncts along with the librarian, so they get to know both people

**Jane:** need to discuss summer schedules amongst one another

Dr. Hodges: please make a point of having this conversation next week

-let him know what decision they make on whether using the adjuncts as substitutes.

-biggest concern is Collier Campus because of the distance

-**Dr. Hodges** may need to step in to assist

-**Victoria:** Can full timers fill in as needed

-**Dr. Hodges:** feels that for student benefit, keep things consistent

-summer can be like a pilot run

**Jane:** next year would have to be planned ahead

**Bill:** Need to discuss these things asap

-great respect for Jerry and Becky and feels they can do just as good as the full timers

-concern of adjuncts taking over so much of full-time librarians taking so many of their responsibilities; they’ve taken on so much

-questioning when new employees come in at 9-month contract

**Dr. Hodges**: Prof Sauer, cataloging geologic samples by 3d scanning

Prof Sauer asked Victoria to assist with research on this,

**Dr. Hodges**: please tell Professor about the digital commons

-Innovation Center and maker space may have the 3d scanner capability; on 1st floor of library

-budgetarily going well

-will request additional funds for travel

**Bill**: likes face to face meeting but the driving is long; would like to come up with a plan. Maybe earlier meetings

**Dr. Hodges**: possibly a Thursday morning meeting in March

**Jane**: 8am to 11 librarians have classes on Fridays

**Dr. Hodges**: need to discuss the meeting times

**Victoria**: would like to meet about capstone w/ adjuncts included

-adjuncts aren’t briefed on things and need to be included

-lack of preparedness for the adjuncts because they weren’t included and trained on how to do RI’s

**Dr. Hodges**: they could feel less important, so they should be included

**Bill**: a print collection would serve the students better

-doesn’t believe the circ stats will shift the dynamic of the physical book need