**Academic Calendar Committee**

**Minutes**

August 18, 2023

Attendees: Sabine Eggleston; Joycellen Rollins; Danielle Chandonnet; Bonnie Lawler; April Fleming; Brenda Knight; April M. Falso; Andrae Jones

Absent: Susan C. Bronstein; Julissa Roland; Timothy Bishop; Anthony Valenti;

1. Dr. Bishop had reviewed the dates again prior to the meeting and did not have any new concerns.
2. Review the proposed 24-25 Academic Year

The 2024-25 calendar proposed at the April meeting was reviewed. The Committee concurred with the recommendations:

Fall 2024 Faculty workdays, 8/12/2024 – 12/13/2024; semester days, 8/19/24 – 11/26/24; finals 12/2/24 – 12/7/24

Spring 2025 Faculty workdays, 1/3/2025 – 5/2/2025; semester days, 1/8/25 – 4/22/25; finals 4/23/25 – 4/29/25

Summer 2025 Semester days, 5/12/2025 – 8/4/2025



1. Fall 2024 Semester. The following dates were reviewed and the committee had no additional comments/concerns.

The date for Convocation is still recommended as Wednesday 14th August, 2024

|  |  |  |  |
| --- | --- | --- | --- |
| **Fall Semester** | **Full Term** | **Session A** | **Session B** |
| **First Faculty Workday** | 8/12/2024 |   |   |
| **Last Faculty Workday** | 12/13/2024 |   |   |
| **First Day of Class** | 8/19/2024 | 8/19/2024 | 10/14/2024 |
| **Last Day of Class** | 11/26/2024 | 10/4/2024 | 11/26/2024 |
| **First Day of Exams** | 12/2/2024 | last class | last class |
| **Last Day of Exams** | 12/7/2024 | last class | last class |
| **Holiday 1** | 9/2/2024 | 9/2/2024 | 1/0/1900 |
| **Holiday 2** | 11/11/2024 | 1/0/1900 | 11/11/2024 |
| **Holiday 3** |  11/28/2024 | 1/0/1900 |  11/28/2024 |
| **Holiday 4** |  11/29/2025 | 1/0/1900 |  11/29/2025 |
| **Study Day 1** | 9/3/2024 | 9/3/2024 |   |
| **Study Day 2** |  11/27/2025 | 1/0/1900 |  11/27/2025 |
|  |   | 1/0/1900 |   |
| **Total Faculty Work Days** | 86 |   |   |

The table below shows the number of sessions per day for Fall 2024:

|  |  |  |  |
| --- | --- | --- | --- |
| **Fall Semester** | **Full Term** | **Session A** | **Session B** |
| **Mondays** | 13 | 6 | 6 |
| **Tuesdays** | 14 | 6 | 7 |
| **Wednesdays** | 14 | 7 | 6 |
| **Thursdays** | 14 | 7 | 6 |
| **Fridays** | 14 | 7 | 6 |
| **Saturdays** | 14 | 6 | 6 |
| **Sundays** | 14 | 6 | 6 |
|  |  |  |  |
| **MW** | 27 | 13 | 12 |
| **TR** | 28 | 13 | 13 |

1. Spring 2025. The following dates were reviewed and are still recommended with the exception of Spring Break. Spring break is suggested for the week of March 17th. Dr. Caraker said the Collier County had their Spring Break already published as the week of March 10th; Charlotte county would not discuss their proposed dates; that she had been unable to connect with any one from Lee county. Dr. Rollins said that she would connect with Glades County as Ms. Barfield is a SoE adjunct professor; Hendry and Glades county typically work together on their dates.

Dr. McClinton would reach out to Lee County and see if he can get a response.

The Committee did not express any concerns about having Spring Break the week of March 10th or the week of March 17th.

May 2nd 2025 was recommended for Commencement

The date for State of the College is to be determined

|  |  |  |  |
| --- | --- | --- | --- |
| **Spring Semester** | **Full Term** | **Session A** | **Session B** |
| **First Faculty Workday** | 1/3/2025 |   |   |
| **Last Faculty Workday** | 5/2/2025 |   |   |
| **First Day of Class** | 1/8/2025 | 1/8/2025 | 3/3/2025 |
| **Last Day of Class** | 4/22/2025 | 2/24/2025 | 4/22/2025 |
| **First Day of Exams** | 4/23/2025 |  Last day of class | Last day of class |
| **Last Day of Exams** | 4/29/2025 |   |  |
| **Holiday 1** | 1/20/2025 | 1/20/2025 | 1/0/1900 |
| **Holiday 2** | 3/17/2025 | 1/0/1900 | 3/17/2025 |
| **Holiday 3** | 3/18/2025 | 1/0/1900 | 3/18/2025 |
| **Holiday 4** | 3/19/2025 | 1/0/1900 | 3/19/2025 |
| **Holiday 5** | 3/20/2025 | 1/0/1900 | 3/20/2025 |
| **Holiday 5** | 3/21/2025 | 1/0/1900 | 3/21/2025 |
| **Holiday 7** | 3/22/2025 | 1/0/1900 | 1/0/1900 |
| **Holiday 8** | 3/23/2025 | 1/0/1900 | 1/0/1900 |
| **Total Faculty Work Days** | 80 |   |   |

The table below shows the number of sessions per day for Spring 2025:

|  |  |  |  |
| --- | --- | --- | --- |
| **Spring Semester** | **Full Term** | **Session A** | **Session B** |
| **Mondays** | 13 | 6 | 7 |
| **Tuesdays** | 14 | 6 | 7 |
| **Wednesdays** | 14 | 7 | 6 |
| **Thursdays** | 14 | 7 | 6 |
| **Fridays** | 14 | 7 | 6 |
| **Saturdays** | 14 | 7 | 7 |
| **Sundays** | 14 | 7 | 7 |
|  |  |  |  |
| **MW** | 27 | 13 | 13 |
| **TR** | 28 | 13 | 13 |

1. Summer 2024. The following dates were reviewed and the committee had no additional comments/concerns.

|  |  |  |  |
| --- | --- | --- | --- |
| **Summer Semester** | **Full Term** | **Session A** | **Session B** |
| **First Day of Class** | 5/12/2025 | 5/12/2025 | 6/24/2025 |
| **Last Day of Class** | 8/4/2025 | 6/18/2025 | 8/4/2025 |
| **Final Exams** |  Last day of class |  Last day of class |  Last day of class |
| **Holiday 1** | 5/26/2025 | 5/26/2025 | 1/0/1900 |
| **Holiday 2** | 7/4/2025 | 1/0/1900 | 7/4/2025 |
| **Holiday 3** | 7/5/2025 | 1/0/1900 | 7/5/2025 |

The table below shows the number of sessions per day for Summer 2025:

|  |  |  |  |
| --- | --- | --- | --- |
| **Summer Semester** | **Full Term** | **Session A** | **Session B** |
| **Mondays** | 12 | 5 | 6 |
| **Tuesdays** | 12 | 6 | 6 |
| **Wednesdays** | 12 | 6 | 6 |
| **Thrusdays** | 12 | 5 | 6 |
| **Fridays** | 11 | 5 | 5 |
| **Saturdays** | 11 | 5 | 5 |
| **Sundays** | 12 | 5 | 6 |
|  |  |  |  |
| **MW** | 24 | 11 | 12 |
| **TR** | 24 | 11 | 12 |
| **TWR** | 36 | 17 | 18 |
| **MTWR** | 48 | 22 | 24 |

1. The Registrar’s office, Academic Affairs and HR will move forward on building out the Calendar using these dates. Dr. McClinton will work on the Spring Break option before documents being sent to the Board of Trustees for final approval.