**Academic Calendar Committee**

**Minutes**

April 21st, 2023

Attendees: Susan C. Bronstein; Anthony Valenti; Sabine Eggleston; Joycellen Rollins; Danielle Chandonnet; Bonnie Lawler; April Fleming; Brenda Knight; Timothy Bishop

Absent: Julissa Roland; April M. Falso; Andrae Jones

1. Overview of Academic Year

Based on the AY2023-24 calendar, the 2024-25 calendar was presented. The Committee concurred with the recommendations:

Fall 2024 Faculty workdays, 8/12/2024 – 12/13/2024; semester days, 8/19/24 – 12/26/24; finals 12/2/24 – 12/7/24

Spring 2025 Faculty workdays, 1/3/2025 – 5/2/2025; semester days, 1/8/25 – 4/22/25; finals 4/23/25 – 4/29/25

Summer 2025 Semester days, 5/12/2025 – 8/4/2025



1. Fall 2024 Semester. The following dates were discussed and recommended.

One note: the date recommended for Convocation would be Wednesday 14th August, 2024

|  |  |  |  |
| --- | --- | --- | --- |
| **Fall Semester** | **Full Term** | **Session A** | **Session B** |
| **First Faculty Workday** | 8/12/2024 |   |   |
| **Last Faculty Workday** | 12/13/2024 |   |   |
| **First Day of Class** | 8/19/2024 | 8/19/2024 | 10/14/2024 |
| **Last Day of Class** | 11/26/2024 | 10/4/2024 | 11/26/2024 |
| **First Day of Exams** | 12/2/2024 | last class | last class |
| **Last Day of Exams** | 12/7/2024 | last class | last class |
| **Holiday 1** | 9/2/2024 | 9/2/2024 | 1/0/1900 |
| **Holiday 2** | 11/11/2024 | 1/0/1900 | 11/11/2024 |
| **Holiday 3** |  11/28/2024 | 1/0/1900 |  11/28/2024 |
| **Holiday 4** |  11/29/2025 | 1/0/1900 |  11/29/2025 |
| **Study Day 1** | 9/3/2024 | 9/3/2024 |   |
| **Study Day 2** |  11/27/2025 | 1/0/1900 |  11/27/2025 |
|  |   | 1/0/1900 |   |
| **Total Faculty Work Days** | 86 |   |   |

The table below shows the number of sessions per day for Fall 2024:

|  |  |  |  |
| --- | --- | --- | --- |
| **Fall Semester** | **Full Term** | **Session A** | **Session B** |
| **Mondays** | 13 | 6 | 6 |
| **Tuesdays** | 14 | 6 | 7 |
| **Wednesdays** | 14 | 7 | 6 |
| **Thursdays** | 14 | 7 | 6 |
| **Fridays** | 14 | 7 | 6 |
| **Saturdays** | 14 | 6 | 6 |
| **Sundays** | 14 | 6 | 6 |
|  |  |  |  |
| **MW** | 27 | 13 | 12 |
| **TR** | 28 | 13 | 13 |

1. Spring 2025. The following dates were discussed and recommended. Spring break is suggested for the week of March 17th. Dr. Rollins said that she was meeting with School Boards and would relay this information.

May 2nd 2025 was recommended for Commencement

The date for State of the College is to be determined

|  |  |  |  |
| --- | --- | --- | --- |
| **Spring Semester** | **Full Term** | **Session A** | **Session B** |
| **First Faculty Workday** | 1/3/2025 |   |   |
| **Last Faculty Workday** | 5/2/2025 |   |   |
| **First Day of Class** | 1/8/2025 | 1/8/2025 | 3/3/2025 |
| **Last Day of Class** | 4/22/2025 | 2/24/2025 | 4/22/2025 |
| **First Day of Exams** | 4/23/2025 |  Last day of class | Last day of class |
| **Last Day of Exams** | 4/29/2025 |   |  |
| **Holiday 1** | 1/20/2025 | 1/20/2025 | 1/0/1900 |
| **Holiday 2** | 3/17/2025 | 1/0/1900 | 3/17/2025 |
| **Holiday 3** | 3/18/2025 | 1/0/1900 | 3/18/2025 |
| **Holiday 4** | 3/19/2025 | 1/0/1900 | 3/19/2025 |
| **Holiday 5** | 3/20/2025 | 1/0/1900 | 3/20/2025 |
| **Holiday 5** | 3/21/2025 | 1/0/1900 | 3/21/2025 |
| **Holiday 7** | 3/22/2025 | 1/0/1900 | 1/0/1900 |
| **Holiday 8** | 3/23/2025 | 1/0/1900 | 1/0/1900 |
| **Total Faculty Work Days** | 80 |   |   |

The table below shows the number of sessions per day for Spring 2025:

|  |  |  |  |
| --- | --- | --- | --- |
| **Spring Semester** | **Full Term** | **Session A** | **Session B** |
| **Mondays** | 13 | 6 | 7 |
| **Tuesdays** | 14 | 6 | 7 |
| **Wednesdays** | 14 | 7 | 6 |
| **Thursdays** | 14 | 7 | 6 |
| **Fridays** | 14 | 7 | 6 |
| **Saturdays** | 14 | 7 | 7 |
| **Sundays** | 14 | 7 | 7 |
|  |  |  |  |
| **MW** | 27 | 13 | 13 |
| **TR** | 28 | 13 | 13 |

1. Summer 2024

|  |  |  |  |
| --- | --- | --- | --- |
| **Summer Semester** | **Full Term** | **Session A** | **Session B** |
| **First Day of Class** | 5/12/2025 | 5/12/2025 | 6/24/2025 |
| **Last Day of Class** | 8/4/2025 | 6/18/2025 | 8/4/2025 |
| **Final Exams** |  Last day of class |  Last day of class |  Last day of class |
| **Holiday 1** | 5/26/2025 | 5/26/2025 | 1/0/1900 |
| **Holiday 2** | 7/4/2025 | 1/0/1900 | 7/4/2025 |
| **Holiday 3** | 7/5/2025 | 1/0/1900 | 7/5/2025 |

The table below shows the number of sessions per day for Summer 2025:

|  |  |  |  |
| --- | --- | --- | --- |
| **Summer Semester** | **Full Term** | **Session A** | **Session B** |
| **Mondays** | 12 | 5 | 6 |
| **Tuesdays** | 12 | 6 | 6 |
| **Wednesdays** | 12 | 6 | 6 |
| **Thrusdays** | 12 | 5 | 6 |
| **Fridays** | 11 | 5 | 5 |
| **Saturdays** | 11 | 5 | 5 |
| **Sundays** | 12 | 5 | 6 |
|  |  |  |  |
| **MW** | 24 | 11 | 12 |
| **TR** | 24 | 11 | 12 |
| **TWR** | 36 | 17 | 18 |
| **MTWR** | 48 | 22 | 24 |

1. The Registrar’s office, Academic Affairs and HR will move forward on building out the Calendar using these dates. The Committee will reconvene in August to confirm all dates before documents being sent to the Board of Trustees for final approval.