**Calendar Committee Minutes**

**November 15, 2019**

Charlotte Campus-O-117-Multipurpose Room

Collier Campus-A-103-CLASSROOM

Lee Campus-U-202B-Conference Room

**Committee Members**

Anthony Valenti Present

Sabine Eggleston Present

Julissa G. Roland Present

Kelsea R. Livingstone Present

Martin Tawil Present

Brenda Knight Present

Joycellen Rollins Present

Sarah Clouse Present

Danielle Orlovic Present

Bonnie Lawler Present

Susan Bronstein Excused

Martin McClinton Present

**Guest**

Rozalind Jester

1. Approve Minutes from 10/18

Minutes were approved

1. Guest: Rozalind Jester “standard date for releasing Canvas shells”

Dr. Jester reported the proposed changes to the dates for allowing faculty access to the Canvas Shell

1. Address any outstanding issue from the 20/21 Calendar

The committee agreed to move the calendar recommendations forward

1. Sketch out the 21/22 Calendar timeline

The committee will meet in the Spring of 2020 to make recommendations for the 2021-22 academic year so that the Calendar could go to the Board in the early Fall of 2020

1. Other Issues