**Meeting Minutes**

April 12, 2024, 2:00 PM

Music, Art, Theatre and Digital Arts Department Meeting

Minutes taken by David Gomez

Faculty in attendance:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Present** | **Absent** | **Excused** | **Guest** |
| Stuart Brown | ✔️ |  |  |  |
| Steve Chase | ✔️ |  |  |  |
| Scott Courtney | ✔️ |  |  |  |
| David Gomez | ✔️ |  |  |  |
| Nathan Harper | ✔️ |  |  |  |
| Dahye Kim | ✔️ |  |  |  |
| Mike Molloy | ✔️ |  |  |  |
| Ruben Olguin | ✔️ |  |  |  |
| Kelly O’Neill | ✔️ |  |  |  |
| Lambertus Van Boekel  | ✔️ |  |  |  |

1. **Call to order**
	1. Attendance
	2. Approval of minutes
2. **Business**
	1. State Gen-ed review (non-core). Update was provided on the review process.
	2. Assessment follow up. Faculty requested to supply attendance numbers at events. Marketing material update was provided.
	3. Assessment goals for next academic year. Goals for Fall 2024 were discussed. Likely goals include continuing with raising visibility of arts at FSW, putting BAS on hold pending new hiring in DA, and adding a recruitment goal. FSW Arts website operational goal was also suggested. The option of adding a student learning outcome was suggested by Monique Harrington. Final decision will be made on assessment goal in August.
	4. Commencement reminder May 3 at 10:00 (Arrive 45 min. early). Staff are clear with the date.
	5. Search committees have been outlined for available positions and are currently working on searches.
	6. Crafter’s Corner (Ruben). Ruben explained the need for a faculty sponsor for the club since he will no longer be at the College next year. Interested faculty are invited to reach out.
	7. Advising exhibition space. There a new space available for space of student art work. Professor Van Boekel will take the lead on providing student work to display initially.
3. **Information Items**
	1. Summer and fall syllabi
	2. Scholarship funds: faculty asked to award or surrender unspent funds.
	3. Architects meeting L-105
	4. Arts Website update: Meetings with Marketing dept. are positive. Still not firm date on website going live.
	5. Final grades due May 2, at noon.
	6. This is our last meeting until fall
	7. Remaining music concerts (April 18, choir and string Ensembles) were announced.
4. **New Business**
5. **UPDATES**
	1. Audio Tech
	2. Music
	3. Theatre
	4. Fine Art