



Curriculum Committee Agenda

Zoom: <https://fsw.zoom.us/j/88655860514>

September 15, 2023 1:00PM – 4:00PM

CHAIR	Prof. Jeremy Pilarski
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I. WELCOME

COMMITTEE BUSINESS	1
Presenter	Prof. Jeremy Pilarski
New Committee Members	
Summary:	
Welcome to our new members: Shawn Moore, Lee, SoAHSS; Cindy Quehl, Collier, SoPAS; Terri Ratini, Lee, SOE, who will be shadowing Julia Kroeker.	

II. MEMORANDA

INFORMATION ITEM	1
Presenter	TBA
Memo: A.S. Degree in Digital Art and Multimedia	Effective Date: 2024
Summary	
After review of the degree requirements for the A.S. Degree in Digital Art and Multimedia Production for the 2020-2021 academic year, we recommend DIG 2280C Digital Video and Sound be considered as a course substitution for TPA 1252C Introduction to Audiovisual Technology. TPA 1252C meets framework standard 5.0, "Utilize/create/produce audio technology for digital media/multimedia project(s)." In the subsequent catalog year for 2021-2022, DIG 2280C was added to the degree requirements to meet framework standard 5.0. Henceforth, and until any curricular changes are made to the degree, completion of DIG 2280C will fulfill the audio technology requirement for the A.S. Degree in Digital and Multimedia Production for the 2020-2021 catalog year.	

INFORMATION ITEM	2
Presenter	Dr. Cristy Estes
Memo: A.S. Social and Human Services, April	Effective Date: 2023-2024
Summary	
<ul style="list-style-type: none"> Course enrollment restrictions are placed on HUS 2551, HUS 2500, HUS 2905, HUS 2843L to students who enrolled prior to Catalog Year 2023-2024. 	



<ul style="list-style-type: none"> Students entering prior to Catalog Year 2023-2024 may complete CLP 2140 in place of HUS 2525.

INFORMATION ITEM	3	
Presenter	Dr. Cristy Estes	
Memo: A.S. Social and Human Services, May	Effective Date: 2023-2024	
Summary		
<p>During the 4/1/2022 Curriculum Committee meeting, the prerequisites were changed in the A.S. in Social and Human Services and Addiction services CCC to “HUS 1001 OR SOW 2031.” Most courses were updated at that time to reflect the new prerequisite structure for the program. However, two courses, HUS 2411 and HUS 2428 were not fully updated at the time to the new prerequisites. As a result, students were not able to register for the course with SOW 2031. The minutes from that meeting are attached to this memo to reflect the clear intention of the program to update the prerequisites for these courses.</p> <ul style="list-style-type: none"> The following actions are authorized via memo at the request of the Director of Social and Human Services: Change of course prerequisites for HUS 2411 from “HUS 1001 and HUS 1400, both with a grade of C or better” to “HUS 1001 or SOW 2031 with a grade of C or better,” Change of course prerequisites for HUS 2428 from “HUS 1001 and HUS 1400, both with a grade of C or better” to “HUS 1001 or SOW 2031 with a grade of C or better.” 		

INFORMATION ITEM	4	
Presenter	Karen J. Molumby, Program Director	
Memo: Dental Hygiene, Lab, Lecture Hours	Effective Date: 2024	
Summary		
<p>Issue: Incorrect Number of Lecture, Lab and/or Other Hours for Dental Hygiene Classes A review of the number of lecture, lab and/or other hours assigned to Dental Hygiene classes identified some errors. The values of lab, other and contact hours in Banner do not align with the workload or approved credits – for each credit associated with lab or other (e.g. clinical) hours, there should be 2-3 ‘lab’ hours.</p>		



Resolution: I recommend that the updates in Table 1 are made to Banner and reported to the Curriculum Committee as an information item.

III. Information Items: Syllabus Changes

INFORMATION ITEM	1
Presenter	Prof. Brian O’ Reilly
Syllabus Change: Criminal Justice (CCJ 1020)	Effective Date: 2024
Summary of proposed changes:	
<p>Florida Department of Education Standard for CCJ 1020:</p> <ul style="list-style-type: none"> - Describe and Discuss the Criminal Justice System (01.0) - Demonstrate Employability Skills (10.0) <p>A. General Education Competencies and Course Outcomes</p> <p>1. Listed here are the course outcomes/objectives assessed in this course which play an integral part in contributing to the student's general education along with the general education competency it supports.</p> <p>General Education Competency: Communicate</p> <p>Course Outcomes or Objectives Supporting the General Education Competency Selected:</p> <ul style="list-style-type: none"> • 1.1 Define the primary components of criminal justice and their primary responsibilities. <p>B. Other Course Objectives/Standards</p> <p>1.2: Identify problems that keep the system from functioning effectively and efficiently.</p> <p>1.3: Explain the function and procedure of the federal Uniform Crime Reporting (UCR) Program.</p> <p>1.4: Contrast present day criminal justice traditions and practices with their historical precedents and beginnings.</p> <p>1.5: List the procedures an offender undergoes in his/her progression through the system.</p> <p>1.6: Define and evaluate the present day value of the Peelian Principles.</p>	



- 1.7: Identify courtroom procedures.
- 1.8: Discuss the implications of the US constitutional and Supreme Court decisions on the criminal justice system.
- 1.9: Conduct a job search.
- 1.10: Secure information about a job.
- 1.11: Identify documents that may be required when applying for a job.
- 1.12: Complete a job application.
- 1.13: Demonstrate competence in job interview techniques.
- 1.14: Identify or demonstrate appropriate responses to criticism from employer, supervisor or other persons.
- 1.15: Identify acceptable work habits.
- 1.16: Demonstrate knowledge of how to make job changes appropriately.
- 1.17: Demonstrate acceptable employee health habits.

CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

INFORMATION ITEM	2
Presenter	Prof. Brian O' Reilly
Syllabus Change: Criminal Justice (CJE 1300)	Effective Date: 2024
Summary of proposed changes: Florida Department of Education Standard for CJE 1300:	
<ul style="list-style-type: none"> - Summarize law enforcement administration (5.0) - Describe and discuss the field of law enforcement (6.0) 	

A. General Education Competencies and Course Outcomes

1. Listed here are the course outcomes/objectives assessed in this course which play an integral part in contributing to the student's general education along with the general education competency it supports.

General Education Competency: Investigate

Course Outcomes or Objectives Supporting the General Education Competency Selected:

5.05 Explain the concepts of criminal investigation management and supervision of cases.

2. Listed here are the course outcomes/objectives assessed in this course which play a supplemental role in contributing to the student's general education along with the general education competency it supports.

General Education Competency: Evaluate

6.06 Explain the importance of establishing legitimacy and a good rapport through the process of Procedural Justice with citizens.

B. Other Course Objectives/Standards

- 5.01 APPRAISE THE IMPACT OF NATIONAL PATROL STUDIES.
- 5.02 COMPARE AND CONTRAST THE VARIOUS ORGANIZATIONAL STRUCTURES OF LAW ENFORCEMENT AGENCIES.
- 5.03 GIVE EXAMPLES OF DIFFERENT DEPARTMENTAL RECRUITING TECHNIQUES.
- 5.04 DEFINE THE GENERAL PRINCIPLES OF ALLOCATION AND DEPLOYMENT OF PATROL RESOURCES.
- 5.05 EXPLAIN THE CONCEPTS OF CRIMINAL INVESTIGATION MANAGEMENT AND SUPERVISION OF CASES.
- 5.06 DISCUSS THE IMPORTANCE OF SPECIALIZED UNITS.
- 5.07 IDENTIFY CRIME PREVENTION TECHNIQUES.
- 5.08 DISCUSS THE VARIOUS TECHNOLOGIES UTILIZED BY LAW ENFORCEMENT AGENCIES.
- 6.01 IDENTIFY PROPER PROCEDURES FOR RESPONDING TO MEDIA INQUIRIES.
- 6.02 APPRAISE THE VALUE OF MAKING PRESENTATIONS TO CITIZEN GROUPS.
- 6.03 DEMONSTRATE EFFECTIVE ORAL COMMUNICATION TECHNIQUES.
- 6.04 PREPARE AN EFFECTIVE WRITTEN REPORT.
- 6.05 COMPARE AND CONTRAST THE VARIOUS TYPES OF PATROL TECHNIQUES.
- 6.06 EXPLAIN THE IMPORTANCE OF ESTABLISHING LEGITIMACY AND A GOOD RAPPORT THROUGH THE PROCESS OF PROCEDURAL JUSTICE WITH CITIZENS.
- 6.07 DIFFERENTIATE BETWEEN THE GENERALIST AND SPECIALIST CONCEPTS OF LAW ENFORCEMENT ACTIVITIES.
- 6.08 EXAMINE THE INTERNAL POLITICS OF LAW ENFORCEMENT
- 6.09 EXPLAIN EFFECTIVE POLICE LEADERSHIP
- 6.10 UNDERSTAND THE IMPORTANCE OF LABOR RELATIONS WITHIN LAW ENFORCEMENT
- 6.11 EXPLAIN THE IMPORTANCE OF UNDERSTANDING THE FINANCIAL MANAGEMENT OF LAW ENFORCEMENT
- 6.12 EXAMINE STRESS AND POLICE PERSONNEL
- 6.13 UNDERSTAND THE LEGAL ASPECTS OF LAW ENFORCEMENT



INFORMATION ITEM	3
Presenter	Prof. Brian O' Reilly
Syllabus Change: Criminal Justice (CJL 2100)	Effective Date: 2024
Summary of proposed changes:	
<p>Florida Department of Education Standard for CJL 2100:</p> <ul style="list-style-type: none"> Describe and Discuss the Field of Criminal Law (8.0) <p>A. General Education Competencies and Course Outcomes</p> <p>1. Listed here are the course outcomes/objectives assessed in this course which play an integral part in contributing to the student's general education along with the general education competency it supports.</p> <p>General Education Competency: Engage</p> <p>Course Outcomes or Objectives Supporting the General Education Competency Selected:</p> <p>08.08 Discuss the Bill of Rights of the U.S. Constitution.</p> <p>2. Listed here are the course outcomes/objectives assessed in this course which play a supplemental role in contributing to the student's general education along with the general education competency it supports.</p> <p>General Education Competency: Think</p> <p>Course Outcomes or Objectives Supporting the General Education Competency Selected:</p> <p>08.01 Explain how burden of proof relates to a criminal proceeding.</p> <p>B. Other Course Objectives/Standards</p> <p>8.02 Define and contrast civil and criminal proceedings.</p> <p>8.03 Identify the difference between procedural and substantive due process.</p> <p>8.04 Explain the legacy of English common law and its relationship to modern jurisprudence.</p> <p>8.05 Identify the legal elements of crimes.</p> <p>8.06 Discuss the implications of constitutional, case and statutory law and their relationship to the criminal justice system.</p> <p>8.07 Discuss legal defenses in criminal law.</p> <p>8.08 Discuss the Bill of Rights of the U.S. Constitution.</p> <p>8.09 Give an example of an ex post facto law.</p>	



- 8.09 Summarize the origins of criminal law
- 8.10 Describe the foundations of our criminal law
- 8.11 Describe victims' rights

INFORMATION ITEM	4	
Presenter	Prof. Brian O' Reily	
Syllabus Change: Criminal Justice (CJL 2130)	Effective Date: 2024	
Summary of proposed changes:		
<p>Florida Department of Education Standard for CJL 2130:</p> <ul style="list-style-type: none"> - Explain the US Court System and its relation to the rules of evidence (9.0) <p>A. General Education Competencies and Course Outcomes</p> <p>1. Listed here are the course outcomes/objectives assessed in this course which play an integral part in contributing to the student's general education along with the general education competency it supports.</p> <p>General Education Competency: Think</p> <p>Course Outcomes or Objectives Supporting the General Education Competency Selected:</p> <p>09.01 State the purpose of evidence.</p> <p>2. Listed here are the course outcomes/objectives assessed in this course which play a supplemental role in contributing to the student's general education along with the general education competency it supports.</p> <p>General Education Competency: Evaluate</p> <p>Course Outcomes or Objectives Supporting the General Education Competency Selected:</p> <p>09.06 Describe the general process and handling of all evidence from time of discovery through disposition.</p> <p>B. Other Course Objectives/Standards</p>		

- 09.01 Explain Evidence and Rules of Evidence
- 09.02 Name and describe types of evidence.
- 09.03 Define admissibility of evidence.
- 09.04 Define sufficiency of evidence.
- 09.05 Discuss the legal procedures for securing admissions and confessions.
- 09.07 Describe the nature, purpose and legal framework of privileged information regarding evidence.
- 9.08 Describe the rules of evidence
- 9.09 Understand what elements are crimes are and how they relate to the law of evidence
- 9.10 Explain the various processes and procedures of the justice system post arrest
- 9.11 Discuss legal obligations related to evidence gathering
- 9.12 Describe the exclusionary rule
- 9.13 Describe the various forms of testimony allowed in court

INFORMATION ITEM	5	
Presenter	Dr. Cristy Estes	
Syllabus Change: HUS 2540	Effective Date: 2024	
Summary		
A. General Education Competencies and Course Outcomes		
Listed here are the course outcomes/objectives assessed in this course which play an integral part in contributing to the student's general education along with the general education competency it supports.		
General Education Competency: Think		
Course Outcomes or Objectives Supporting the General Education Competency Selected:		
<ul style="list-style-type: none"> • Demonstrate an understanding of the capacities, limitations, and resiliency of human systems as it relates to building stronger families and communities. 		
B. Other Course Objectives/Standards		
<ul style="list-style-type: none"> • Demonstrate a general knowledge and understanding of family dynamics. • Describe the Human Service Professional's role in facilitating healthy families and communities. • Identify skills and techniques used by Human Service Professionals to encourage healthy family functioning. 		

- Explain the importance of understanding multiculturalism as it relates to families and communities.
- Recognize the ethical standards utilized when working with families and communities.

INFORMATION ITEM	6	
Presenter	Dr. Cristy Estes	
Syllabus Change: HUS 1320	Effective Date: 2024	
Summary		
A. General Education Competencies and Course Outcomes		
Listed here are the outcomes/objectives assessed in this course which play an integral part in the student's general education along with the general education competency they support.		
General Education Competency: Think		
Course Outcomes or Objectives Supporting the General Education Competency Selected:		
<ul style="list-style-type: none"> • Demonstrate the knowledge and skills necessary to analyze and assess the needs of clients or client groups as they relate to crisis intervention. 		
B. Other Course Objectives/Standards		
<ul style="list-style-type: none"> • Understand the use of crisis interventions in the Human Services field. • Demonstrate an understanding of crisis intervention and prevention techniques. • Identify the crisis intervention and prevention technique for specific populations. • Understand ethical guidelines for the Human Services Professional working in crisis intervention. • Identify techniques to monitor self-care when working in the crisis intervention field. 		
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INFORMATION ITEM	7	
Presenter	Dr. Cristy Estes	
Syllabus Change: HUS 1400	Effective Date: 2024	
Summary		
A. General Education Competencies and Course Outcomes		

Listed here are the course outcomes/objectives assessed in this course which play an integral part in contributing to the student's general education along with the general education competency it supports.

General Education Competency: Communicate

Course Outcomes or Objectives Supporting the General Education Competency Selected:

- Demonstrate ability to obtain, synthesize, and clearly report information related to addictions and other drug abuse from various sources at the introductory level.

B. Other Course Objectives/Standards

- Understand the impact of alcoholism and other drug abuse.
- Demonstrate ability to utilize screening and assessment tools to identify information related to addictions and other drug abuse.
- Identify the different classifications of drugs.
- Understand multiculturalism and working with special populations in substance abuse.
- Develop a substance use-related diagnosis using the current edition of the Diagnostic Statistical Manual (DSM).

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INFORMATION ITEM	8	
Presenter	Dr. Cristy Estes	
Syllabus Change: HUS 1640	Effective Date: 2024	
Summary		
A. General Education Competencies and Course Outcomes		
Listed here are the course outcomes/objectives assessed in this course which play an integral part in contributing to the student's general education along with the general education competency it supports.		
General Education Competency: Think		
Course Outcomes or Objectives Supporting the General Education Competency Selected:		
<ul style="list-style-type: none"> • Understand the major models used to conceptualize and integrate prevention, maintenance, intervention, rehabilitation, and healthy functioning as it relates to working with youth. 		
B. Other Course Objectives/Standards		

- Demonstrate knowledge of theories of human development as they relate to working with youth.
- Explain how current social issues influence children and youth.
- Discuss the range and characteristics of Human Services organizations as it relates to working with youth.
- Discuss the prevention, intervention, and maintenance strategies as they relate to working with youth.
- Understand the professional ethics of the Human Services Professional as it relates to working with youth.

INFORMATION ITEM	9	
Presenter	Dr. Cristy Estes	
Syllabus Change: HUS 2315	Effective Date: 2024	
Summary		
A. General Education Competencies and Course Outcomes		
Listed here are the course outcomes/objectives assessed in this course which play an integral part in contributing to the student's general education along with the general education competency it supports.		
General Education Competency: Think		
Course Outcomes or Objectives Supporting the General Education Competency Selected:		
<ul style="list-style-type: none"> • Exhibit knowledge and skills to develop goals, and design and implement a plan of action as they relate to behavioral modification. 		
B. Other Course Objectives/Standards		
<ul style="list-style-type: none"> • Demonstrate skills necessary for obtaining, synthesizing, and clearly reporting information from various sources as they relate to behavioral modification. • Apply knowledge and skills to analyze and assess the needs of clients or client groups as they relate to behavioral modification. • Identify the components needed to design and implement a plan of action as it relates to behavioral modification. • Demonstrate professional conduct as it relates while working with clients in behavior modification programs. 		

INFORMATION ITEM	10	
Presenter	Dr. Cristy Estes	



Syllabus Change: HUS 2200	Effective Date: 2024
Summary	
A. General Education Competencies and Course Outcomes	
Listed here are the outcomes/objectives assessed in this course which play an integral part in the student's general education along with the general education competency they support.	
General Education Competency: Communicate	
Course Outcomes or Objectives Supporting the General Education Competency:	
<ul style="list-style-type: none"> • Demonstrate knowledge of how small groups are used in human services, theories of group dynamics, and group counseling skills. 	
B. Other Course Objectives/Standards	
<ul style="list-style-type: none"> • Identify the role of the group facilitator. • Understand the different parts of setting up a group • Demonstrate knowledge of the major models and theories used to facilitate groups. • Demonstrate knowledge and skills to analyze and assess the needs of clients or client groups in the group setting. • Understand the ethical and legal guidelines related to running a group. 	
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INFORMATION ITEM	10
Presenter	Dr. Cristy Estes
Syllabus Change: HUS 2302	Effective Date: 2024
Summary	
A. General Education Competencies and Course Outcomes	
Listed here are the course outcomes/objectives assessed in this course which play an integral part in contributing to the student's general education along with the general education competency it supports.	
General Education Competency: Communicate	
Course Outcomes or Objectives Supporting the General Education Competency Selected:	
<ul style="list-style-type: none"> • Show knowledge and skills to analyze and assess the needs of clients or clients groups as it relates to basic counseling skills. 	

B. Other Course Objectives/Standards

- Display an understanding of how to construct an interview.
- Identify skills necessary for an effective interview.
- Demonstrate the ability to integrate information into treatment plans and case management.
- Understand the ethical and multicultural guidelines of interviewing.

INFORMATION ITEM	10
Presenter	Dr. Cristy Estes
Syllabus Change: SOW 2301	Effective Date: 2024
Summary	
<p>A. General Education Competencies and Course Outcomes</p> <p>Listed here are the outcomes/objectives assessed in this course which play an integral part in the student's general education along with the general education competency they support.</p> <p>General Education Competency: Think</p> <p>Course Outcomes or Objectives Supporting the General Education Competency:</p> <ul style="list-style-type: none"> • Understand the forms and mechanisms of oppression and discrimination in a global environment and apply strategies of advocacy and social change that advance social and economic justice. <p>B. Other Course Objectives/Standards</p> <ul style="list-style-type: none"> • Demonstrate knowledge of the history of social work and social welfare. • Demonstrate an understanding of social work practice and skills related to clients of special populations. • Explain how to work with mental health, substance use, and addiction in the social work field. • Identify social service delivery systems and the many practice settings where social workers are employed. 	



IV. COMMITTEE UPDATES

COMMITTEE BUSINESS	1
Presenter	Prof. Jeremy Pilarski
Curriculog Rubric, Charge, Membership Request	
Summary:	
<ul style="list-style-type: none">▪ Discuss Curriculog rubric.▪ Review current charge.▪ Membership request.▪ Curriculum Website on Canvas.	