

## Business/Accounting Department Meeting

**ATTENDANCE:** Alisa Callahan, Miguel Rivera, Dolores Batiato, Tim Lucas, Jennifer Patterson, Whitney Walker, and Bill Van Glabek, Michael Kohl, Adam Davis

**MEETING MINUTES:** Friday, March 8, 2024

1. Textbooks, textbooks, textbooks...are we ready for Fall 2024? Reminder to review existing courses and finalize textbook selections for AY 24-25. Faculty will confirm with publishers if a new edition is forthcoming. We will review the SOBT spreadsheet together at the April meeting to make sure nothing falls through the cracks.
2. Reviewed the 2023-2024 Annual Online Student & Faculty Technology Survey data:  
<https://docs.google.com/document/d/1saJq1Yb29yTklTUdlUjzUiXR6j6kCWiEqCm4FXCySc/edit?usp=sharing>  
This is a condensed draft of findings and possible recommendations: [ATC Survey Presentation 2023-2024.pptx](#).  
We briefly discussed possible feedback for the ATC for faculty and student support.
3. AI Topic of the Month: We discussed how we are using AI and how can we encourage our students to engage responsibly with AI.
4. Cohort proposal update. The proposal was rejected by FSW administration as they didn't feel there was a need to change the delivery system for the BAS degree.
5. For accounting faculty, the NSA Participation agreement was reviewed.



NSA.pdf

6. Importance of forwarding department messages to our classes and how to best do that.
7. We discussed how to avoid duplicating the Attendance Verification Quiz when copying courses.
8. Fall 2024 management course shell updates: MAN 3301, MAN 3120, MAN 3303, MAN 4375, MAN 4701  
Other course updates on the horizon? How can we help?
9. Staffing update: interview stage for management position, posting for two entrepreneurship faculty positions.

10. Shared Governance Forum Update. Topics included:

**Faculty Professional Development:** Are the offerings meeting the needs of faculty? Staff? What would you like to see in the future?

### Feedback from February "Campus Conversations"

#### Collier:

- More EAP classes needed due to increase in Hispanic and Haitian student enrollment
- Computer labs for testing are inadequate

- Classrooms in Bldg. J designated for testing can't hold over 31 students. (Rooms 118-120). Problematic for Nursing cohorts of 36 students.
- Can we look at J-204 for more testing capability?
- 2 laptop carts w/25 laptops ea.--- Need to be continuously updated. WIFI bandwidth capability is limited sometimes causing problems with testing.

**Lee:**

- Can mail courier service be increased to more frequently than every Wednesday?
- Need to make it easier for students to find information about Mental Health Services.
- Would it be possible to have a health clinic for students and employees on campuses? (Or optionally, a telehealth service?)
- Seems to be a need for better pay equity in critical positions due to high housing costs and relocation costs.

**Hendry Glades:**

- More space is needed for science labs and classes
- We need workforce-related science classes in schedule
- Does Foundation do any fund-raising in Hendry-Glades that could benefit campus services? (i.e., presence at Swamp Cabbage Festival?)
- Student Gov't. needs to be revived at HG

**Charlotte:**

- What can be done to enhance food services? Food Trucks? Sandwich/coffee kiosk? Etc.
  - College should explore partnership with county regarding bus services to campus.
  - Need to revive Center for Lifelong Learning to capture adult recreation and leisure population.
  - Can we add a hospitality program?
  - Can we expand articulation agreements with Charlotte Technical to attract more students into new AS programs for Fall 2024? (i.e., CNA to AMA?)
- Faculty and staff are interested in being part of public outreach to recruit students and job placements. (Gerald Anzalone offered to spearhead effort) and perhaps initiate a Speakers' Bureau.