**Florida SouthWestern State College  
School of Business and Technology  
Department Meeting Minutes  
(March 8, 2024)  
MINUTES**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Present** | **Absent** | **Excused** |
| **Administration** |  |  |  |
| Dr. Mary Myers, Dean | X |  |  |
| Jennifer Baker | X |  |  |
| **Department Chairs** |  |  |  |
| Alisa Callahan | X |  |  |
| Dr. Mary Conwell | X |  |  |
| Dr. George Kodsey | X |  |  |
| Dr. Richard Worch | X |  |  |
| **Faculty** |  |  |  |
| Munir Al Suleh | X |  |  |
| Dolores Batiato | X |  |  |
| Kenneth Belcher | X |  |  |
| Krissy Cabral | X |  |  |
| Alisa Callahan | X |  |  |
| Mary Conwell | X |  |  |
| Kerry Cramer | X |  |  |
| Matthew Hoffman | X |  |  |
| Rushell Hopkins | X |  |  |
| George Kodsey | X |  |  |
| Timothy Lucas | X |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Present** | **Absent** | **Excused** |
| **Faculty cont.** |  |  |  |
| Brian O’Reilly | X |  |  |
| Jennifer Patterson | X |  |  |
| Miguel Rivera | X |  |  |
| Mark Snyder | X |  | X |
| William Van Glabek | X |  |  |
| Whitney Walker | X |  |  |
| Roger Webster | X |  |  |
| Richard Worch | X |  |  |
|  | X |  |  |
| **Staff** |  |  |  |
| Mary Fullenkamp | X |  |  |
| Judy Dantes | X |  |  |
| Albert Nault | X |  |  |
| Caroline Siefert | X |  |  |
| Christopher Renda | X |  |  |
| **Adjunct Faculty** |  |  |  |
| Sandi Towers Romero | X |  |  |
| Adam Davis | X |  |  |
| Michael Kohl | X |  |  |

**Call to Order.** The meeting was called to order at 1:00PM.  
  
**Minutes.** Minutes of the last meeting were approved as submitted.  
  
**Unfinished Business.**

**New Business.**

**Upcoming Events**

* Sigma Beta Delta & Lex Honor Society Ceremony
  + Wednesday, March 27,2024 at 5:30 pm
  + AA-177
* BAS Instant Decision Day
  + Friday, April 10, 2024
* FSW Research Expo
  + Tuesday and Wednesday April 9 and 10, 2024
  + Dr. Webster has a poster presentation entitled:  “**YinYu – A Math App for Learning Polynomial Expressions on Android, iPhone and iPad Devices**”
* SOBT Celebration of Graduates
  + Wednesday, April 24, 2024 at 4:00 pm
* Commencement
  + Friday, May 3, 2024
  + 10 a.m. (arrive 45-60 minutes before start time)
  + Jeanne Cortes sent a detailed email to all faculty with important information and a link to register.

**VITA Tax Event**

* Thank you to Dr. Van Glabek and Dr. Walker for making it another successful year!

**Student Announcements**

* The process of Mary F. sending images is proving difficult.
* Suggestion: Create an Announcement in Canvas Commons that faculty can choose to add to their classes. Mary will send an email notifying everyone that it is there.

**Textbook Lists**

* Textbook selections are due on 5/1
* Bibliu will be our new bookstore vendor
* Switch over is July 1
* Please be patient as we work through this massive change
* DOE Rule
* The (US DoE) department is sticking by its plan to prohibit colleges from automatically billing students for course materials despite strong opposition from publishers and university leaders.

**Florida Shines**

**Building K**

* Offices will be available to faculty after May 15
* A210 Faculty
  + Personal Items removed by 4/15
  + Moves are 5/13 – 5/15

**Artificial Intelligence**

* The way we teach and learn is rapidly changing.
* Dr. Kodsey

**April School Meeting**

* We will have pizza to celebrate our last department meeting of the academic year.

**Adjournment.** The meeting was adjourned at (2PM).  
  
Mary Fullenkamp, Coordinator