

Oct. 13, 2023 Draft Merging Minutes RN-to-BSN Program

	ACEN Standard	Agenda topic – (Presenter)	Discussion/Minutes/Purpose	F/U Person Responsible/Due Date
2.	Faculty	A. RN-to-BSN Faculty Workshop 1200 – 1400 December	Planned for today and December 8, from 1200 – 1400.	Faculty; BH
		B. November DON Meeting Date	DON Meeting. 17, 23 at 2:30 pm	Informational
		C. BSN Faculty open position	Faculty discussed open BSN faculty position vacated by Prof. Jenner and recommended hire be postponed until Fall 2024.	Fall 2024
3.	Students	A. Advisor Address (S. Hamula)	<ul style="list-style-type: none"> • Had 2 Hodges events was very successful - nursing students – invited to transfer to FSW • Attended a recruitment event at Cape Coral Hospital • Recruitment open house next week at FSW • Will attend a Rotary event in Punta Gorda this month • Connecting with ASN Preceptorship Faculty to arrange a session with Level 4 ASN students to promote continuing with FSW RN-to-BSN Program. • 50 applications to date • Registration has opened for Spring 2024 • Just an average of 20% of students who are accepted do not register for BSN courses – believe it is due to the delay in getting BSN application processed and notifying BSN Advisor and then having BSN Admission finalize once Sarah notifies Admission to complete admissions on qualified applicants. Most students do not return phone or email messages sent by Advisor and Program Director. • Some transfer students are upset they have to take nutrition since they are already RNs and had nutrition integrated in their ASN education. 	<p>Informational</p> <p style="text-align: right;">B Holbrook to discuss with Dr. Holland in next nursing leadership meeting</p>
		B. RN-to-BSN Student Orientation Canvas site and Live Synchronized Orientation (Profs. H Goodwin)	<ul style="list-style-type: none"> • Faculty, Advisor, BSN Student & Program Director discussed synchronized orientation session and asynchronous videotaped sessions for those new students that cannot attend a synchronous session. • Asked for all faculty to participate – perhaps videotape themselves presenting a portion of the orientation session. 	Bring ideas to Dec 23 Dept Meeting

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		C. ASN students – BSN select courses (Dr. M. Weiner)	Dr. Weiner asked what steps are in place to recruit ASN students to come continue in the RN-to-BSN track on completion of the program. List of what is currently being done include: <ul style="list-style-type: none"> - SH will be full time with the BSN Program starting Jan 2, 2024 - Information sheet for Nursing includes ASN program information and track on one side and RN-to-BSN Track on the other side - SH will contact ASN Faculty who teach Preceptorship for when she can visit classrooms to address graduating ASN students - SH visits local hospitals when they colleges in to promote further education for employees - SH and ASN Advisors J. Sabo & J. Kingsberry attend community recruitment events as arrange by FSW and the Community. - SH / BH accepts walk-in students from the ASN program and the Community to assist with the steps of applying to FSW BSN Program. 	SH, Advisor will be for BSN Program for advising and recruitment starting 1/2/24. SH will contact ASN Preceptorship faculty for ability to present to last term ASN students and prepare audits so student know what courses are needed for BSN degree.
		D. Guest student address – Angel Reyes – last term BSN student	<ul style="list-style-type: none"> • Student opinion on BSN Program: <ul style="list-style-type: none"> ○ Liked faculty redesign for Canvas – much easier now ○ Would appreciate more time to do assignments ○ Felt Canvas Nursing Database easier to use embedded into Canvas courses. 	Informational – student opinion
		E. Student Petitions - none		
		F. Review student exit survey questions	ACEN Standard One Committee to review at Dec. Meeting and will forward to ACEN Standard 5 committee to review, then present at DON meeting.	Dec. 2023 ACEN Standard 1 Committee; January 2024 ACEN Standard 5 Committee; February 2023 DON meeting.
4.	Curriculum	A. Standardizing courses / syllabi for BSN	Dr. R. Harris review what is standard with BSN syllabi in Simple Syllabus. Faculty began discussion on standardizing BSN Courses.	
		B. APA exercises for beginning RN-to-BSN classes / Rubrics (G. Deane)	<ul style="list-style-type: none"> • Student orientation • How to work through Canvas • Hard time in Community Health • Discussion on the data bank 	
		C. Consistency of Syllabi (Faculty)	Dr. Harris will forward a syllabus layout of Simple Syllabus to BH to distribute at the request of BSN Faculty to standardize layout of BSN course syllabi.	Dec 8, 2023

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		D. Spring '23 Course Debriefing schedule (Faculty)	Deferred until Dec 2023 Meeting.	Dec 8, 2023
		G. Curriculum Proposals (M. Weiner)	MW reviewed FSW Curriculum Committee proposed submission with BSN Faculty and will submit via Curriculog after meeting individually with BH and Dr. Harris	By deadline for Nov '23 Curriculum Committee proposals
5.	Outcomes	BSN Program Review of Statistics for BSN Outcomes for 2022-23. (B. Holbrook)	B. Holbrook presented BSN Program Outcomes to Faculty including, student completion for on-time and 150% intended length of program statistics; graduate employment, student indirect measurement graduate opinion of meeting the 8 EOP SLO. Statistics of retroactive direct measurement of SLO, during program, will occur in Spring. BH will present crosswalk of where SLO mastery assignments are identified to Dr. J. van Gaalen to collect statistics directly from BSN Canvas courses.	Spring term 2024
6.	Announcement	Community of Interest Advisory Meeting – 10/27/23 2p-3:30 pm	Informational – Faculty, Staff, student and leadership invitation.	Informational
	ACEN Standard 1 & 3	Student attendance at Nursing Meeting - Guidelines	Discussed guidelines of students attending to the ACEN / Program / Department meetings – Will request policy from ACEN Standard 2 & 3 committee.	BH to follow-up with ACEN Committee on progress of policy – Dec 8, 23.

Further Action Items			
Item	Owner	Due	Status
FSW Curriculum Proposal: NUR 4827C Leadership in Nursing Practice, 5 credits to 4 credits; NUR 3066C Adv. Health Assessment from 3 credit to 4 credits.			
Notice in Combined Nursing Student Handbook regarding out-of-state students and Practice Experience / Student acknowledgement of need to register for FSW alerts / Student Colloquium (Form)			
Leadership student & Liability Insurance - update			
NUR 4827C Leadership... patient-centered project (Dr. J. Settanni)			
BSN Meeting Adjourn – 11:30 AM workshop 1200 – 1400 today			