

Sep 8, 2023 Draft Agenda RN-to-BSN Program

Department of Nursing; School of Health Professions							
Attendees							
<input checked="" type="checkbox"/>	Prof. Hope Goodwin	<input checked="" type="checkbox"/>	Dr. Kathy Blades	<input checked="" type="checkbox"/>	Bobby Holbrook, Prog. Director	<input type="checkbox"/>	Guest –
<input checked="" type="checkbox"/>	Prof. Shawn Steiner	<input checked="" type="checkbox"/>	Dr. Julianne Settanni	<input type="checkbox"/>	Dr. Susan Holland, Asst. Dean	<input type="checkbox"/>	Guest –
<input type="checkbox"/>	Dr. Marsha Weiner	<input type="checkbox"/>		<input type="checkbox"/>	Dr. Tami Such, Dean, SoHP	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Prof. Gayle Deane	<input type="checkbox"/>	Sarah Hamula, Advisor	<input checked="" type="checkbox"/>	Mary (Lulu) Mondello	<input type="checkbox"/>	Dr. Lisa Fox

Minutes for review and approval
03-10-2023 Meeting Minutes ___ approved ___ approved with edits ___ not approved; returned for edits

	ACEN Standard	Agenda topic – (Presenter)	Discussion/Minutes	Person Responsible/Due Date
1.	Administrative Capacity and Resources	A. Introduce guests	No guests for this meeting.	N/A
		B. Associate Dean Address – Update on ASN Curriculum (Dr. S. Holland)	No Associate Dean Message this meeting.	N/A
		C. Any successes or life events that anyone would like to share?	Dr. Holland is going to ACEN conference for nurse administrators in Oct; send questions you would like her ask at the conference;	N/A
		D. SoHP August 2023 meeting highlights	BH reviewed SoHP Sep meeting – see attached agenda	N/A
2.	Faculty	A. RN-to-BSN Faculty Workshop	Workshop today, Sep 8,2023 at 2:30 PM	All BSN Faculty
		B. Ovid library books (H. Goodwin)	HG pulled up a list of online Ovid library books the BSN faculty identified which were of use to RN-to-BSN students. BH will Invite Anthony Valenti, SOHP Reference Librarian to next BSN meeting, 10/13/2023. BH will send book list to Dr. L. Fox to survey ASN Faculty. Bates video quote for one year is \$12,000; health assessment videos have little use.	BH / LF 10/13/23 ASN Meeting.
		C. November Meeting Date	Vote passed to cancel 11/10/23 meeting day and workshop day since 11/10 is a holiday and college is closed.	N/A

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3.	Students	A. Advisor Address / Fall Admission Profile (BH for SH)	<p>Fall, 2023: 141 applied, 106 RN-to-BSN students accepted, 27% did not registered for classes BH explained the application process and how: -BSN Advisor / Prog Director don't get notified of student's application until FSW Admissions Office has completed evaluation of student's application - timeline can be up to 2-3 months from the time student applies until the time student is admitted to BSN. Issue has been discussed with SH. SH & BH will attempt to set up appt. with Jason Dudley, VP IT</p> <p>Problems with Castle Branch (finger printing) closest CB fingerprinting location can be 50 miles away from student's home. BH is trying to get the FSW police department to do the finger printing and the background checks.</p> <p>Sarah will be assisting with BSN 100% by January 2024</p>	<p>SH & BH to meet with Jason Dudley on BSN Admission Process – TBD</p> <p>BH 10/9/2023</p>
		B. RN-to-BSN Student Orientation Canvas sit and Live Synchronized Orientation (Prof. H Goodwin)	<p>Not ready do go live yet. Bobby will put live student orientation in the next agenda</p>	BH – 10/13/23 meeting agenda
		C. ASN students – BSN select courses (Dr. M. Weiner)	Defer until next meeting	
		D. Guest student address	No guest student at this time	
		E. Student Petitions - MM	Petition for MM granted to continue in program after two withdraws due to illness. BH to notify student.	No further action
4.	Curriculum	A. Simple Syllabus - B term syllabi due 2 weeks before term start	<p>B term syllabi due 2 weeks before term start Faculty discussed some issue BH to invite Rebecca Harris to the next meeting</p>	BH to invite RH next meeting 10/13
		E. APA exercises for beginning RN-to-BSN classes / Rubrics (G. Deane)	Tabled until October meeting	GD 10/13/2023

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		C. Consistency of Syllabi between BSN courses (Faculty)	To be continued in next meeting or workshop to determine what remains to standardize.	Faculty 10/13/23
		D. Spring '23 Course Debriefing schedule (Faculty)	Marsha is sending out template for debriefing schedule	MW 10/13/23
		F. Curriculum Proposals (M. Weiner)	Curriculum Proposals are to be in by November	MW 10/13/23
		G. NUR 4827C Leadership... patient-centered project (Dr. J. Settanni)	JS discussed proposal to change NUR 4827C Leadership et al. final project to integrate practice time in patient centered final project. Dr. Holland to ask about this at October 23 ACEN conference.	SH - October 2023 ACEN conference.
5.	Outcomes	Program Review Statistics (B. Holbrook)	BH reviewed BSN Program Review; SACSCOC 2022 – 23 end of year program report. BSN student exit survey and graduate surveys for 2022-23 ranked that they were satisfied with the program and their learning of EOP SLO.	Not needed
6.	Announcement	Community of Interest Advisory Meeting – 10/27/23 2p-3:30 pm	Save the Date	10/27/2023 2pm – 3:30 pm
	New business	Free Certification	GD talked about a free certification that the campus offers	
	New business			

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Action Items / Unresolved Issues			
Item	Owner	Due	Status
FSW Curriculum Proposal: NUR 4827C Leadership in Nursing Practice, 5 credits to 4 credits; NUR 3066C Adv. Health Assessment from 3 credit to 4 credits.			
Notice in Combined Nursing Student Handbook regarding out-of-state students and Practice Experience / Student acknowledgement of need to register for FSW alerts / Student Colloquium (Form)			
Leadership student & Liability Insurance - update			
Adjourn –			

DRAFT