

Economics	History	Psychology	Political Science	Sociology
Juan Carlos Ginarte	Thom Donaldson	Leslie Bartley	Bruno Baltodano	Phil Wiseley
Randy Moffett	Mark Herman	Camille Drake-Brassfield	Joel Reinking	
Alexandra Nikishin	Brandon Jett	Jackie Davis		
	Lauren Madak	Terri Housley		
	Kaitlyn Muchnok	Sabine Maetzke		
	Matt Vivyan	Sheila Seelau		
		Eric Seelau		
		Terri Taggart		

Agenda

- Approve 10/13 Minutes – No changes

The meeting began at 11 am.

Guest: Dr. Joseph Van Gaalen, Assistant Vice President, Institutional Research, Assessments, and Effectiveness. Grant Office Updates

Grant Office Updates

Dr. Van Gaalen oversees Team AASPIRE (Accountability, Assessments, Sponsored Programs, Institutional Research, Effectiveness). Team AASPIRE can help with the completion of the ARC Grants application. ARC grants are internal, up to \$5000 for programs you want to incorporate into your class setting. The decision whether to fund an ARC Grant is made by the ARC committee.

Jessica Godwin, Coordinator of Accountability and Grants, reviews grant opportunities in the mainstream media grants. Jessica emails interested parties who are seeking funding for projects. Dr. Van Gaalen encourages sharing ideas and having conversations about projects you would like to complete. Grant award amounts can vary.

Sabbatical requests also are processed through Dr. Van Gaalen’s office.

SoAHSS

Department policy on Artificial Intelligence (AI)

Upon the request of Dr. Deborah Teed, Dean of SoAHSS, Dr. Jacquelyn Davis, Chair of the Social Sciences Department, asked for staff opinions as to whether the Department should have a policy on AI. The general

feeling was a policy was not needed. Dr. Matthew Vivyan, Professor of History, stated that students will not use AI in his course because of the way his course is designed; ie. providing specific resources for students to use.

Common Course Assessments

The Psychology Department noted that the directives provided for the time limits for the DEP 2004 and PSY 2012 assessments were different from each other. Dr. Sabine Maetzke, Professor of Psychology, stated that 2 minutes per question typically is the standard. A Thirty-minute timeline for the assessment appears too short.

Dr Jacquelyn Davis, Chair of the Psychology Department, and Terri Housley, Professor of Psychology, agreed that 30 minutes is not enough time.

Dr. Thom Donaldson, Professor of History, inquired if the assessment is delivered through CANVAS. Shortening up the time will make it difficult for students to consult other resources.

Dr. Leslie Bartley, Professor of Psychology, stated that there are settings that can prevent students from consulting with other resources or sites.

Dr. Jacquelyn Davis, Chair of the Psychology Department, sent out a letter that stated students will have 60 minutes to complete the assessment. Students will have 60 minutes this semester. Dr. Eric Seelau, Professor of Psychology, stated that a decision will be made next semester as to whether 30 minutes is sufficient or if it should change.

Alexandera Nikishin, Professor of Economics, stated that for this semester it should not change from the directions that were sent out in the letter that Dr. Davis distributed. Full-time staff and adjuncts were sent the letter regarding the assessment process.

Randy Moffett, Professor of Economics, -General Education Advisory Committee (GEAC)

Major Points:

General Education (Gen Ed) class designation: What is the current practice in other schools regarding this course? How many other schools teach this course as a Gen Ed class? There needs to be justification as to why it is designated a Gen. Ed. course.

The Board of Governors voted that the Intro of Sociology is removed from the Core and is still a Gen Ed. Course. Dr. Sheila Seelau, Professor of Psychology, raised the question of why Introduction to Sociology would be removed from the core course designation, when it meets the definition of a core.

Civil literacy is being submitted as a core social science. The number of core courses in each field appears to be intentionally limited; at the expense of breadth of course offerings. If FSW has 6 core courses, will that include one economics course, two psychology courses and one civics literacy course, and one other course?

The Florida Department of Education, Articulation Coordinating Committee (ACC), gave the recommendation to remove Sociology from the list of core courses to the Board of Governor's Office. The Governor's Office did not take Sociology off the list; they just suggested adding more coursework; such as Civil literacy, Post 1887 or Pre 1887. There was a call for a motion to accept the ACC's recommendations, but there was nothing specific on the agenda to remove sociology from the list of core courses. It was stated that sociology was going to be removed, without a separate decision whether the course should or should not be removed from the list of core courses.

Civics Literacy was added to the social science core, as a substitute course.

Dr. Thom Donaldson, Professor of History stated there is no consistent manner within the AMH 2020 courses that Civil Literacy content is delivered. Dr. Donaldson stated he has a separate added element that runs through the semester to prepare students to take the Civics Literacy test. Dr. Donaldson provides the civics literacy content adjacent to the course reading content. Dr. Donaldson believes that other instructors handle that integration differently.

The Online course shell for AMH does not include civil literacy content for AMH 2010. There is civil literacy content for AMH 2012. The committee recommended that civics literacy content be added and in effect for Fall 2024. The content may be needed for students who will take the test before the Fall. Dr. McClinton, Vice Provost, directed Dr. Donaldson to research whether the content was or was not included, because students who are going to take the test before Fall 2024 are going to need the information from one of these courses.

Textbook Changes:

Dr. Matt Vivyan, Professor of History: World History (WOH) e-textbook update

Social Sciences Department Meeting
Friday, November 17, 2023, 11:00am-12:00pm
Zoom: <https://fsw.zoom.us/j/81421776213?pwd=N3NmUINiWm5aRHE4TTFkY1h2b0lZdz09>
Meeting ID 814 2177 6213/Passcode 784212

Major Points:

The World History classes. Professors are using the same textbook but switched from hard copy to e-textbook. SunGage drops instructions in and brings them to the account to register. Professors should announce to students the directions of what they should do to access the textbook.

There should not be any problems if you are 1020 Vol I Other courses, such as Vol 2. Instead of 120 it is 33. Manually enter it. This is an e-textbook access through Follett....

Put e-textbook in the Simple Syllabus. It is Affordable.

CAPSTONE: There are 3 more trainings in the Spring. We Want you to revise your course. If you design the course properly, students will not use A1. There will be a summer institute starting in June. It is 12 hours, 6 - 2-hour sessions. This is a Consolidated period that will enable staff to be certified to teach and ready to go. Don't get a three-hour release for a 2- week period. HS adjunct instructors who want to obtain Collier certification are needed. Summer Institute is the quickest way to become certified. Bonnie LaFemina, Coordinator, Academic Affairs- Collier, is interested. There are 3-4 professors a year that want to be trained. Administrative Staff are eligible to be trained. Dr. Sabine Maetzke, Professor of Psychology stated that it is important to make sure you are checking with the union contracts. Dr.Rebecca Harris, Director, College-wide Curriculum and Academic Enhancement, is working with administration on the details.

Dr. Sheila Seelau, Professor of Psychology – DEP (Life-Span Development) tutoring

Tutoring did not have DEP on the list for availability for tutoring. The tutoring department added one student who is only available at certain times. It should be on the regular list of courses that need tutors available. DEP is a pre-requisite for nursing and education. Dr. Seelau, Professor of Psychology, sent a request to the tutoring program and recommends referring students to the tutoring center and hopefully they will add tutors to this course.

Adjunct Mentoring progress- Dr. Leslie Bartley, Professor of Psychology

Dr. Leslie Bartley, Phd., Coordinator, e-learning, asked for a list to be posted on TEAM of the people who need mentoring. Faculty portfolios are due at the end of February.

Simple Syllabus Reminder

Simple Syllabus is Due December 14. Try to slowly send them in for approval. Dr. McClinton, Prosost, set the due date.

Committee Updates (as needed)

- Academic Standards – Dr. Camille Drakes-Brassfield, Professor of Psychology

Academic Technology –Dr. Leslie Bartley, Professor of Psychology, Coordinator e-learning

Roll out of the portal will not be done until February end of February.

Can add Teams to the computer. It shows up in the Right-hand corner.

They are working on adding new cards. Microsoft Office – Outlook and One Drive.

Keep an eye out for the regular, substantive interaction (RSI) strategies and what types of RSI will be required. Concerns will be addressed. Dr. Sabine Maetzke, Professor of Psychology, stated that sometimes a new card cannot be added. A card could be made, but not the link. The Portal tab was placed under Quick Links. A new place will be found for the tab.

On-line course development: E-Learning is working with the Deans regarding courses in need of redevelopment or redesign. A number of our courses for our department will be considered for redevelopment or redesign depending on what types of changes are necessary. The AMH courses need complete revision at the Dean Edmond level. Who is trained and available to do it?

Academic Research Council (ARC) – Dr. Randy Moffett, Professor of Economics.

Dr. Moffett, Professor of Economics, stated the General Education Executive Committee, (GEEC), will change the writing recommendations into state law requiring an additional 6 hours. It can be any discipline, humanities, social science, etc. The legislation was introduced a few years ago. This legislation will go through. It is not a popular rule. In some classes the rule might have an effect. Allowing technical students to take writing classes. Some classes will be affected but students could take social science instead.

Faculty who has strong views on this requirement will be invited to comment. Dr. Moffett, Professor of Economics, suggests that the rule is supported because it is general, and it does not affect the Department of

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Social Sciences. If the course is writing intensive, there will be the ability to eliminate the writing intensive requirement.

Faculty Senate: Dr. Brandon Jett, Professor of History

Faculty should join the union if they haven't already.

Honors Advisory Council – Terri Housley, Phil Wisely, Bruno Baltodano, Jacquelyn Davis, Mark Herman

Holocaust Committee- Dr. Mark Herman, Professor of History, said “Thank you for the sentiment.”

Learning Assessment - Eric Seelau & Thom Donaldson

OTOC – Dr. Brandon Jett, Professor of History

Dr. Jett stated he would like a new theme to be selected by the end of Fall semester. Professor Maetzke stated this is a realistic timeline and will give faculty more time to plan for the new theme. Professor Ransford will bring the last theme survey to our next meeting.

Dr. Jett suggested that staff think about how the next theme should be selected. Should we solicit opinions from faculty/students, or should we come up with it on our own?

- Professional Development – Sabine Maetzke, Lauren Madak
- Simple Syllabus – Sheila Seelau & Camille Drake-Brassfield

Faculty Updates

- Conferences, research, new pedagogy, holiday plans, etc.?

Meeting was adjured at 1 pm.

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