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| **Professional Development Committee**  **Meeting Agenda** |

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| Location: | Zoom: <https://fsw.zoom.us/j/87198908561> | | | | | | | | |
| Date: | December 1st,2023 | | | | | | | | |
|  | 2:00-3:30 pm | | | | | | | | |
|  | | Present | Excused | Absent |  | Present | Excused | Absent |
| Jason Calabrese | |  |  |  | Katie O’Connor |  |  |  |
| Robert Cappetta | |  |  |  | Brian O’Reilly |  |  |  |
| Brandi George | |  |  |  | Scott Ortolano |  |  |  |
| Ed Hooks | |  |  |  | Lenny Owens |  |  |  |
| Ivana Ilic | |  |  |  | Kelly Roy |  |  |  |
| Sindee Karpel | |  |  |  | Sandra Seifert |  |  |  |
| Monica Krupinski | |  |  |  | Angela Vitale |  |  |  |
| Raymond Lenius | |  |  |  |  |  |  |  |
| Lauren Madak | |  |  |  | Martin Tawil |  |  |  |
| Sabine Maetzke | |  |  |  | Martin McClinton |  |  |  |
| Sonji Nicholas | |  |  |  |  |  |  |  |
| Alexandra Nikishin | |  |  |  |  |  |  |  |

1. Call to Order: 2:00 pm.
   1. Approval of November minutes
2. Information Items
   1. Abbreviated meeting format for today.
   2. Review Ancillary fund.
   3. Update on PD Committee-sponsored PD Day sessions.
3. Action/Discussion Items
   1. Review and vote on Faculty PD Travel Applications for January, February, and March travel window.
   2. State law and academic funding
   3. Conference affordability considerations
4. CTLE Updates
5. Open Discussion/New Business
6. Adjournment