

Academic Technology Committee (ATC)

November 3, 2023 2:00 - 3:30pm

Flex: H-120/Zoom PMI 585.737.9694

Attended			Not in Attendance
James Chan (Chair) Alisa Callahan (SoBT) Leslie Bartley (SoAHSS) Jill Hummel (SoAHSS) April Ring (SoAHSS) Alessandro Cesarano (SoAHSS) Sara Dustin (SoAHSS)	Ivan Melendez (SoPAS) Emily Porter (SoPAS) Peggy Romeo (SoPAS) Jessica Slisher (SoPAS) Jaime Zlatkin (SoPAS) Serhiy Pasishnyk (SoPAS) Dmitry Yusin (SoPAS) Cheban Acharya (SoPAS)	Heather Olson (Admin) Roz Jester (Admin) Jason Dudley (Admin) Laura Osgood (Admin) April Fleming(Admin)	Luminita Coman (SoPAS) Regina Miller (SoE) Victoria SanFilippo (Librarian) Bo Young (IT)

1. Call to Order
2. Minutes Adoption
 - a. Approval of 10/6/2023 Minutes
3. Agenda Adoption
 - a. Approval of 11/3/2023 Agenda
4. ATC Website Purpose
 - a. Motion: Making these adjustments suggested by Alisa in Hypothes.is
 - b. ATC Purpose will read as follows:
 - i. The Academic Technology Committee (ATC) improves teaching and learning through the expanded use of technology by providing guidance and information on current academic computing issues and creating a forum to build the vision for technology integration in the classroom (both on campus and online).
 1. Motion passed
5. New Portal (Jason)
 - a. Canvas Cards
 - b. Creating New Portal Card(s)
 - c. Document Manager
6. Technology Survey (Heather)
 - a. Done
 - b. Spread the news

7. RSI (as a group)
 - a. What is Regular?
 - i. The committee wants to stick with the definition of “Regular” as defined by the [Federal Regulation Title 34, Subtitle B Part 600.2](#)
 - b. What is Substantive?
 - i. The committee wants to stick with the definition of “Substantive” as defined by the [Federal Regulation Title 34, Subtitle B Part 600.2](#)
 - c. Are you unsure if it satisfies RSI, ask these five questions:
 - a. Instructor initiated?
 - b. Content specific?
 - c. Is it regular and predictable?
 - d. Can it be documented?
 - e. Is it interactional between the instructor and the students?
 2. Is anything missing off the menu?
 - a. Maybe make it a buffet?
 3. Drafting FSW’s RSI Statement/Website/Canvas Toolkit?
 - d. More discussions needed
8. Attendance Verification
 - a. New process through a quiz in Canvas
 - b. Responsibility shifts to the students
 - c. Due date is fixed for each semester
9. Adjourn